

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**  
Monday 10<sup>th</sup> October 2022 at 7.15pm in **Gamston Village Hall, Old Tollerton Rd, Gamston**

**Members Present:** Gary Arkless, Cynthia Stacey, John Mason, Geoff Prett, Sally Griffiths, Alun Owen & Richard Fairgrieve

**In attendance:** Julia Barnes (Clerk), County Cllr Roger Upton & Emma Fletcher

#### **5755. PARISH COUNCIL CO-OPTIONS GAMSTON VACANCIES**

Cllr Arkless informed the meeting of the devastating news that Maria Ubhi's daughter had passed away the previous day. Clerk explained that Maria had expressed her desire to take her position on the Parish Council at some point in the future. Clerk explained that the vacancy that Maria had been co-opted into would be left open for her until she had had time to make a decision, without time pressure.

Meeting expressed their shock and sadness at the news and agreed that a card and flowers should be sent to Maria expressing our condolences.

**Clerk to arrange for card and flowers to be sent to Maria Ubhi.**

Clerk explained that the decision to co-opt Richard Fairgrieve and Maria Ubhi onto the Parish Council had been taken subsequent to them attending meetings of the Parish Council and expressing their interest in joining. Both had volunteered their time to the 2022 Summer Play Day. In the absence of an August '22 Parish Council meeting the co-option process had taken place via email. Both candidates were successful by a unanimous decision, with one abstention from a Councillor that had not met the candidates and therefore felt it would be inappropriate to vote.

Richard Fairgrieve read his Declaration of Acceptance of Office for New Councillor and his Acceptance of Code of Conduct. Document was signed by Richard Fairgrieve and the Clerk and Cllr Fairgrieve formally took his position as a Parish Councillor.

Clerk had previously emailed new Councillor documentation to both Richard Fairgrieve and Maria Ubhi, but it appeared that Richard's had not arrived.

**Clerk to re-email new Councillor documentation to Cllr Fairgrieve.**

**Clerk to notify Rushcliffe Borough Council (RBC) of the appointment of new Parish Councillor Richard Fairgrieve.**

**Cllr Fairgrieve to email Clerk confirming his eligibility to become a Parish Councillor and also confirm that no exclusions apply.**

**Cllr Fairgrieve to complete Members' Interests form and return to Clerk.**

**Clerk to forward completed Members' Interests form to RBC.**

**Clerk to issue revised list of Parish Councillor contact details to all Cllr's, and for the notice boards and website.**

All Cllr's to remember to include Cllr Fairgrieve in all future correspondence ([richard@fairgrieve-home.co.uk](mailto:richard@fairgrieve-home.co.uk)).

**5756. APOLOGIES FOR ABSENCE**

Cllr Tisbury sent his apologies as he was on holiday.

Cllr Hackett gave her apologies as she was on holiday.

Borough Councillor Wheeler sent his apologies due to his return flight from holiday being rescheduled.

Maria Ubhi sent her apologies due to the tragic loss of her daughter.

Nick Marlow from Gamston Medical Centre (Agenda item 8. NHS Social Prescribing) sent his apologies as he was unable to attend.

**5757. DECLARATIONS OF INTEREST**

Cllr Griffiths declared that she was good friends with Mr Joel Swindin, Agenda item 9. iv) Planning .

**5758. ORDER OF BUSINESS**

No changes were proposed to the order of business.

**5759. MINUTES**

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 11<sup>th</sup> JULY 2022**

Cllr Arkless proposed, and Cllr Stacey seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr Fairgrieve abstained as he was not present at the July '22 meeting. Motion carried and Minutes were adopted.

**Cllr Arkless to upload July Parish Council Meeting '22 Minutes to the HP&G PC website.**

**5760. COUNTY REPORT**

County Cllr Upton spoke about sustainable and green energy with specific reference to West Burton being selected as a Fusion Energy STEP plant that would bring much needed jobs to the shire.

Cllr Upton noted that there was a £24 million budget saving challenge over the coming fiscal year that would affect Council Tax bills and future budgeting.

Cllr Upton explained that he sat on the Notts Combined Fire Authority and that both he and Borough Cllr Wheeler had voted against the downgrading of the West Bridgford Fire Station due to the resulting lack of cover for Rushcliffe. Cllr Upton explained that Bingham, East Leake and West Bridgford were already manned by part-time staff and the downgrading of London Road Fire Station from two fire engines to only one would further reduce capacity to respond to emergencies in our locality. Cllr Upton hoped that the capacity was not reduced as there are many high-rise buildings in the city and post-Grenfell the importance of the fire brigade nearby is clearly evident.

Cllr Upton spoke about the sale of Mr Wells' land to Vistry Homes. This land forms part of the proposed Gamston Fields development. Cllr Upton considers that this will improve the chances for a planning document incorporating the entire site. Vistry Homes and Wimpey Homes are working well with Rushcliffe Borough Council.

Cllr Upton explained that he had met with representatives from the Grantham Canal Society on 28<sup>th</sup> September '22 with reference to a cycle and pedestrian crossing of the River Trent. Cllr Upton spoke about a possible £10 million investment by National Highways.

Cllr Upton updated the meeting on the A52 replacement bus shelter at Bassingfield that had been anticipated for autumn '22. These works will now be delayed until spring '23 as Notts County Council, in conjunction with National Highways, are evaluating the possibility of installing a safety barrier or bollards to provide some protection for people waiting for buses.

Cllr Upton spoke about correspondence he had received from a local parishioner regarding inconsiderate parking at the Village Hall in Gamston. Cllr Upton explained that he had replied and noted that he would raise the issue at the Parish Council meeting. Cllr Upton passed details to the Clerk for a further response from the Parish Council.

**Clerk to respond to parishioner regarding Village Hall parking, copying in Village Hall Bookings Clerk.**

Cllr Upton is due to attend the Local Development Forum on Tuesday 18<sup>th</sup> October '22. Cllr Upton spoke about the area housing policy that was being formulated until 2038. Cllr Upton fought, successfully, against Nottingham City forcing increased housing targets on Rushcliffe. Cllr Upton spoke about Planning Policy and the creation of investment zones within a 20-mile radius of Nottingham City which includes our area. Cllr Upton noted solar farm planning policy whereby numerous large solar farm applications are being received to be sited on good agricultural land and the balance that is to be made between the supply of energy versus food. Cllr Owen noted that discussions should be held at a national level regarding such issues.

## **5761. DISTRICT REPORT**

Cllr Arkless read Borough Cllr Wheeler's report in his absence as follows.

*I have written to the General Manager of the Canal and River Trust to arrange a meeting regarding the state of the Grantham Canal. He has agreed and also sent me the email below\*\*.*

*I had a meeting with residents from Bassingfield regarding Holly Farm. Thanks to Gary and Cynthia for attending. Pleased to say the application was rejected after myself and officers objected.*

*We also had an application rejected at Springfield's on Radcliffe Road. Jubilee Cottage has gone through, because the main objection was the flood risk potential from the underground plant room based on previous objections. However, the Environment Agency came back and didn't object after more information was presented from the agent so after talking with officers there wasn't the grounds to refuse based on the approval of the previous application.*

*There is a polling station review ongoing at RBC at the moment. I don't see any issues for the Gamston North part.*

*Celebrating Rushcliffe awards are back. If you wish to nominate anyone you can do so.*

*Rushcliffe BC are consulting again on their Public Space Protection Orders (PSPO), if you wish to feedback anything can do through RBC or email me.*

*Any questions or queries drop me an email will come back to you  
Thanks  
Jonathan'*

*\*\*Thank you for your two emails concerning the condition of the Grantham Canal in your particular Council areas of Gamston in the constituency of Rushcliffe.*

*As you are aware we are in unprecedented times in respect of rainfall this summer which followed an extremely dry winter. Feeders into the canal are low towards non-existent and our two main feeders Denton and Knipton reservoirs have had complications this year with maintenance work and the problems of blue green algae. Denton is currently switched off due to this problem*

*Obviously these two main feeders do not help Gamston or indeed Lady Bay as the dry section problem at Cropwell Bishop affects water flow.*

*Grantham Canal Society (GCS) are involved with the Canal and River Trust (CART) in tackling the numerous leaks that the canal has and are currently engaged in "plugging" some of these leaks working for CART in the Kinoulton/Owthorpe area with our volunteer labour.*

Cllr Arkless explained that the Canal and River Trust volunteers work took place entirely on the West Bridgford side of the canal and that the Gamston side that is within our Parish is the responsibility of RBC. Volunteers are required for this end of the canal and also some form of property to form a base for the area. It was noted that increased investment is required to facilitate further improvements.

Cllr Upton noted that there was some conflict of interests between the boat owners wanting to dredge the canal to increase accessibility, to be balanced with the protection and diversity of the wildlife and the canal as their habitat.

## **5762. NHS Social Prescribing Presentation**

NHS Social Prescribing presentation to take place at December '22 Parish Council meeting.

**Clerk to test the technology for projecting Social Prescribing presentation using laptop and projector screen.**

**5763. PLANNING**

- i) 20/03244/OUT Taylor Wimpey UK & Rockspring Barwood Gamston Ltd Land East of Gamston & North of Tollerton Lane, Tollerton Lane, Nottinghamshire.

Clerk updated meeting with information from Cllr Tisbury in his absence.

*' Paul Taylor RBC Case Officer explained no obvious progress to date but is expecting by the end of the month;*

i) *Highway remodelling for the whole scheme (4000+ homes) in order that Highways England and the County Council can comment.*

ii) *A complete response from the applicant on all the issues raised by Councils, Technical consultees, Parish Councils.*

*Planning Policy are still working on a Supplementary Planning Document which will be supported by all landowners and approved as a formal policy document by RBC.'*

*' Richard Mapletoft RBC Planning Policy Manager explained that there is no progress on the Supplementary Planning Document as the highway modelling is required before this document can be formulated. The planning application will be resisted until the Supplementary Planning Document is approved and adopted.'*

- ii) 22/01327/FUL Mr & Mrs Varney Two storey side extension; Single storey rear extension; Single storey front porch extension. 7 Fellside Close, Gamston, Nottingham, Nottinghamshire, NG2 6PZ.

Parish Council Response : DO NOT OBJECT

After email discussion it was agreed to not object to the proposal.

Application has been approved by RBC.

**Clerk submitted Parish Council response by the deadline date.**

- iii) 22/01263/FUL Mr Ranjit Dhesi Erect single storey rear and first floor side extension. 56 Elterwater Drive, Gamston, Nottingham, Nottinghamshire, NG2 6PX.

Parish Council Response : DO NOT OBJECT

After email discussion it was agreed to not object to the proposal subject to replacement of any lost vegetation.

Application has been approved by RBC.

**Clerk submitted Parish Council response by the deadline date.**

- iv) 22/01417/FUL resubmission of 21/03181 Mr Joel Swindin Re-modelling of existing roof to create a dormer at second floor, single storey extension to rear of property and replacing of existing dormer at the front of property. 35 Adbolton Grove, West Bridgford, Nottinghamshire, NG2 5AR.

Parish Council Response : As previously, as the second-floor windows are still proposed to be full height, OBJECT on grounds of residential amenity being significantly adversely affected.

Application has been approved by RBC.

**Clerk submitted Parish Council response by the deadline date.**

- v) 22/01525/FUL Mr Ahmed Zidouri First floor side extension; single storey rear extension; single storey front extension and rear dormer window. 1 Greenburn Close, Gamston, Nottingham, Nottinghamshire, NG2 6QL.

Parish Council Response : DO NOT OBJECT

After email discussion it was agreed to not object to the proposal.

Application has been approved by RBC.

**Clerk submitted Parish Council response by the extended deadline date.**

- vi) 22/01563/FUL Mr Mohammed Erect storage shed. Springfields, Radcliffe Road, Holme Pierrepont, Nottinghamshire, NG12 2LF.

Parish Council Response : DEFER DECISION TO RBC

After email discussion it was agreed to defer decision making to RBC.

Application still pending decision.

**Clerk submitted Parish Council response by the deadline date.**

- vii) 22/01464/FUL retrospective Mr Mohammed Daneshmanesh Replace section of wooden fence with concrete wall. New replacement gate to northern boundary. Springfields, Radcliffe Road, Holme Pierrepont, Nottinghamshire, NG12 2LF.

Parish Council Response : OBJECT

After email discussion it was agreed to object as the wall is too high and unsightly. It was noted that we would have no objection to a domestic height wall that is well presented.

Application has been refused permission by RBC.

**Clerk submitted Parish Council response by the deadline date.**

- viii) 22/01547/FUL Mr Dino Labatte Demolition of existing building and to construct new detached two storey dwelling including attenuation pond and lower ground floor plant room. Jubilee Cottage, Holme Lane, Holme Pierrepont, Nottinghamshire, NG12 2LD.

Parish Council Response : DO NOT OBJECT

After email discussion it was agreed to not object to the proposal.

Application has been approved by RBC.

**Clerk submitted Parish Council response by the deadline date.**

- ix) 22/01509/FUL Mr J Croft Conversion and extension of existing farm buildings and dwelling to create 5 new dwellings; Erection of 3 No Dwellings; Erection of detached garage; Associated landscaping and access works. Holly Farm, Bassingfield Lane, Bassingfield, Nottinghamshire, NG12 2LG.

Parish Council Response : OBJECT

Holme Pierrepont & Gamston Parish Council welcomed the applicants release of plans prior to submitting the application to Rushcliffe Borough Council and their engagement with the local authority. The application is a significant improvement on the previous application which was dismissed on appeal. Refurbishment of the existing buildings with limited extension is welcomed as it largely keeps the character of these properties. The significant issues for us are whether the proposal will have an adverse effect on the Greenbelt and will it create excessive traffic generation. In view of the distance to amenities most movements are likely to be by car. However, a residential use is likely to generate less traffic movements than most other uses. Hence it is preferred. Extending into the Greenbelt will, in our opinion harm the open nature of the Greenbelt and the 3 terraced dwellings should be refused. For this reason, we object to the application. It is also likely to create a precedent.

Application has been refused permission by RBC.

**Clerk submitted Parish Council response by the deadline date.**

- x) 22/01593/FUL partially retrospective Mr Gerald Costello Replace existing broken fencing to the front of the property and construct 2 garages with workshop and storage in the roof. Elms Farm, Bassingfield Lane, Bassingfield, Nottinghamshire, NG12 2LG.

Parish Council Response : OBJECT

Firstly, building something and then applying for retrospective planning permission makes a mockery of the planning process. Not following this process prevents anyone in the Parish being given an opportunity to object in any way. The garages look more like another property with garages underneath rather than just garages. The development is possibly above the permitted expansion in the greenbelt based on the original footprint. The development is very prominent and can be seen from some distance.

Application has been refused by RBC and has now gone to planning enforcement.

- xi) 22/01511/FUL Bassingfield REP Ltd Erection of photovoltaic farm including fencing, internal service tracks, inverter and transformer stations, cabling, CCTV, landscaping and customer substation and ancillary cabins. Land South of Radcliffe Road, Holme Pierrepont, Nottinghamshire.

Deadline for response : 21<sup>st</sup> October '22

Parish Council Response : DO NOT OBJECT subject to the conditions listed below

This is an application previously permitted (15/01971/FUL) that has now lapsed. It relates to the construction of a solar panel farm to the East of Bassingfield. The site is generally set back from view other than for the public footpath albeit it sits on a raised landfill site.

In the absence of any material change of circumstance other than the greater need for increased electricity supply today we repeat our views to the original application:

1. There must be some safeguards in place, if for example the company ceases to trade.
2. An absolute guarantee that the land will be returned to its former use when the Solar Farm is decommissioned.
3. An assurance that the whole site will be completely and sympathetically screened by the addition of deciduous and evergreen cover.

**Clerk to submit Parish Council response by the deadline date.**

Cllr Stacey noted that when the original application had been made approximately 5 years ago she had negotiated a £6k payment from the developer for community use. As the development did not take place this was never received, but it may be worth revisiting with this revised application.

**Cllr Stacey and Clerk to look at previous documentation for community payment and revisit.**

- xii) 22/01901/TPO Miss Sarah Ransom Tree:MID0100 – (Unknown species Possibly Hawthorn) – Clear fell and chemical treat the stump. Tree:MID0101 – (Norway Maple) – Remove deadwood >30mm. Significant deadwood of approximately 15cm diameter at the greatest recently died off from reduction work. Recommended to pollard to clear street. Tree:MID0103 – (Wild Cherry) – Reduce crown by 2m loaded branches. Caudale Court, Gamston, Nottinghamshire.

Deadline for response : 25<sup>th</sup> October '22

Parish Council Response : DEFER DECISION MAKING TO RBC TREE EXPERTS

**5764. WEST BRIDGFORD FIRE STATION CONSULTATION**

Discussion took place regarding the recently circulated WB Fire Station consultation. Cllr Prett explained that he had responded as an individual but asked if we would also be submitting a collective response as a Parish Council.

After discussion and it was agreed that it would be a good idea, as a Parish Council, to strenuously object to the proposals as they compromised the safety of Rushcliffe residents.

Parish Councillors are also encouraged to also submit responses as individual Parishioners.

The consultation can be found at the following address:

<https://online.ors.org.uk/questionnaire/1414B7B>



Deadline for response is : Friday 23<sup>rd</sup> December '22

**Clerk to circulate Cllr Prett's email regarding Fire Station consultation.**

**Collective response to be generated for submission on behalf of the Parish Council.**

#### **5765. LITTERING & ANTI-SOCIAL BEHAVIOURS WITHIN THE PARISH**

Clerk explained that correspondence had been received regarding littering, dog fouling and fly tipping in the Parish, especially in the Skylarks nature reserve in Holme Pierrepont and along the Grantham Canal. The questions were asked of the Parish Council if notices could be displayed and also how the community could help by initiating a campaign or a voluntary group with the help of the Parish Council.

Discussion took place regarding how this ongoing problem could be reduced and eventually eradicated. It was agreed that it was an exceedingly difficult problem to solve.

Councillor Upton spoke about the fact that in the last year over 700 fines for littering have been issued and incidences of fly tipping have reduced. Dog owners are also being encouraged to look after their animals responsibly with the introduction of on-the-spot fines from dog wardens for not carrying means to pick up after your pet.

Cllr Upton mentioned Radcliffe-on-Trent litter picking day that could be replicated. Cllr Arkless noted that Cllr Prett already co-ordinated a highly successful monthly litter picking group in the Parish. Cllr Mason thanked Cllr Prett for the brilliant job he did with the litter pickers in the area.

Cllr Owen spoke about the need for a resurrection of ongoing national campaign broadcasts to encourage social responsibility for the environment.

**Cllr Prett to respond to Parishioner contacting Parish Council regarding Skylarks to clarify the nature of some of the photographic evidence submitted.**

**Clerk to also respond to Parishioner with details of Parish litter picking group.**

#### **5766. VILLAGE HALL**

*Monthly Update*

Cllr Arkless read monthly update received from Bookings Clerk.

*'Everything has been running smoothly at the hall over the last few months. The kitchen and toilets have been deep cleaned, the hall painted, and the locks have been changed. All regular bookings have one key. (Film night are still to get their key.) Bookings have naturally become quieter over the winter months but still a few weekend parties booked in until the end of the year and enquiries starting to come in for next year too.*

*Unfortunately, Creative Writing isn't continuing, although they have booked a one-off children's session over October half term. All the other regular bookings are happy and continuing.*

*We have a booking for Build-A-Bond over half term, they are hosting a one-off event in the form of a free workshop for dog professionals. The workshop is only available*

*for people, although they will have their own well-trained dogs there doing demonstrations. Bookings have been very popular so far and if successful they will look to hold more workshops in the future.*

*Having just had a full weekend of parties, coming up we have parties on; 15<sup>th</sup> & 16<sup>th</sup>, 30<sup>th</sup> October.*

*A friend of mine, Zoe Cooke, lost her son last year due to knife crime, she has now set up a campaign to help save lives and have bleed kits dotted around Nottingham in the hope that one day they can save a life. The bleed cabinets are similar in size to a defibrillator cabinet, but she has smaller bleed kits which fit inside the defibrillator cabinets. I wondered if the Village Hall would be a possible venue to keep a bleed kit inside the Defibrillator cabinet? One day it could save a life. The kit would be registered with East Midlands Ambulance Service but it also comes with a link to show how to use the kit if needed. The kits are not charged for by Zoe, but she does have a JustGiving page that you can donate to, to help her buy the kits/cabinets that are being placed around Nottingham.'*

Discussion took place. Cllr Upton explained that a bleed kit had been acquired for Radcliffe-on-Trent and a donation of £300 had been made to the Just Giving page, the cost of one bleed kit. Clerk asked whether there was any element to a bleed kit that goes out of date that will need to be replaced. Also, the Parish defibrillators are registered to 'The Circuit' national defibrillator network. Clerk asked if the bleed kits would also be registered to 'The Circuit.' Clerk also asked how the bleed kits are accessed if stored in the defibrillator cabinets.

Cllr Arkless proposed, and Cllr Stacey seconded the motion that a bleed kit be provided to accompany each of the three defibrillators around the Parish and a £900 donation be made to the JustGiving page. Vote taken, unanimously in favour. Motion carried.

**Clerk to contact Bookings Clerk for contact details in order to acquire 3 bleed kits for Gamston Village Hall, Holme Pierrepont and Bassingfield.**

**Clerk to find answers to the unanswered questions regarding the bleed kits.**

*Banner*

Clerk explained that she had investigated the options for a vinyl banner for the metal banner hanger in the Village Hall grounds. One Stop Promotions are sending samples of both standard PVC and mesh PVC. Mesh PVC is designed to allow wind to blow through the banner making it a safer option during high winds, but the intensity of the colours printed on it are inevitably less vibrant than a solid PVC. Prices quoted for a 1m by 2m banner start at £62.50 plus VAT for standard PVC and £75 plus VAT for mesh PVC. After discussion it was agreed to acquire a welcome sign in mesh PVC.

**Clerk to arrange for purchase of mesh banner for Village Hall.**

Cllr Prett told the meeting that when he had met the litter picking group at the Village Hall last time there had been a child climbing on the metal banner hanger frame. Discussion took place regarding methods to prevent children using this metal frame as

a climbing frame, as well as being dangerous it may weaken the metal structure, making it less stable in the future. It was agreed that Cllr Arkless would attach some plastic spikes to the frame to discourage children from climbing on it.

**Cllr Arkless to attach plastic spikes to the Village Hall metal banner hanger.**

Cllr Prett explained that the damson tree situated next to the Village Hall gate drops fruit over the footpath and is both messy and a slip hazard. The fruit is also brought inside on people's shoes. Cllr Prett has cleared the fruit but it's a daily task to keep on top of. Cllr Prett asked if the tree could be pollarded or removed, and a replacement fruit tree planted in a more appropriate location in the Village Hall grounds.

**Cllr Arkless to contact James Harrison Tree Surgeon to discuss options for the Village Hall damson tree.**

Cllr Prett asked about the outdoor Village Hall clock that is not working. Discussion took place regarding whether the clock is attached to the mains, how to isolate it, any changes would be best to take place after the clocks go back in October and the health and safety and insurance implications of accessing the clock via a ladder.

**Cllr Prett to research options for the outdoor clock.**

**5767. PLAY PARK**

*Relocation & Extension of Boundary Fence*

Clerk explained that plans were on track to relocate the Play Park fence in early November '22 after the half term holiday.

*Pedestrian & Vehicular Gates*

Clerk explained that it is evident that the existing Play Park gates that are due to be relocated with the boundary fencing, either need replacing or fitting with an upgraded soft close mechanism in order to comply with safety regulations.

Clerk explained that she had spoken with South Notts Fabrications regarding feasible options. Retro fitting a new slow close hydraulic hinge to our existing gates would cost approximately £450/£500 per gate. A whole new slow close 'Easy Gate' would cost approximately £1,500 per gate.

Discussion took place regarding the number of gates required, type of gates required and location of gates.

Cllr Owen proposed the motion that one pedestrian gate be retro fitted with a slow close hydraulic hinge and powder coated yellow. Cllr Owen proposed that this gate is to be situated adjacent to the path leading to the front of the Play Park, opening inwards, towards the Play Park and away from the road. Cllr Arkless seconded the motion. Vote was taken, unanimously in favour. Motion carried.

**Clerk to arrange for pedestrian gate to be removed and retro fitted with slow close hydraulic hinge and powder coated yellow.**

*Repaint Picnic Tables & Notice Boards*

Meeting agreed to revisit this work in Spring '23 when the climate will be drier for painting metal.

*Grant Assistance for New Equipment*

Clerk explained that currently we have £1k towards from County Cllr Upton's Councillor Allowance.

Clerk noted that we are able to reapply for the East Midlands Airport Community Fund.

Cllr Arkless explained that we are in the process of applying to the National Lottery Community Fund awaiting new Clerk email address to be live and tested.

Clerk noted that an application could be submitted to the Nottinghamshire County Council Local Improvement Scheme (LIS) 2023-24 once open. Cllr Upton noted that he had previously provided testimonials to accompany bids.

**Clerk to resubmit grant application to East Midlands Airport Community Fund.**

**Clerk to complete setting up new Parish Clerk email address.**

**Cllr Arkless to then submit National Lottery Community Fund application.**

**Parish Council to apply for LIS grant assistance.**

Clerk noted that the autumn leaves had started to fall on the Play Park and football pitch. Cllr Arkless explained that he had already visited once with the leaf blower but would wait until the majority of the leaves have fallen before removing again.

**Cllr Arkless to move fallen leaves from Play Park and football pitch in due course.**

## **5768. AUTUMN NEWSLETTER**

Clerk asked Cllr Prett if it would be feasible to issue an Autumn newsletter in time to advertise the Christmas event on Saturday 26<sup>th</sup> November '22. Cllr Prett explained that if there were sufficient articles to fill an edition then it would be possible.

Cllr Prett noted that articles could be included regarding the New Councillors, litter pickers approaching 500 bags of litter collected, Holme Lane articles, A52 traffic issues around Gamston and Edwalton, Summer Play Day review and a written piece regarding illegal car speed meets in the locality.

Cllr Arkless asked if three newsletters per year was too many as it generated a lot of work for Cllr Prett and Susan Toon. Discussion took place and it was agreed to reassess next year. Clerk noted that the Summer and Autumn newsletters were vehicles to advertise Parish events. Parishioner Emma Fletcher explained that a weekly newsletter was issued

to all pupils at Pierrepont Gamston Primary School, and it would be possible to include adverts for Parish events in that publication.

**Clerk and Councillors to submit newsletter articles to Susan Toon by end of October '22 if possible.**

**Clerk to contact Nottingham Local News regarding availability to deliver newsletter to the bulk of the Gamston Parish before Christmas event.**

Cllr Mason congratulated members of the Parish Council on the very successful Summer Play Day. He explained that it had been a wonderful day, everyone enjoyed themselves including the Mayoress and her partner, and noted that the balloon modeller had been particularly popular.

#### **5769. CHRISTMAS EVENT – SATURDAY 26<sup>TH</sup> NOVEMBER 3.30pm – 5.30pm**

Cllr Stacey confirmed that organisation was in hand for the Christmas Event. The Brass Band, Choir and Super Sparkle Parties have all been booked. The Nativity Story will be read and the Balloon Modeller from the summer play day has been contacted regarding Christmas themed activities including the granting of wishes.

Clerk explained that the event would be taking place entirely at the Village Hall this year, however, there would still be a Christmas Tree at Ambleside Play Park.

**Clerk to create Christmas Event advert for newsletter and notice boards.**

**Cllr Stacey to arrange gazebo hire for brass band and choir.**

**Clerk to arrange Ambleside Play Park Christmas Tree for week commencing 21<sup>st</sup> November '22.**

**Clerk to coordinate Christmas decoration of Village Hall in week commencing 21<sup>st</sup> November '22.**

#### **5770. FRIENDSHIP BENCH**

Clerk explained that the original idea for a Friendship Bench in the Parish had been raised by Gamston Village Breakfast Team as a possible use for their approximately £900 reserves. This amount was added to by a £1k contribution from County Cllr Upton from his Divisional Allowance. However, the eventual cost for the benches selected was covered by the £1k contribution.

Clerk explained that there was still the possibility of siting another bench somewhere in the Parish if any suitable locations could be found.

Cllr Mason asked if the new benches near the canal could be painted. Cllr Arkless explained that they were made of galvanised steel and therefore did not require painting.

## 5771. COUNCILLOR UPDATES

### *Councillor Roles & Responsibilities*

Clerk issued paper copies of Roles and Responsibilities form. Cllr Arkless thanked the Cllrs that had already responded to him with areas of interest they would like to pursue. It was agreed to revisit the allocation of Councillor responsibilities at the next meeting.

### **Clerk to add Councillor Roles & Responsibilities to the November '22 Agenda.**

Cllr Stacey told the meeting that the Remembrance Service at St Edmund's Church, Holme Pierrepont was taking place on Sunday 13<sup>th</sup> November '22. Cllr Stacey distributed flyers for display in the notice boards. Cllr Stacey explained that she had arranged for collection of a commemorative wreath on behalf of the Parish Council.

Cllr Stacey explained that she had carried out watering of the Platinum Jubilee tree in St Edmund's church yard every two days, with a little help when she was away, since it was planted up until 13<sup>th</sup> September '22 as recommended by James Harrison the Tree Surgeon. Cllr Stacey noted that the tree had become established and would hopefully become a beautiful tree for many generations to enjoy.

### *Holme Lane Update*

Cllr Owen explained that he had received apologies for the delay with this initiative from Neil Lewis as he had been ill and attending hospital. Cllr Owen told the meeting that imminently all Holme Pierrepont parishioners would be receiving a letter consulting on the possible closing of the lane to through traffic. Cllr Owen acknowledged that a meeting was required to push the project further forward.

Cllr Owen spoke about some damage that had occurred recently to the stone wall surrounding the Millennium Garden in Holme Pierrepont. It appears that a huge tyre has caused the damage, but it is difficult to ascertain who is responsible. Cllr Owen explained that he had looked to carry out the repairs himself but is perhaps too much to tackle alone. Cllr Owen asked if the Parish Council would fund the repairs that are estimated to cost around £500. Cllr Arkless asked Cllr Owen if he could circulate some photographs, acquire formal quotation for the works, and bring back to the next meeting for discussion.

### **Cllr Owen to photograph and acquire quote for the repair of damage to the Millennium Garden wall in Holme Pierrepont.**

Cllr Mason explained that the temporary sand pit at the Play Park after the Summer Play Day had been very well received and that he had regularly raked it during the summer. Cllr Arkless mentioned that he had cleared away the sand pit after the summer holidays. Cllr Arkless asked if the sand pit could be sited elsewhere at future Summer Play Days as the sand had spread all over the large rocks area and had to be removed from there too.

Cllr Prett explained that he was looking for the application details for the Platinum Jubilee Village Hall Funding in order to secure some money for outside storage at the Village Hall.

Cllr Griffiths said that she and Cllrs Mason and Prett had attended the last Town & Parish Forum at Rushcliffe Arena which had featured a focus on environmental measures.

Cllr Arkless explained that there was a small amount of welding required at the Village Hall to fix an issue with one of the gates and asked if anyone had a contact. Cllr Upton provided CMW Engineering contact details.

Cllr Owen spoke about the previously agreed plan for each Councillor to invite one Parishioner to a Parish Council meeting to see what we do and to spread awareness of the scope of Parish Council work. Cllr Owen had invited Emma Fletcher from Holme Pierrepont to this meeting, and it was now the turn of Gamston and Adbolton Councillors to invite a guest Parishioner to the November '22 Parish Council meeting.

**Gamston and Adbolton Councillors to invite a guest Parishioner to attend the November '22 Parish Council meeting.**

**Clerk still to obtain access to PSGA resources.**

## **5772. FINANCE**

### *Financial Statements & Payments for Approval*

Clerk explained that due to a last-minute issue with the printer she did not have paper copies of the month's financial transactions and details of payments but would email them to all Councillors after the meeting.

**Cllrs Arkless & Stacey kindly agreed to sign off and authorise month's payments online.**

**Clerk to provide Cllrs Arkless & Stacey with copies of all invoices in order for them to sign off and authorise the month's payments online.**

**Cllrs Arkless & Stacey to sign cheque for David Litchfield.**

Clerk explained that she had received the External Auditors Report and Certificate from PKF Littlejohn the external auditors for the year ended 31<sup>st</sup> March '22. Clerk issued 'Notice of conclusion of audit' for display on all notice boards.

**Clerk to submit VAT claim for year to 31<sup>st</sup> March 2022.**

**Clerk to prepare Annual Accounts .pdf for financial year to 31<sup>st</sup> March 2022 for publishing on HP&G Parish Council website.**

**5773. CLERKS REPORT**

Clerk explained that she had received correspondence regarding the next meeting of the Rushcliffe South Villages Community Safety Group (RSVCSG) on Monday 5<sup>th</sup> December '22 11am -1pm at Rushcliffe Arena.

**Councillors to inform Clerk if they would like to attend next RSVCSG meeting.**

Clerk told the meeting that she had received details of East Midlands Airport – Airspace Modernisation Programme Stage 2 discussion sessions.

**Clerk to ask Cllr Tisbury if he would be able to attend on behalf of the Parish Council as he had attended the Phase 1 presentation.**

**Clerk still to arrange replacement of Bassingfield defibrillator pads.**

**Clerk to continue setting up Parish Council email addresses for Parish & Bookings Clerks, then for all Councillors and for Susan Toon for newsletter email traffic.**

**5774. DATE OF NEXT MEETING**

The next meeting of the Parish Council was confirmed as **Monday 14<sup>th</sup> November 2022** in **Gamston Village Hall, Old Tollerton Lane, Gamston.**

**The meeting ended at approximately 9.35pm.**