

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 13th June 2022 at 7.15pm in **Gamston Village Hall, Old Tollerton Rd**

Members Present: Gary Arkless, Cynthia Stacey, John Mason, Janet Hackett, Geoff Prett, Sally Griffiths & Alun Owen

In attendance: Julia Barnes (Clerk), County Cllr Roger Upton, Richard Fairgrieve & Maria Ubhi.

5723. APOLOGIES FOR ABSENCE

Borough Cllr Wheeler sent his apologies due to being on holiday.

Cllr Tisbury sent his apologies as he was recovering from an operation.

Cllr Prett gave his apologies for a possible late arrival due to attendance at the Test Match.

Richard Fairgrieve (West Bridgford) and Maria Ubhi (Holme Pierrepont) introduced themselves to the meeting and explained their interest in learning more about the role of a Parish Councillor.

7.20pm Cllr Prett arrived at the meeting.

All other attendees introduced themselves to Richard and Maria and explained their involvement with the Parish Council.

5724. PARISH COUNCILLOR VACANCIES

Clerk explained that as a result of Phil Jones' resignation from the Parish Council, no request for an election had been received and therefore the Parish Council are free to co-opt into this vacancy. Phil Jones represented Gamston Parish.

Clerk explained that as a result of Mark Bancroft's non-attendance at Parish Council meetings, no request for an election had been received and therefore the Parish Council are free to co-opt into this vacancy. Mark Bancroft also represented Gamston Parish.

5725. DECLARATIONS OF INTEREST

No declarations of interest were made.

5726. ORDER OF BUSINESS

No changes were proposed to the order of business.

5727. MINUTES

TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 9th MAY 2022

Cllr Prett expressed that Minute. 5714 is misleading and should specify that the RBC rebate is only applicable to properties in bands A to D. Clerk explained that she could note this here in the June '22 Minutes but as it was a written report read out in the absence of Borough Cllr Wheeler, the content at the time could not be retrospectively changed.

Clerk noted that for clarification the following should be added to Minute 5709.

'Cllrs Arkless and Owen had not resigned their positions in writing nor had the meeting accepted their resignation, so they were able to resume their positions and proceed with the meeting.'

Subject to this amendment Cllr Arkless proposed, and Cllr Stacey seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Motion carried and Minutes were adopted.

Clerk to amend May Annual Parish Meeting '22 Minutes.

Cllr Arkless to upload May Annual Parish Meeting '22 Minutes to the HP&G PC website.

5728. COUNTY REPORT

County Cllr Upton congratulated the Parish Council on their marvellous Queen's Platinum Jubilee picnic event which he had attended and much enjoyed, despite the weather.

Cllr Upton explained that he had submitted the two separate bids for funding to HP&G PC from his County Councillor Allowance. He noted that his funding request for Upper Saxondale had been submitted in January and they had received their money.

Cllr Upton spoke about his involvement with the noise and disturbance issues to local residents relating to the rumble strips on the A52. The issues had been explained to National Highways in Birmingham, who had rejected the complaint. Cllr Upton assumed that the residents would be launching an appeal to the decision and noted that he thought that would be very much justified. Cllr Upton expressed that the fact that the Highways England team looking after this stretch of road are based in Birmingham and are unfamiliar with the area causes problems. Also, the seemingly constant change in personnel reduces levels of consistency.

Cllr Upton spoke about the terribly sad news that Andrew Pegram has passed away at only 56 years old. Cllr Upton spoke of the massive gap he would leave, and his passing would be a huge loss. The members and his colleagues have been hit hard by the news. This comes at a time when resources in Planning departments is in short supply. RBC have experienced a large increase in the number of small planning applications being submitted, when general staffing levels are falling.

Cllr Upton spoke about his Cabinet Portfolio for Planning & Housing role within Notts County Council. Planning meetings have taken place with the other Nottingham

boroughs and Nottingham City. Cllr Upton has stressed that Rushcliffe would not be absorbing any more of the housing targets for other areas.

Cllr Upton explained that Upper Saxondale are progressing plans to become a new Parish Council separate to Radcliffe-on-Trent Parish Council. Consultation is at the third stage and if approved, which is expected, will become effective from 1st May 2023.

Cllr Upton noted that the Boundary Commission report was now complete.

Cllr Upton explained that he was attending the Cabinet meeting the next day where the Community Infrastructure Levy (CIL) would be discussed. For each new house built, money is put aside by the developer for expenditure on infrastructure including education, health etc. There is an increasing pot of CIL funds held by RBC that all Parishes will eventually benefit from.

5729. PLANNING

- i) 20/03244/OUT Taylor Wimpey UK & Rockspring Barwood Gamston Ltd Land East of Gamston & North of Tollerton Lane, Tollerton Lane, Nottinghamshire.

Cllr Upton explained that no master plan for the entire site has been received by RBC Planning Department. There is the suggestion that applications on this site may go to appeal and bypass RBC planning.

- ii) 22/00928/LBC Mr & Mrs K Taylor Form New opening to existing servery wall and blocking up 2no existing openings to create new bathroom space. Holme Pierrepont Hall, Holme Lane, Holme Pierrepont, Nottingham, Nottinghamshire, NG12 2LD.

Deadline for comment : Saturday 11th June '22

Parish Council Response : DO NOT OBJECT

Cllr Owen explained that he had visited HP Hall to view the proposed alterations. All listed buildings guidelines and advice are being followed and this historic building is being treated with respect and care. The changes are minor and internal and recommend Do Not Object to the application.

Clerk submitted Parish Council response by the deadline date.

- iii) Clerk noted that she had received documentation regarding pre-planning proposals for the development of Hollies Farm, Bassingfield, inviting comment from interested parties before submission to RBC Planning Department.

Clerk had previously circulated the drawings but noted that the elevation drawings had not been updated to reflect the position of three additional homes that are intended to be used as rental properties.

It was noted that Cllr Tisbury had formulated a Parish Council response to the previous proposals for the site and it was suggested that due to his experience, the same should apply to these plans.

Clerk explained that resident local to the development site, Diane Kidger, had been informed, but her neighbour that had attended a Parish Council meeting regarding Hollies Farm had not.

Cllr Arkless to speak with Cllr Tisbury regarding comment on the Hollies Farm proposals.

Clerk to find Bassingfield resident's name for Cllr Stacey to ascertain as to whether they are aware of new proposals.

5730. VILLAGE HALL

Cllr Arkless read monthly update received from Bookings Clerk.

'It's been a relatively quiet month for new bookings. A lot of requests for July which is pretty much full.

Aeбал, our new regular Thursday afternoon booking are getting on well and they have also asked if they can leave some things. They have a tv screen and old computer game left in the third cupboard. Does this cupboard lock? Or is it broken?

I've had a few comments about the hoover not working, although it's not something I use, it's helpful to hirers after parties leaving the hall clean and tidy after bookings.

We have parties in on 19th, 25th June (bouncy castle), 2nd, 9th, and 10th July.'

Clerk noted that Bookings Clerk on holiday from Thursday 9th June '22 until Monday 20th June '22.

Cllr Arkless resolved issue with third cupboard door.

Cllr Arkless to purchase new vacuum cleaner for Village Hall and dispose of old machine.

Clerk to cover Bookings Clerk duties whilst on holiday including opening and closing hall and regular cleaning.

Banner

Clerk circulated suggested Village Hall banner to place in green metal banner hanger. Cllr Hackett suggested that it would be nice to add permanent metal signage above the metal banner hanger indicating Gamston Village Hall. Discussion took place, was agreed to purchase a banner, with special attention paid to the material it is made from to ensure it doesn't turn into a sail in its exposed outdoor position.

Clerk to investigate banner purchase.

Platinum Jubilee Village Hall Improvement Grant Fund

Cllr Prett had previously circulated information regarding the Platinum Jubilee Village Hall Improvement Grand Fund that will provide grant funding over three years to 2025 to support capital improvement projects for village halls, such as installing Wi-Fi, extending buildings, and modernising facilities.

Discussion took place regarding possibilities to apply for once the fund is open. Installing Wi-Fi was rejected but meeting expressed interest in the idea of a solar powered thermal hot water tank. Cllr Owen asked if planning permission would be required for this alteration. Cllr Prett explained that at the build stage of the new Village Hall, the use of solar panels had been rejected as not aesthetically acceptable in that setting. Discussion took place and it was noted that far fewer panels would be required for this development.

Cllr Arkless to speak with Cllr Tisbury regarding the possible use of a solar powered thermal hot water tank at the Village Hall.

Cllr Owen to research current solar powered thermal hot water equipment and how this can integrate with our existing hot water tank.

Cllr Prett noted that the Village Hall chairs and tables required some upkeep. Cllr Prett also explained it would be advantageous to purchase a tool for making putting tables up and down easier.

Cllr Prett to provide Clerk with details of website selling low-cost replacement furniture parts.

5731. PLAY PARK

Cleaning & Repainting

Power wash cleaning of the Play Park and Football Pitch equipment and repainting of the Play Park equipment is due to take place over the two weeks starting 21st June '22.

Clerk to create laminated posters to display at the Play Park indicating when out of use.

Independent Inspection Report

Clerk spoke about the previously circulated independent Play Park inspection report. Many of the low-level issues will be addressed by the cleaning and repainting of the Play Park. Medium level issues with the swings need to be addressed.

Cllr Prett suggested contacting local company Proludic for some advice. Cllr Hackett agreed to contact them.

Cllr Arkless spoke about the recent communication with a local resident whose child had been injured. When opening a Play Park gate it had bounced back and hit them in the head. The gates have been checked by various professionals and deemed to be safe, however Cllr Prett had also inspected the play park gates. In his opinion, none complied

with the EN 1176 standard. All of the gates closed automatically but none were soft (slow) closing, as required by the standard. It was noted that David Litchfield had adjusted the shutting mechanisms on the gates in the past and it was agreed that he should be asked to adjust them again.

Cllr Arkless explained that the bin behind that gate is going to be moved as part of the refurbishment to prevent the gate bouncing back off the bin and possibly exacerbating the potential for injury.

Cllr Arkless explained that there would be some on site welding required on the large swing set and asked for recommendations to carry out the work. Cllr Upton could highly recommend using CMW Engineering Ltd who had done some work in Radcliffe-on-Trent and demonstrated excellent work and customer care at a reasonable price.

Cllr Arkless to take down the swings and chains and rope climbing wall ahead of the refurbishment works.

Cllr Arkless to liaise with David Litchfield regarding inspecting the top of the large swings in line with the independent inspection report.

Cllr Hackett to speak with Proludic playground company regarding some professional advice regarding proposed changes and additions to the Play Park.

Cllr Arkless to contact CMW Engineering to arrange on site welding repairs to large swing unit.

Trees

Cllr Arkless explained that James Harrison the tree surgeon had reviewed the trees at the Play Park. James has removed for safety a cherry tree that has died. James offered some new trees to the Parish Council at a heavily reduced rate of £15 each from £75 each. James has planted these trees in the Play Park, an ash, a pear, and a blackthorn. Cllr Griffiths asked if a thorny tree was best suited to a children's play area. Cllr Arkless didn't think this was problematic and noted that James had two free holly bushes that he was going to plant in the left-hand side of the play park hedge in the place where currently building work is taking place on a neighbouring residential property.

Cllr Prett expressed concern over the health of the spruce planted in the Village Hall grounds and questioned if it was diseased or planted in the wrong place or just lacking in water.

Refurbishment Plans

Cllr Prett to arrange for a meeting in order to quote for putting railings across the entire park, therefore negating the need for separate railings around the play park equipment. If proposals are feasible this is to be completed before purchasing any new play park equipment.

Cllr Prett to inform Cllrs Arkless, Hackett, Mason, and the Clerk of timings for fencing meeting.

5732. SUMMER NEWSLETTER

Discussion took place regarding the publication of a summer newsletter. It was agreed to issue one with a focus on pictorial evidence of Parish platinum jubilee celebrations, and also to advertise the upcoming Summer Play Day. The critical date being the Play Day on Wednesday 10th August '22.

Cllr Stacey explained that Susan Toon, who creates the newsletter, was due to be away on holiday for the first two weeks of July. Clerk explained that she would speak with Susan Toon. Clerk intends to carry out the work to create the newsletter in Susan's absence as far as is possible.

Clerk explained that six separate streets in the Parish had contacted her for contributions to their Platinum Jubilee street parties and she had received many cheerful photographs of said events.

Clerk mentioned that Free Spirits would like to include an advert in the next Parish News to advertise for new members.

Clerk to contact Susan Toon regarding summer newsletter production.

Clerk to contact Nottingham Local News regarding timely delivery of newsletter to bulk of Gamston in time for Play Day event.

5733. SUMMER PLAY DAY

Clerk told the meeting that the Summer Play Day was taking place on Wednesday 10th August '22 and all help on the day setting up, during the event and packing away would be gratefully received.

Clerk explained that most attractions had been booked but a meeting was needed to clarify what work was still required before the event.

Clerk to arrange a Play Day meeting in the Village Hall with Cllrs Stacey and Hackett as soon as is possible.

5734. FRIENDSHIP BENCH

Cllr Arkless noted that the quotation he had received, and had been previously circulated by the Clerk, from Gibbs Fabrications Ltd for the friendship bench was just over £800 including VAT. Cllr Arkless explained that with the £1k contribution from County Cllr Upton and around £900 from the Village Breakfast team, there would be enough funds to provide two benches.

Cllr Prett asked if the quotation included delivery and installation. Cllr Arkless explained that he would concrete in the benches with David Litchfield. Cllr Prett also asked about associated plaques to accompany the benches.

Clerk explained that the original idea for providing a friendship bench was that of the Village Breakfast team and had been brought to the Parish Council by Cllr Tisbury. Clerk articulated that both benches would be accompanied by plaques with support from the Village Breakfast team, Parish Council and County Council acknowledged.

Discussion took place regarding provision of a litter bin at the bench sites. No decisions were made at this time.

Cllr Arkless to speak with Gibbs Fabrications Ltd regarding ordering two benches.

5735. COUNCILLOR UPDATES

St Edmund's Church Queen's Platinum Jubilee Tree

Cllr Stacey explained that she had met with James Harrison and the *Acer Palmatum* had been planted in St Edmund's Church grounds, in line with the prevailing wind. Cllr Stacey is watering the tree every two days in accordance with instructions from the tree surgeon. Cllr Stacey asked if Cllrs Hackett and Owen could continue the watering programme when she is away on holiday. Cllrs Hackett and Owen agreed.

James Harrison noticed that the tree had a flaw, and he has requested the purchase details from the Clerk in order to feedback to Paramount Plants. James Harrison thought a replacement tree may be provided.

Cllr Stacey informed the meeting that the cost for planting the Acer at St Edmund's was £40.

Cllrs Stacey, Hackett & Owen to continue watering new Acer Palmatum tree in St Edmund's church yard over the summer whilst it establishes.

Cllr Arkless to order plaque to accompany Acer Palmatum at St Edmunds church yard per Gibbs Fabrications Ltd quotation.

Millennium Garden Remedial Work

Cllr Stacey explained that James Harrison had examined the issues with the oak tree in the Holme Pierrepont Millennium Garden. The circular seat around the tree had been created too small and was now cutting into the tree. James Harrison quoted £300 to remedy the problem. Cllr Stacey proposed, and Cllr Owen seconded the motion that the James Harrison quote to rectify the issues with the seat around the Millennium Garden oak tree be accepted. Vote taken, unanimously in favour. Motion carried.

Cllr Stacey to contact James Harrison to carry out the approved work on the Holme Pierrepont Millennium Garden.

Cllr Owen showed the meeting various photos of the work his wife and grandson had completed at the Millennium Garden clearing the thick compacted mud that was obscuring the paved area. Cllrs agreed the area looks fantastic now.

Cllrs Stacey, Hackett, and Owen all agreed that this was a lovely spot that was very well used by locals and walkers picnicking. Cllr Stacey asked if the Parish Council would agree to commissioning David Litchfield to oversee the Millennium Garden area, removing weeds, and ensuring any maintenance was completed. Cllr Owen proposed, and Cllr Stacey seconded the motion that David Litchfield oversee the Millennium Garden on behalf of the Parish Council on an ongoing basis. Vote taken, unanimously in favour. Motion carried.

Cllr Stacey to speak with David Litchfield regarding overseeing the Millennium Garden in Holme Pierrepont.

Holme Lane Update

Cllr Owen explained there was little update since the last meeting as Neil Lewis is on a 3-week holiday. Cllr Owen noted that the leisure use of the lane was again increasing, as was vehicular traffic. Cllr Owen spoke about the latest suggestion for the lane, being closure of the lane to non-resident traffic. Consultation would be required with local residents and the balance between benefits gained versus the access problems caused assessed. Cllr Owen clarified that it would just be the unmade 'bumpy road' section that would be closed, and the process would involve undoing the current BOAT (Byway Open to All Traffic) traffic regulation. Cllr Owen also explained that all leisure users would have access but only emergency motorised vehicles.

Wildflowers

Cllr Owen updated the meeting on the unexpected huge success of the wildflower planting around the Parish. Cllr Griffiths congratulated Cllr Owen on the initiative and noted that her mother had particularly enjoyed seeing the cornflowers. Cllr Owen commended the sensitive mowing that has been done. Cllr Stacey explained that she had thanked Mark Winter for his work caring for the wildflower planted areas.

Article regarding the wildflowers to be included in the next newsletter with thanks to U3A Gardening group who assisted with planting.

Cllr Owen explained to the meeting, in line with the recommendations from the Management Plan to introduce new people to the Parish Council, he would be bringing Emma Fletcher to the July '22 Parish Council meeting. Cllr Owen encouraged the Gamstonites amongst the group to encourage someone local to them to attend the meeting in September '22.

Cllr Owen explained that he had investigated the possibility of some involvement with local schools and education regarding the democratic process without success. Seemingly there is little space in the curriculum for this.

Cllr Mason spoke about the Play Park and the repairs that are required.

Cllr Arkless asked about progress with providing an Ordnance Survey map of the Parish for Parish Council use.

Cllr Arkless to investigate OS map provision.

Cllr Stacey explained that David Litchfield was removing algae from Frank Thomas' bench in Bassingfield and re-varnishing it.

Cllr Stacey informed the meeting that she had arranged for VIA to repaint the speed ramps in Holme Pierrepont to ensure they are visible. Neil Campbell has ordered the work to be scheduled but Cllr Stacey is unaware of when the work will actually take place.

Cllr Arkless explained that he had resolved an issue the Film Night team had had with the Village Hall DVD player and as far as he was aware the problem was fixed.

Cllr Arkless noted that he had attended the RSVCSG (Rushcliffe South Villages Community Safety Group) meeting last month. Cllr Arkless explained that the meeting dealt with speeding vehicles through the villages but using fairly antiquated methodology.

Clerk to remove Cllr Arkless from RSVCSG mailing list.

5736. FINANCE

Financial Statements & Payments for Approval

Clerk issued all Cllrs with copies of the month's financial transactions and details of payments.

Cllrs Arkless & Stacey kindly agreed to sign off and authorise month's payments online.

Clerk provided Cllrs Arkless & Stacey with copies of all invoices in order for them to sign off and authorise the month's payments online.

Approve Annual Governance Annual Review (AGAR) Section 2 Financial Year Ended 31st March 2022

Clerk explained that she had previously circulated the AGAR, via email, for review by all Councillors and issued them with a paper copy at the meeting.

Cllr Arkless proposed, and Cllr Stacey seconded the motion that the Annual Governance Annual Review (AGAR) Section 2 Financial Year Ended 31st March 2022 be approved. Vote was taken, unanimously in favour. Motion carried.

Chair and Clerk to sign AGAR 2021/2022.

Clerk to submit all relevant audit documentation to PKF Littlejohn for external audit by the deadline date.

Clerk still to reclaim VAT for 2020/2021 Financial Year.

5737. CLERKS REPORT

Next Town & Parish Council Forum takes place on 8th July '22 at Rushcliffe Arena.

Cllrs to inform Clerk if they wish to attend the Town and Parish Council Forum.

The Nottinghamshire County Council Civic Service takes place at Southwell Minster on Sunday 26th June '22.

Cllrs to inform Clerk if they wish to attend the Nottinghamshire County Council Civic Service.

Clerk explained that the defibrillator pads in the Bassingfield defibrillator are due to expire shortly and will need replacing.

Clerk to arrange replacement of Bassingfield defibrillator pads.

Clerk spoke about the recent communication regarding the insourcing of Streetwise back into Rushcliffe Borough Council.

Clerk to still to set up Parish Council email addresses for all Councillors and new email addresses for Parish & Bookings Clerks.

5738. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 11th July 2022 in St Edmund's Church, Holme Pierrepont.**

The meeting ended at approximately 9.35pm.