

Minutes of the Annual Meeting of **Holme Pierrepont & Gamston Parish Council**  
Tuesday 23<sup>rd</sup> May 2023 at 6.30pm in **Gamston Village Hall, Old Tollerton Rd, Gamston**

**Members Present:** Cynthia Stacey, John Mason, Janet Hackett, Geoff Prett, Alun Owen & Maria Ubhi

**In attendance:** Julia Barnes (Clerk) & Borough Cllr Jonathan Wheeler.

#### **5861. DECLARATIONS OF ACCEPTANCE OF OFFICE**

Cllr Stacey welcomed everyone to the Annual Meeting of the Parish Council. Cllr Stacey expressed her thanks to the team that had submitted a recent grant application to RBC for funding for the proposed Play Park improvements.

Each Councillor present in turn recited, and signed, their Declaration of Acceptance of Office. Clerk countersigned each document. Councillors not present will read their declarations at the next meeting they attend.

#### **5862. ELECTION OF CHAIR 2023 – 24**

Discussion took place regarding the appointment of Parish Council Chair for the coming year. Clerk asked Councillors if anyone would like to take on this role. For various reasons no one wanted to take on the full-time role of Parish Council Chair. Cllr Stacey explained that she was very happy to continue as Parish Council Vice Chair, should she be voted in, and also to chair this May '23 meeting.

Clerk explained that the council cannot legally operate without a chair. It is however possible for Cllrs to take it in turns to take the chair for one month each. This would mean the new chair would take the chair at the beginning of the meeting and remain chair until the beginning of the next meeting. Cllr Owen proposed, and Cllr Prett seconded the motion that Parish Council Chair position to rotate by Cllr on a monthly basis. Vote taken, unanimously in favour. Motion carried.

After discussion the method for choosing the next meeting chair was agreed as working through the list of Councillors per the Attendance Signature Form. Cllr Stacey to chair the May '23 meetings, Cllr Tisbury next on the list but not at the May '23 meeting so unable to assign chair role to him, so next Cllr on list Cllr Mason.

Cllr Ubhi asked if the handover could take place ahead of the meeting to be chaired, which Clerk agreed to be an excellent idea. For example, the draft agenda for the next meeting is run past the Chair ahead of publishing, so although the previous meeting Chair is in post until the start of the next meeting, the upcoming Chair to have sight of the agenda for the meeting they will chair.

**Cllr Mason to chair the June '23 Parish Council Meeting taking place on Monday 12<sup>th</sup> June '23.**

**5863. ELECTION OF VICE CHAIR 2023 – 24**

Cllr Owen proposed, and Cllr Prett seconded the motion that Cllr Stacey become the Parish Council Vice Chair for 2023 – 24. Vote taken, unanimously in favour. Motion carried.

**Clerk to prepare Declaration of Acceptance of Office of Vice Chair for signature.**

**5864. APOLOGIES FOR ABSENCE**

Cllr Tisbury sent his apologies due to being on holiday.

Cllr Fairgrieve sent his apologies due to being on holiday.

County Cllr Upton sent his apologies due to a meeting clash and preparation for Full Council meeting.

Borough Cllrs Wheeler & Viridi sent their apologies for a possible late arrival due to a clash with a prior meeting.

**5865. DECLARATIONS OF INTEREST**

Cllrs Hackett declared an interest in Planning Application 23/00819/AGRIC as this was submitted by her husband.

Cllr Ubhi declared an interest in Planning Application 23/00819/AGRIC as Mr & Mrs Hackett are her neighbours.

Clerk asked whether Cllrs Stacey and Owen should also declare an interest in Planning Application as it related to a proposal in close proximity to their homes.

**5866. MINUTES**

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 17<sup>th</sup> APRIL 2023**

Cllr Ubhi proposed, and Cllr Prett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr Owen abstained as he was not present at the April '23 Meeting. Motion carried and Minutes were adopted.

**Cllr Fairgrieve to upload April '23 Parish Council Meeting Minutes to the HP&G PC website.**

## 5867. COUNTY REPORT

Clerk read out following report forwarded by County Cllr Upton in his absence.

1. *'The replacement bus shelter at Bassingfield has been installed on the A52.*
2. *I have written to Neil Lewis of the County Council regarding the blocked road gully and associated flooding at Holme Pierrepont village.*
3. *Following complaints from cyclists about the potholes on Holme Lane (from Blotts to Adbolton Lane); and on Adbolton Lane (from Regatta Way to Lady Bay), a highways inspector carried out a detailed inspection, but unfortunately none of the potholes were deeper than the required 40mm to action a repair! I queried this in respect of a 40mm depth being more of a risk to cyclists than other road vehicles, but at present the County Council, whilst understanding the point I am making, are holding the criteria of 40mm for ALL road users. I will continue to pursue this issue. They have however agreed to see if the "ramp" near the Adbolton Lane playground can have some significant maintenance as it is in a very poor condition.*
4. *As requested at the last Parish Council meeting, I wrote to the Borough Council Planning Group and informed them of the possibility of a borehole or boreholes being installed along the stretch of the Grantham Canal in Gamston. They have thanked me for alerting them to a possible planning application.'*

Cllrs Stacey and Owen explained that they had also written regarding the blocked road gully in Holme Pierrepont requesting a long-term solution as the drain simply cannot cope during times of heavy or sustained rainfall.

Cllr Mason spoke about the number of potholes around Gamston and specifically around the Village Hall and gave a document to the Clerk listing these holes, for the attention of Cllr Upton.

**Clerk to pass pothole information to County Cllr Upton for his information and consideration.**

Cllr Prett updated the meeting regarding the bore hole situation. A UK SPF grant has been applied for to fund the creation of a borehole. The proposal is for it to be situated in the allotment site on the south side of Radcliffe Road in a piece of land that is not sufficiently fertile to be utilised as an allotment. The allotment holders are in favour of this idea as it would also provide an excellent water source for their use.

## 5868. PLANNING

20/03244/OUT Taylor Wimpey UK & Rockspring Barwood Gamston Ltd Land East of Gamston & North of Tollerton Lane, Tollerton Lane, Nottinghamshire.

Cllr Mason spoke about this application explaining that although he understands we are waiting for the Masterplan for the whole site, he would like to see some movement on the house building.

- i) 23/00742/FUL Mrs Resil Jarrett Single Storey rear extension  
6 Ambleside, Gamston, Nottinghamshire NG2 6NA

*Deadline for comment : Saturday 20<sup>th</sup> May '23*

Parish Council Response : DO NOT OBJECT

This application is for permission to replace a conservatory with a brick and tiled extension with the same dimensions and on the same footprint. We can see no reason to object to this application.

- ii) 23/00255/FUL Mr J Croft Alteration, conversion and extension of the existing farm buildings to create five dwellings. Demolition of minor ancillary buildings. Holly Farm, Bassingfield Lane, Bassingfield, Nottinghamshire, NG12 2LG.

*Deadline for comment : Friday 2<sup>nd</sup> June '23*

Cllr Tisbury will be looking at this application on behalf of the Parish Council but is currently on holiday. Cllr Tisbury will be circulating comments, on return from vacation, before the end of May '23 and asked that Cllrs please read and respond to this in a timely manner in order to meet the deadline for comment.

Cllr Stacey explained that she would be attending a meeting of Bassingfield residents on 25<sup>th</sup> May '23 and would feedback their comments to Cllr Tisbury after that meeting.

**Cllrs to respond as soon as possible to Cllr Tisbury's comments on this application to meet comment deadline.**

**Cllr Stacey to attend Bassingfield residents meeting and feedback comments to Cllr Tisbury.**

- iii) 23/00491/FUL Mr Jamie Kerruish Replacement existing conservatory with new conservatory with slate roof and new aluminium windows and bifold doors 2 Grange Farm, Main Street, Gamston, Nottinghamshire NG2 6PB

*Deadline for comment : Thursday 8<sup>th</sup> June '23*

Cllr Prett noticed there are some inconsistencies in the measurements included in the plans for the conservatory replacement. Cllr Owen visited the site and spoke with the applicant about this. She was equally confused but will query with the builder. Despite this, it is anticipated that this will not materially affect the decision not to object. Cllrs to respond with their opinion before the deadline date.

**Cllrs to respond with their opinion on the proposed Parish Council response before the deadline date.**

- iv) 23/00819/AGRIC Mr D Hackett Erection of steel portal framed shed  
South View, Holme Lane, Holme Pierrepont, Nottinghamshire, NG12 2LD

*Deadline for comment : Thursday 18<sup>th</sup> May '23*

Although declarations of interest have been made regarding this application, Clerk informed the meeting that she had received notification from Rushcliffe Borough Council that the details of this application had been refused, so discussion was not required.

## **5869. VILLAGE HALL**

### *Monthly Update*

Cllr Stacey read monthly update received from the Bookings Clerk.

*'All is well at the Village Hall. Enquiries and bookings seem to have picked up slightly. I've had an enquiry for a regular booking from a gentleman called Raul, who is the owner of a business called SANAR. He specialises in massage therapy and clinical yoga. He wants to hire the hall on a regular basis from 26<sup>th</sup> September, Tuesday evenings 5:30pm - 8:30pm for a men's only yoga session and a mixed yoga session. I've also had an email today from Daisy Baby wanting to extend their booking. I need to look into it further as we have U3A there once a month. Parties coming up: Saturday 27<sup>th</sup> May, Friday 2<sup>nd</sup> June, Saturday 10<sup>th</sup> June.*

*Over half term the hall is busy every day except Sunday 28<sup>th</sup> May and Monday 29<sup>th</sup> May.'*

### *Outdoor Clock*

Clerk spoke about the proposal presented by Cllr Tisbury for resolution of the bi-annual changes to the outdoor clock at British Summer Time and back to Greenwich Mean Time in the autumn. Clerk explained that currently there were 4 Cllrs in favour, 1 against and 3 hadn't expressed an opinion. Discussion took place. The cost for changes to be automatic far exceeded that of the proposal, which was around £70 inclusive of labour and parts. It was noted that Cllr Tisbury had offered to take on the bi-annual responsibility for altering the clock. Meeting agreed by majority to proposal.

**Clerk to inform Cllr Tisbury of decision.**

**Cllr Tisbury to liaise with local electrician and Bookings Clerk to arrange modification to VH outdoor clock.**

### *Flag*

Clerk explained that during recent high winds the Ukrainian flag that had been flying alongside the Union Flag at the Village Hall had torn and become detached from the flagpole. Clerk asked the meeting their opinion regarding replacement. Cllr Owen considered it important that we continued to show our support and solidarity with the Ukrainian people whilst the conflict continues. After discussion Cllr Stacey proposed and Cllr Owen seconded the motion that a replacement Ukrainian flag be purchased up to a maximum of £100. Vote taken, unanimously in favour. Motion carried.

Cllr Mason noted that the Union Flag was also looking very worn and needed replacing. Meeting agreed.

**Clerk to arrange purchase of new Union and Ukrainian flags.**

Cllr Prett noted some issues with the salt bins located at the Village Hall. The padlock has broken on the one at the top of the grounds near the outdoor notice board and the one near the bins is being used as a cigarette bin. Meeting agreed that lock did not need replacing. Sign required to discourage use of salt bin as cigarette bin.

**Clerk to purchase 'Salt Bin' signage for VH salt bin.**

Cllr Prett explained that there was a wire, possibly obsolete electricity cable, sticking up from the ground underneath the VH banner that required attention by burying in the ground. Meeting agreed for the local electrician to look at this when working on the outdoor clock.

**Clerk to ask Cllr Tisbury if local electrician could also look at electric wire whilst modifying the VH outdoor clock.**

Cllr Mason explained that he considered the nails sticking out from VH banner frame to deter children from climbing were too dangerous and had had them removed. Discussion took place and it was considered that since a banner had been in situ within the frame, it was possibly less attractive to children to climb on.

**Clerk still to liaise with Bookings Clerk to arrange Village Hall PAT Testing at a time when the Village Hall is free.**

## **5870. PLAY PARK**

### *New Equipment Update*

Clerk explained that an application had been made by Cllr Prett, Susan Toon and Clerk to the UK Shared Prosperity Fund via RBC to fund some Play Park improvements, a decision would be made by Friday 9<sup>th</sup> June '23.

Clerk explained that Cllr Prett had identified a number of other potential grant income streams including:

National Lottery	rolling applications	12-week decision making process
Notts County Council Local Community Fund Grant		deadline 4 <sup>th</sup> June '23
East Midlands Airport Community Fund		next deadline 21 <sup>st</sup> June '23

**Clerk to arrange meeting with Cllr Prett and Susan Toon to further progress grant funding applications.**

### *Play Park Perimeter Fencing*

Clerk explained that there had been a recent case of animal (possibly dog) mess left on the Play Park hopscotch that had been discussed on a recent Gamston Community Facebook post. Cllr Stacey expressed her sincere thanks on behalf of the Parish Council and wider community to Cllr Prett for attending to the matter and disinfecting the entire hopscotch area.

Clerk explained that a quotation had been received to fully enclose the Play Park, with two gates. One gate is to be placed across the pathway to the Play Park equipment that runs between the picnic tables. Clerk noted that it was important that this gate is wide enough to accommodate an adult wheelchair.

The second gate is proposed to be positioned over the desire line that has been created at the corner of the park through the trees. Clerk noted that this looks to be a sensible location. Cllr Prett added that should this desire line be blocked off by new fencing, this fencing will be vulnerable to removal as this is one of the preferred entrances now to the park.

Discussion took place regarding signage at the Play Park to ensure dogs are kept out of the play area. Currently there is one sign within a notice board, but it is not prominent.

Discussion also took place regarding emergency service access to the Play Park once fully enclosed fence line has been installed. Cllr Ubhi explained that providing one of the gates enabled wheelchair access, then medics with a stretcher would also be able to access the park.

Cllr Mason spoke about the work that had been involved with acquiring quotations.

**Clerk to check dimensions for adult wheelchair accessible gate.**

**Clerk to check on lead times for the production and fitting of extended fence line and associated gates.**

### *Site Map of Services*

Before any works can take place it is necessary to understand what services are located under the Play Park to ensure any excavation is safe and does not damage any services. Cllr Prett identified a manhole cover in the wet pour area of the Play Park marked 'CLARKDRAIN.COM'.

Cllr Tisbury had provided Clerk with contact details for a company that scan areas for underground services and cables.

**Clerk to arrange survey of underground services at Play Park.**

**Clerk still to further liaise with new Streetwise contact regarding remedial Play Park paintwork.**

**Clerk to also acquire revised quote for repainting Play Park picnic tables and notice boards.**

**Clerk still to acquire quotation from Streetwise for additional bins in Holme Pierrepont and the weekly charge for emptying them.**

**Cllr Stacey to speak with Diane Kidger, previous Parish Council chair, regarding any documentation regarding the original creation of the Play Park.**

Cllr Prett spoke about the payment for Susan Toon's work on the grant application. It was agreed that Susan should invoice the Parish Council on a monthly basis.

**Clerk to contact Susan Toon regarding invoicing for work on Parish Council grant applications.**

Cllr Prett spoke about the fact that the footpath between Ambleside and Main Street, Gamston that runs alongside the Play Park, is used by cyclists and it is not a cycle path. Cllr Prett spoke about an incident where cyclists that were travelling too quickly along the path were seemingly frustrated by Cllr Prett obstructing their path. Clerk noted that this is not a cycle path and racing bikes using it as a cut-through should be discouraged.

Clerk explained that Bingham Ground Services would be carrying out annual maintenance of the MUGA football pitch, weed treating, power brushing and sand dressing. Date to be confirmed, but likely to be the end of June '23.

**Clerk to notify Cllr Fairgrieve when MUGA maintenance taking place in order to pre-warn local residents via community Facebook pages.**

## **5871. FINANCE**

*Financial Statements & Payments for Approval*

Clerk issued copies of the month's financial transactions and details of payments.

**Cllrs Stacey & Prett kindly agreed to sign off and authorise month's payments online.**



**Clerk to provide Cllrs Stacey & Prett with copies of all invoices in order for them to sign off and authorise the month's payments online.**

*Approval of Annual Governance Statement*

Clerk explained that she had previously circulated the Annual Governance Statement, via email, for review by all Councillors.

Cllr Prett proposed, and Cllr Owen seconded the motion that the Annual Governance Statement 2022/2023 be approved. Vote was taken, unanimously in favour. Motion carried.

**Chair and Clerk to sign Annual Governance Statement 2022/2023.**

**Clerk to produce draft year end accounts.**

**Clerk to ensure 2022/2023 accounts internally audited by Brian Hardy before June '23 Parish Council meeting.**

Clerk to review Councillor signatories on the Unity Trust Bank account to remove Cllrs that have left the Parish Council and add on new Cllrs.

**Clerk to ensure bank account signatories up to date.**

**Clerk to fulfil The Pensions Regulator legal re-enrolment and re-declaration duties for Holme Pierrepont & Gamston Parish Council by 30<sup>th</sup> August 2023.**

**Clerk still to submit VAT claim for year to 31<sup>st</sup> March 2022.**

**Clerk still to prepare Annual Accounts .pdf for financial year to 31<sup>st</sup> March 2022 for publishing on HP&G Parish Council website.**

**5872. CLERKS REPORT**

Clerk spoke about the invitation to attend the County Council Civic Service at Southwell Minster on Sunday 25<sup>th</sup> June '23. Any Cllrs wishing to attend to notify Clerk.

Clerk explained that she had received communication from Talkmobile regarding the switching off of 3G across the UK. In order to get a better service switching to a phone with 4G calling capacity (VoLTE) is required.

Clerk spoke to the meeting about the requirement for all Cllrs to submit Election Expenses return forms to RBC by Friday 2<sup>nd</sup> June '23, even though they will all be nil returns.

**Clerk to co-ordinate Election Expenses return forms by the deadline date.**

Clerk explained that all Cllrs, subsequent to the recent elections, were required to submit a new Declaration of Interests form to RBC for display on the Parish Council section of the RBC website.

**Clerk to co-ordinate completion and submission of Cllr Declaration of Interests forms to RBC.**

**Clerk to continue setting up Parish Council email addresses for Bookings Clerk, then for all Councillors.**

### **5873. EXCHANGE OF INFORMATION & CORRESPONDENCE**

Cllr Owen showed the meeting numerous pictures of the second year of wildflower growth around the Parish, which looked lovely. It was noted that Mark Winter who looks after the Parish grounds very sensitively mowed around these areas to ensure they look kempt but also allow the wildflowers to thrive.

Cllr Owen confirmed that he had not heard any more from Neil Lewis regarding Holme Lane.

Cllr Owen spoke about the need for new Cllrs to bring the Parish Council up to a full complement of 10 Cllrs and the need for younger people to become involved.

Clerk explained that a Cllr was required to take responsibility for the Adbolton notice board and delivery of newsletters to Adbolton, since Cllr Griffiths has stepped down from her role as Cllr.

Clerk explained that she needed to further investigate the lack of electricity supply to the Bassingfield defibrillator cabinet and asked Cllr Hackett about the installation of the unit. Cllr Hackett confirmed that Mr Costello at Elms Farm had installed the unit using his own electrician.

**Clerk to make contact with Mr Costello to resolve defibrillator cabinet electricity issues.**

**Cllr Tisbury to further progress the Village Breakfast Gamston Buddy Bench initiative.**

### **5874. DISTRICT REPORT**

Borough Cllr Wheeler spoke about the changes made to the 11B and 11C NCT bus routes to provide a bus service from Greenacres Caravan Park in Holme Pierrepont to Morrisons supermarket, which is welcomed by residents that live there.

Cllr Wheeler explained that he and Borough Cllr Davinder Virdi had been elected as the two Borough Councillors to represent Gamston Ward for the next 4 years. Cllr Wheeler asked that Cllr Virdi be included in all correspondence that he himself receives from the Parish Council. Cllr Wheeler gave Cllr Virdi's apologies for this meeting due to an unforeseen family issue.

Cllr Wheeler talked about the new Leader of RBC, Neil Clarke, who replaced Simon Robinson who stepped down before this election. Abby Brennan is the Deputy Leader and Cllrs Wheeler; Virdi and Upton are all members of the new Cabinet with various responsibilities.

Cllr Wheeler spoke about the planned refurbishment of Cotgrave and Keyworth leisure centres. Also, the vibrance of the West Bridgford town centre, with Oliver Bonas moving to a bigger Central Avenue location and a new Indian sweet and snack shop opening on Gordon Road. Also, the Connaught House site is to become a restaurant and a White Rose store is opening on Central Avenue.

Cllr Wheeler explained that Barclays Bank was closing but the building houses a business centre upstairs and all units are full. It is anticipated that this business centre will now expand downstairs.

Cllr Wheeler spoke about the grass verges in the borough that have been left to grow during May for ecological reasons. Cllr Wheeler explained that the alternating rain and sunshine had facilitated significant growth, which would be cut during June.

Cllr Wheeler told the meeting that there was a PCSO assigned to Gamston and Edwalton that would be around on foot in the area. Cllr Wheeler spoke about the fact that the off-road biking nuisance had calmed down but may well increase over the summer. Also, that there have been some reports of anti-social behaviour in the Alford Road/Hilton Crescent area.

Cllr Wheeler spoke about the new manager at Morrisons store and reported that the store is still doing well despite competition from surrounding supermarkets.

Cllr Wheeler spoke about the roadworks in and around Gamston.

Cllr Wheeler explained that he had been asked to attend a residents meeting regarding the revised plans for Holly Farm site later in the week with Borough Cllr Virdi.

#### **5875. DATE OF NEXT MEETING**

The next meeting of the Parish Council was confirmed as **Monday 12<sup>th</sup> June 2023 at 7.15pm** in **Gamston Village Hall, Old Tollerton Lane, Gamston.**

**The meeting ended at approximately 8pm.**