

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 8th April 2024 at 7.15pm in **Gamston Village Hall, Old Tollerton Road**

Members Present: Cynthia Stacey, John Mason (Acting Chair), Janet Hackett, Geoff Prett, Alun Owen, Richard Fairgrieve & Maria Ubhi

In attendance: Julia Barnes (Parish Clerk), County Cllr Roger Upton, Borough Cllr Jonathan Wheeler, Rebecca Logue (Bookings Clerk), Martin Holden (U3A), Gary Arkless (Parishioner), Deborah Arkless (Parishioner) & a Tollerton resident

6009. APOLOGIES FOR ABSENCE

Cllr Mason addressed the meeting as the Acting Chair and welcomed everyone.

Cllr Tisbury sent his apologies due to being away on holiday.

County Cllr Upton, Borough Cllrs Wheeler and Virdi sent their apologies for a possible late arrival due to a prior meeting.

6010. DECLARATIONS OF INTEREST

No declarations of interest were made.

6011. ORDER OF BUSINESS

Proposed possible deferment of agenda items pertaining to County and Borough Cllrs until their arrival.

6012. PUBLIC PARTICIPATION

Martin Holden, a member of the Edwalton & Gamston U3A, addressed the meeting as an individual, regarding interruptions to the U3A groups by a local resident. Martin had written to the Clerk regarding this matter and wanted to express in person his concerns to the Parish Council.

The local resident has on a number of occasions interrupted U3A sessions to complain about perceived inappropriate parking around the hall by group attendees. Martin wanted to stress that in his opinion the individual was arrogant, aggressive and rude and group attendees felt threatened by his behaviour.

Martin noted that he realised that the Parish Council were in a position whereby they had to tread a middle ground between hall users and local residents but felt that he wanted this issue documented in case it persists. Martin added that he wanted for the hall to be enjoyed and generate an income for the Parish whilst respecting its' residential location, but at the same time individuals should not be able to take the law into their own hands.

Clerk explained that she had become aware of this latest incident and spoken with the local resident in question. Clerk had reiterated to them the process for raising complaints about parking issues, i.e. to call and email them, as many times as they saw necessary,

but **not** to enter the Village Hall whilst it was being hired as this was trespass and the hirers would be at liberty to call the Police to remove them. Clerk stressed that the local resident had promised sincerely that they would not in future enter the hall but would continue to flag up cases of perceived inappropriate parking.

Clerk to send a follow up email to local resident entering the hall to reiterate their conversation.

Gary Arkless spoke to the meeting about the recent Vistry Homes presentation regarding their plans for development on Land North of Tollerton held at the Gamston Community Hall. Gary expressed the opinion that this event was simply a PR exercise with no overall masterplan, just houses no schools, doctors, shops, or other required infrastructure. Gary explained that he accepted that houses were going to be built but without associated facilities, the Gamston and surrounding area would be adversely affected by the increase in population. Gary also noted that the plans for the A52 to accommodate the scheme were inadequate and the focus seemed to be on building the houses and then fudging the transport solution at the end of the development, which is not acceptable.

7.30pm Tollerton Resident arrived at the meeting.

Cllr Fairgrieve noted that this development in Tollerton will have a significant impact on our Parish and explained that the application would not be considered until a full agreed masterplan was in place.

Discussion took place regarding the application, and it was noted that no traffic survey had been carried out since 2019 so a revision of this was vital before assessing any plans. Also the provision of affordable housing as part of the development was essential including some 2-bedroom properties. Also the WW2 pillboxes within the site must be retained. The plans must include ancillary developments and adequate road and cycle/footpath network for within the development and also to connect with Gamston.

Meeting agreed for a response to the application objecting until all the plans for associated infrastructure, including roads and pathways, was in place.

Clerk to submit response to planning application using the online planning portal by the deadline date.

7.45pm Gary Arkless, Deborah Arkless & Tollerton Resident left the meeting.

6013. MINUTES

TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 11th MARCH 2024

Cllr Ubhi proposed, and Cllr Hackett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr Stacey abstained as she was not present at the March '24 Parish Council Meeting. Motion carried and Minutes were adopted.

Cllr Fairgrieve to upload March '24 Parish Council Meeting Minutes to the HP&G PC website.

6014. STANDING ORDERS REVIEW

Cllr Prett had previously circulated a first draft of the new parish council standing orders based on the current NALC model standing orders for review by Councillors.

Cllr Owen commended Cllr Prett on such an excellent piece of work.

Cllr Stacey agreed with these sentiments and only noted one amendment to the document, changing one word in sections 3L & 3M.

Before formally adopting these revised Standing Orders Cllr Prett explained that some work would be required on the Press Policy and also GDPR (General Data Protection Regulation). Clerk noted that the current GDPR Officer listed was Gary Arkless.

Clerk to remove Gary Arkless as HP&G PC GDPR Officer.

Clerk to add Standing Orders to May '24 Agenda.

6015. VILLAGE HALL

Monthly Update

Clerk read out the Bookings Clerk monthly Village Hall update.

'All is well at the hall.

BabySpa left us in March, but I have had a few enquiries recently about regular bookings, so hopefully it won't be difficult to have a regular booking back in on a Friday.

I'm going to organise the window cleaners to come back hopefully within the next month or so, for a spring clean.

U3A have been in contact regarding issues with the focus on one side of the projector screen. Julia is looking into this for us.

All but one regular user payments are up to date. (ABL can often take some time processing payments due to it being NHS.)

Events at the hall this month are:

Clay Creators are in Tuesday and Wednesday, 9th and 10th April,

Sunday 14th April

Elections on Thursday 2nd May.'

8pm Borough Cllr Wheeler arrived at the meeting.

Discussion took place regarding curtain cleaning. Cllr Mason mentioned that he had acquired a quotation for dry cleaning of £1 for every lb of weight. Cllr Prett explained that he had found the original invoice for the curtains and at that price it would probably be cheaper to purchase new curtains. After discussion it was decided to acquire a quotation for washing the curtains on a delicate cycle at the launderette.

Clerk and Bookings Clerk to acquire quotation for washing the curtains at a launderette.

8.05pm County Cllr Wheeler arrived at the meeting.

Cllr Mason welcomed the County and Borough Cllrs to the meeting.

6016. COUNTY REPORT

County Cllr Upton spoke about the recently issued 3-year programme for Highways improvements and the fact that major works in our area are unfortunately sparse. Cllr Upton explained there was nothing included for Gamston.

Cllr Upton told the meeting that the A52 road improvements had been completed to a reasonable standard and the lengthy diversion route was now removed, however at the Bassingfield Lane end the bus stop is still experiencing flooding which requires a resolution. Cllr Upton explained that he had an upcoming meeting with National Highways where he will raise this issue.

6017. DISTRICT REPORT

Borough Cllr Wheeler gave Borough Cllr Viridi's apologies as the meeting clashed with his wedding anniversary.

Cllr Wheeler spoke about the Vistry Homes presentation at Gamston Community Hall and explained that there was still a lack of coordination between various parts of the site. Cllr Wheeler told the meeting that a meeting to discuss A52 in relation to the proposed developments was essential as various proposed solutions for Lings Bar were untenable.

Cllr Wheeler gave details of the £100k refurbishment of the hospitality facilities at Edwalton Golf Course. Cllr Wheeler explained that even though the golf course had been closed at times for flooding as the main course is situated on clay soil, the remainder of the site was still open. Cllr Wheeler described the bar, food offering, pool table, widescreen tv showing sports and also a function room to hire.

Cllr Wheeler also spoke about the rebranding of The Goose public house in Gamston to become a Hickory Smokehouse.

Cllr Wheeler told the meeting that grant funding was available to support community health and wellbeing projects in the Borough of between £500 and £5k.

Cllr Wheeler spoke about the park refurbishments around the borough including an extensive redesign of the play area at Rushcliffe Country Park, with all improvements including accessible play equipment.

6018. PLANNING

- i) 20/03244/OUT Taylor Wimpey UK & Rockspring Barwood Gamston Ltd
Land East of Gamston & North of Tollerton Lane, Tollerton Lane, Nottinghamshire.
- ii) 24/00347/HYBRID Vistry Homes Ltd Land North of Tollerton Lane, Tollerton Lane, Nottinghamshire.

Cllr Wheeler spoke about both applications in relation to each other and explained that progression for both was very much dependent upon an holistic masterplan for the entire area.

Cllr Wheeler acknowledged that non-determination of the planning applications could potentially lead to the Planning Inspectorate making decisions but explained that a huge amount of officer time was being put into moving the plans forward. Cllr Wheeler explained that this approach was to ensure successful development with minimal impact on the surrounding area.

Cllr Wheeler spoke about the recent questions from some local parishioners regarding the prevention of building houses on Tollerton Airfield site. Cllr Wheeler explained that Nottingham City Council had sold this land to a private landowner nearly 20 years ago, when the Local Plan was devised this area was put forward for housing development, this Local Plan was adopted in 2014 and the land is now owned by Vistry Homes. Cllr Wheeler noted that the only ways of preventing this site being built on would be to persuade Vistry not to build or if something of historic importance was found to be within the area that would be protected from development.

Cllr Wheeler stated that the housing targets from central government are still in place, and it is better for us to have some influence and control over these plans. Cllr Upton noted that it is understandable that a number of new residents that have moved to the area in the last ten years would be totally unaware, until this planning application was received, of any proposed building on the Tollerton Airport site.

Cllr Wheeler spoke about the need for full remodelling and traffic assessment for the area. It was noted that the A52 struggles with the flow of traffic at times even now with the number of road users. Meeting also noted that the suggestion that traffic lights across the A52 for pedestrians and cyclists from the new housing developments would not be a viable option, with safety concerns over this methodology, footbridges over the A52 would be preferable.

Cllr Fairgrieve asked if there was a deadline to discussions regarding the applications. Cllr Wheeler explained that there wasn't so long as the Borough were

engaging with the applicants in order to reach a resolution within a reasonable timescale.

Discussion took place regarding CIL (Community Infrastructure Levy) and section 106 payments generated by the new development. Cllr Wheeler noted that priorities would be highways, medical facilities and communal green spaces and play areas. Cllr Wheeler explained that schools would be provided based on need dependent on the demographic of the people occupying the new houses. Cllr Wheeler also explained that once houses in any development were sold and occupied, this triggered section 106 payments to be released for development infrastructure.

Cllr Mason asked why there was money to build a footbridge over the River Trent but not to use as part of this development. Cllr Wheeler explained that the funding came from different income streams that were unrelated.

Clerk to submit a response on behalf of the Parish Council objecting to the 24/00347/HYBRID application ahead of the production of an agreed masterplan for the area.

Cllr Mason explained that he was very annoyed and frustrated about the state of the potholes on Main Street. Cllr Wheeler reiterated that the issue was constantly raised and as the weather improved many more potholes in the area would be repaired.

Cllr Hackett asked what was being built on the Moo Haven site off Adbolton Lane. Cllr Owen explained that he had been told that Moo Haven were installing a pathway around the site. Cllr Hackett thought there was very heavy plant on site to be used for path laying.

Cllr Hackett noted that the land over the bridge on the A52 behind Holme House that had recently been purchased by the local travelling community, was located just within our Parish. Cllr Wheeler explained that RBC had met with the new landowner and spoken with regard to any new development on the land and stressed that any development would be subject to planning law and if not adhered to planning enforcement would be employed. It was noted that proposed development on that land was described as being Stabling and Horse Paddock.

Cllr Hackett also noted that the temporary fencing on Holme Lane between Holme Pierrepont and Radcliffe-on-Trent, preventing access to the Mineral Line leisure route due to the dangerous embankment, is being removed and breached every day. Cllr Upton explained that measures had been taken to assess the damage to the bank by flying a drone over the area and taking soil samples. Cllr Upton made clear that this remedial project would be quite complicated and may take a number of months to resolve.

Cllr Upton to enquire about more permanent fencing to prevent access to the mineral line until the embankment has been repaired.

6019. VILLAGE HALL

Main Street Parking

Cllr Hackett reiterated that it would be a future option to give hall hirers a key to the large Village Hall gate to park on the reinforced grass at the side of the hall.

Golden Orchard

Clerk explained that she had taken delivery of the Golden Orchard trees, which had arrived bare rooted, and Cllr Prett had heeled them into his garden ahead of planting at the Village Hall. Clerk said that she has been in contact with James Harrison and the 2nd Gamston Brownie leader regarding planting, which is due to take place during a Brownie meeting after the Easter holidays.

Clerk to arrange planting of Golden Orchard.

Cllr Prett & Clerk to provide Paul Phillips with required information after planting.

Clerk to ensure that article included in Summer Parish News.

Cllr Prett & Clerk to ensure Golden Orchard is carefully watered during the summer months for the next 3 years to enable the trees to establish.

Clerk suggested purchasing a number of watering cans for the Brownies to engage them with caring for the trees they plant and assist with the watering regime.

Spiky Plants

Cllr Fairgrieve explained that he had bought, planted and watered in the spiky plants at both the rear of the Village Hall and also both ends of the perimeter railings at the Play Park. Meeting thanked Cllr Fairgrieve for this work.

Discussion took place regarding watering plants and access to the Parish Council hosepipe, which is currently locked in the large store cupboard within the Village Hall. Investigation into the feasibility of a key safe was discussed.

Further investigation regarding accessible storage for watering equipment to be carried out.

Clerk and Bookings Clerk have tested Village Hall projection equipment and cannot recreate U3A perceived fault. Clerk to arrange a further site visit from Nottingham Hi-Fi.

Outdoor Clock British Summer Time (BST)

Clerk explained that the mains powered outdoor clock needed altering for BST.

Bookings Clerk to amend outdoor clock for BST.

6020. PLAY PARK

Clerk updated the meeting with the fantastic news that the Parish Council had been successful in their application for £25k of UKSPF funding from RBC for inclusive play equipment enhancements to the Play Park.

Clerk noted that she and Cllr Prett had met with Charlotte Gault the RBC UKSPF & REPF Project Implementation Officer, to discuss the project and specific RBC requirements in order to receive the funding. Clerk explained these included the use of specific branding to be used with any Parish Council communications regarding the project.

Clerk explained that a second catch-up meeting with Charlotte Gault was to be arranged in May '24.

Clerk to also arrange an on-site meeting with Kiran Chouhan, Account Manager from Proludic, who are providing us with the Phase 1 equipment, to discuss in more detail our requirements, timings and to order the equipment.

Cllr Prett, Clerk and Susan Toon to start applying for grant funding from other sources to satisfy the match funding element of the UKSPF agreement.

Clerk reminded the meeting that she had arranged for the annual Play Park Safety Inspection to take place in June '24.

Clerk explained to the meeting that she had received a quotation from Streetwise for jet-washing the Play Park of around £520 plus VAT and free of charge jet-washing of the Millennium Garden area at Holme Pierrepont. Meeting agreed to works.

Clerk explained that Streetwise were also going to quote for annual cleaning of the MUGA.

Clerk to arrange date for Streetwise to jet wash Play Park and Millennium Garden in HP.

Clerk still to arrange for Bingham Ground Services Ltd to assess the damaged area of MUGA at some point and annual maintenance of MUGA before the summer holidays.

Cllr Prett noted that he had asked for the contact details of the Gamston Medical Centre maintenance person.

Clerk & Cllrs still to look out for alternative solutions for Parish Council maintenance person work, also to help with Play Day set up and dismantling and Play Park leaf removal in the autumn.

6021. COUNCILLOR UPDATES

Holme Lane

Cllr Owen explained to the meeting that after the heavy rain the lane is in an appalling state and recommended not using it at present. Cllr Owen explained that Neil Lewis had identified a legal difficulty with some individuals having keys to a gated road and others not, and consequently a further consultation process must be carried out.

Cllr Upton noted that he had reported the state of the road for some urgent remedial work. Cllr Upton expressed his disappointment at the length of time the gating of Holme Lane initiative was taking to conclude.

Cllr Ubhi explained that the closure signs for the road through Holme Pierrepont during the night whilst the works were being carried out on the A52, were not utilised at all. Cllr Ubhi noted that they were positioned ready to use but were not put in place to prevent vehicles shortcutting through the hamlet.

9.15pm County Cllr Upton, Borough Cllr Wheeler & Martin Holden left the meeting.

Holme Pierrepont Flood Process

Cllr Stacey explained that during a flood event in Holme Pierrepont, the procedure for notifying the public will be a two-part process. Cllr Stacey noted that she had arranged for signage to be stored within the Holme Pierrepont Hall grounds to close the road from that end of the lane.

Cllr Owen explained that he had made contact with the Parish Clerk at Radcliffe-on-Trent to liaise with them regarding road closure signs for the Radcliffe-on-Trent end of the lane to be stored and displayed in Radcliffe-on-Trent and noted that he received a positive response from the Clerk. Cllr Owen told the meeting that he and Cllr Hackett were going to attend the next Radcliffe-on-Trent Parish Council meeting on 30th April '24 to discuss.

Cllr Stacey to update Josh Wells on the revised process.

Cllrs Owen and Hackett to attend a Radcliffe-on-Trent Parish Council meeting to discuss display of road closed signage during a flood event.

Metal Bench Enhancements

Cllr Fairgrieve to report back to the Parish Council at some point regarding possible enhancements to the metal benches.

Management Plan Review

Cllr Owen noted that updated information from the 2021 Census was now available for inclusion in the revised Parish Council Management Plan.

Cllr Prett and Cllr Owen to review and update the Parish Council Management Plan document, including 2021 Census data.

Parish Defibrillators

Cllr Ubhi explained that all the parish defibrillators have been checked and are functioning correctly.

Cllr Ubhi noted that replacement battery and pads were due soon for the Gamston defibrillator.

Clerk to order Gamston defibrillator replacement battery and pads.

Clerk still to email Bassingfield resident regarding defibrillator query and confirm working well.

Cllr Stacey reminded the meeting that there was an Open Day at St Edmund's Church and Holme Pierrepont Hall on Sunday 14th April '24 and welcomed visitors to attend and help raise funds for the church.

Cllr Fairgrieve agreed to post an electronic copy of the advertisement for the event on the HP&G PC Facebook page.

Cllr Fairgrieve noted that he had updated the HP&G PC website with all required information over the last month. Meeting thanked Cllr Fairgrieve for this.

Cllr Hackett spoke about the Millenium Garden in Holme Pierrepont and the fact that the tree roots were forcing the slabs upwards, and the paving would need to be re-laid at some point.

Cllr Fairgrieve spoke about the possibility of moving a bench from inside the park area to the grassed area outside of the park railings in order for dog owners with children to have a place to sit whilst their children play in the park.

Clerk still to update bookings form and any associated documentation to reflect the revised booking hours.

Clerk still to ascertain the process should a Parish defibrillator be used without the Parish Council knowing.

Clerk still to speak with Morrisons supermarket to ascertain what happened to the defibrillator that was used before Christmas.

Clerk still to investigate the possibility of disposing of the monthly Gamston Litter Pick rubbish at Morrisons supermarket.

Clerk still to invite Gary Dykes, Grantham Canal Society Ranger for the Gamston section of the canal to a future Parish Council meeting in 2024.

Clerk still to write letter to Holme Pierrepont Country Park to ask about traffic considerations for the upcoming Gloworm Festival.

Bookings Clerk to arrange for Village Hall windows to be cleaned inside and out.

6022. FINANCE

Financial Statements & Payments for Approval

Clerk issued copies of the month's financial transactions and details of payments and presented a summary of the finances.

Cllrs Stacey & Prett kindly agreed to sign off and authorise month's payments online.

Clerk to provide Cllrs Stacey & Prett with copies of all invoices in order for them to sign off and authorise the month's payments online.

Accounting Year End 2023/2024

Clerk explained that the Parish Council financial year end was 31st March and after date she would be preparing the annual accounts for internal audit and eventual sign off for submission for external audit by PKF Littlejohn.

Clerk to prepare year end accounts.

Clerk to contact internal auditor to ask if still able to carry out the internal audit.

Clerk still to submit paperwork to add Cllr Owen as Unity Trust Bank signatory.

Clerk still to generate documentation to add Cllrs Fairgrieve and Ubhi as Unity Trust Bank Account signatories.

Payroll Year End 2023/2024

Clerk explained that she would be carrying out the payroll year end processes after 5th April.

6023. CLERKS REPORT

Clerk reminded the meeting that David Litchfield had retired on 5th April '24. Clerk circulated a 'Passport to Retirement' booklet for signing by all present at the meeting. Clerk explained that she had been advised by Cllr Mason that garden centre vouchers would be an appropriate gift as a thank you for all David's hard work over the years.

Clerk to arrange purchase of retirement gift for David Litchfield and deliver with card to him.

6024. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Tuesday 14th May 2024 at 6.30pm in Gamston Village Hall, Old Tollerton Road.**

This is the Annual Meeting of the Parish Council followed by the Annual Parish Meeting, hence the earlier start.

Cllr Stacey is due to Chair this meeting.

The meeting ended at approximately 9.30pm.