

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 11th April 2022 at 7.15pm in **Gamston Village Hall, Old Tollerton Rd**

Members Present: Gary Arkless (Chair), Cynthia Stacey, John Mason, Janet Hackett, Geoff Prett, & Alun Owen

In attendance: Julia Barnes (Clerk) & Borough Cllr Jonathan Wheeler

5689. APOLOGIES FOR ABSENCE

County Cllr Upton sent his apologies due to being away on holiday.

Cllr Griffiths sent her apologies due to ill health.

Cllr Jones sent his apologies due to work commitments.

Cllr Tisbury sent his apologies as he was unavailable.

Cllr Bancroft was not present. No apologies were received.

5690. DECLARATIONS OF INTEREST

No declarations of interest were made.

5691. ORDER OF BUSINESS

No changes were proposed to the order of business.

5692. MINUTES

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL
HELD ON 14th MARCH 2022**

Cllr Prett noted that Minute. 5685 should reference ‘what3words’ correctly.

Cllr Prett also explained the sentence starting ‘Trent CFR provided training’ in Minute 5687. should be removed as this was not the case.

Subject to these amendments Cllr Prett proposed, and Cllr Owen seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllrs Arkless and Mason abstained as they were not present at the March ’22 Parish Council meeting.

Cllr Arkless to upload March ’22 Minutes to the HP&G PC website.

5693. COUNTY REPORT

Parish Clerk read the following previously forwarded report from County Cllr Upton to the meeting.

'The main issues are as follows:-

1. At the Full Council on 31st March, it was agreed unanimously that the County Council change its governance arrangements from a committee system to a Leader & Cabinet model with effect from May this year.

2. The Regatta Way new cycle and footpath project is progressing well and I understand that Regatta Way will be resurfaced when these works are completed.

3. The National Highways major works to the A52 Gamston Roundabout are progressing. The new gas mains have been completed and the actual road improvements are now starting. I have asked National Highways to consider installing signage on the A52 eastbound carriageway to try and prevent "rat running" through Bassingfield. Something like "left hand turn for residents only".

4. I am receiving requests for project funding from my new 2022/23 County Council community fund (£5,000 allocation and maximum of £1,000 bid per project) and I have already put in a bid for £620 for a new bench requested by Upper Saxondale Residents' Association.

I believe that you may be interested in asking me for a "friendship bench and tree" for the St Edmund's churchyard at Holme Pierrepont, and a contribution to some playground equipment at Gamston? If you like the proposed bench that Upper Saxondale have requested, then can I respectfully suggest that I put in an application for it sooner than later?'

5694. DISTRICT REPORT

Borough Cllr Wheeler spoke about various planting schemes in the Parish. 13 trees have been planted on the land behind Stavely Way. Also, wildflower planting behind Rannerdale Close and also behind Easdale and Deepdale Close. As well as bringing more colour to the environment an added benefit is a reduction in the number of cuts required over a season.

Cllr Wheeler explained that the Tour of Britain was returning to Rushcliffe which is welcomed and would bring a significant boost to the local economy. The route will be identical to last time, which disappoints Cllr Wheeler, but he has written directly to the organisers regarding next year's event to recommend a change of route to include parts of Gamston.

Cllr Wheeler told the meeting that there would be a street party event on Central Avenue to celebrate the Queen's Platinum Jubilee. Cllr Wheeler also noted that in conjunction with Notts County Council, feasibility work is being carried out for the permanent pedestrianisation of Central Avenue. Safe redirection of the bus routes is being investigated, and also disabled access to those alternative routes. Cllr Arkless asked whether this would extend to Tudor Square. Cllr Wheeler confirmed that the forecourt

area of Tudor Square is privately owned so not included in the plans, nor Gordon Road. Cllr Arkless spoke about the fact that the buses are already diverted from Central Avenue at certain times.

Cllr Wheeler told the meeting that he had visited the RBC Covid Memorial that is situated in West Bridgford park.

Cllr Arkless noted that all the advertising signage strewn across the fences at the traffic light junction of Radcliffe Road and Regatta Way that had been cleared, are back again.

5695. PLANNING

- i) 20/03244/OUT Land East of Gamston & North of Tollerton Lane

Borough Cllr Wheeler spoke about the fact that the developers may be looking to bypass Rushcliffe Borough Council planning processes and go straight to the inspectorate via the relevant Secretary of State.

- ii) 22/00453/ADVICE Ramana Sheikh Garden offices/rooms approx measurements 3m in height, 9m in length and 4m in width. Blotts Country Club and Holme Pierrepoint Hotel, Adbolton Lane, Holme Pierrepoint, Nottingham, Nottinghamshire.

Deadline for comment : Thursday 7th April '22

Clerk explained that although she had been notified of this application she had been unable to find any associated documentation on the RBC Planning Portal and therefore the Parish Council had been unable to comment. Borough Cllr Wheeler explained that his access to the RBC Planning system had allowed him to view the application and as the proposal was to be positioned behind mature trees there would be no adverse impact.

- iii) 22/00527/FUL Mrs Laura Backhouse Proposed first floor side extension. 4 Elterwater Drive, Gamston, Nottingham, Nottinghamshire, NG2 6PL.

Deadline for comment : Tuesday 12nd April '22

Parish Council Response : DO NOT OBJECT

This is a straightforward application to extend the rooms over the garage and therefore Parish Council do not object.

iv) 21/01276/FUL Notification of Appeal

Deadline for comment : Wednesday 13th April '22

Cllr Prett noted that this appeal notification had been distributed to all Cllrs for consideration. Cllr Prett concluded that we have not been party to all discussions between the applicant and RBC that have led to this appeal and therefore cannot comment.

Parish Council Response : NOT BECOME INVOLVED WITH APPEAL PROCESS

5696. VILLAGE HALL

Cllr Arkless read monthly update received from Bookings Clerk.

'All is going well at the hall. Lots of enquiries still, but slightly less uptake on bookings, some due to the venue being too small or everyone wanting the same dates.

We welcome Baby Spa, who is taking up a regular slot on Friday late morning, w/c 6th May, times to be confirmed. She will also be storing some of her equipment in one of the cupboards.

The creative writing group that started went well and wish to continue, however she's going to drop to just the last Tuesday of the month whilst she expands. Would I be able to offer to put some posters up on the parish notice boards?

Clay Creators were in last week and again this week. Tuesday 12th April and Wednesday 13th April all day. They are leaving their equipment overnight and set up.

Slightly quieter month for parties, Saturday 23rd April is all I have booked in.

We also have a charity event organised by Sue Taylor, who has held events at the hall before. Booked in on Friday 29th April, 10am-3pm.

I will look for a photo for the newsletter this evening.'

Bookings Clerk to provide a photograph for newsletter article.

Clerk explained that Bookings Clerk has discovered that the hot water supply at the Village Hall is not working. Bookings Clerk boils kettles to provide hot water to clean, but the new Baby Spa group will need access to hot running water.

Cllr Arkless to investigate the absence of hot water at the Village Hall.

Clerk noted that Bookings Clerk has discovered the foam seals running around the front and internal porch door frames is peeling away making effective closure of the doors more difficult.

Cllr Arkless to reattach door seals.

Clerk explained that Cllr Arkless had kindly arranged for a joiner to replace the broken Village Hall toilet door. Clerk told the meeting that she had re-contacted the builder of the Village Hall for information regarding the door. Terry Kenna had been extremely helpful, although he is now retired, he provided the original specification for the door in order for us to purchase an identical replacement. Joiner is to quote for the works.

Clerk to make insurance claim for the accidental damage of the toilet door if financially sensible to do so.

Clerk raised a query on behalf of the Bookings Clerk for discussion. Request has been made to book the Village Hall for a 50th birthday party on August Bank Holiday Sunday or Monday between 3pm and 10pm. Clerk explained that the prospective hall hirer had been informed that no outdoor PA systems are allowed, and courteous parking of any vehicles would be essential. Bookings Clerk requested clarity on alcohol situation. Clerk noted that based on previous experiences of private bookings with alcohol, complaints from local residents had been received, and decision had been taken to not allow alcohol consumption when the hall is booked privately. Clerk noted that this was before the Covid pandemic and asked for clarification of the current position. Discussion took place and meeting agreed that these restrictions still applied. The party could still be booked but no alcohol allowed. Discussion then took place regarding the Village Hall Bookings Form wording.

Parish Council to revisit the wording used on the Village Hall Bookings Form to reflect current booking policy.

Clerk explained that the Bookings Clerk had identified that someone had been into the hall last week and closed the skylight blinds but not reopened them before leaving the building. The skylight blinds control is kept in the locked office, so if a party booking been using the hall in the interim it would have been dark and the Bookings Clerk could potentially have been called out unnecessarily to resolve. Meeting was not aware of who had been in the hall without notifying Bookings Clerk.

Clerk to investigate how skylight blinds were closed and not reopened without Bookings Clerks knowledge.

5697. PLAY PARK

Discussion took place regarding plans to upgrade the Ambleside Play Park. Meeting agreed that it would be advantageous if some inclusive play equipment could be incorporated, if affordable,

Clerk to add Play Park Upgrade to the May '22 Agenda.

Clerk to refresh quote for Cleaning & Repainting works to take place in 2022.

Clerk still to book in Football Pitch annual maintenance for late April '22/early May '22.

5698. MANAGEMENT PLAN – 2022 OBJECTIVES

Clerk had previously circulated a schedule of all Councillor suggestions received for Parish Council objectives for the coming year. Cllrs Arkless, Stacey, Tisbury, Prett and Owen had all contributed.

Each suggestion was discussed, and its' merits assessed.

1. Cllr Owen suggested a widening of attendance at Parish Council meetings by each Cllr taking it in turns to invite one other Parishioner to a meeting to see what the Parish Council actually do. The work of the Parish Council would be more widely broadcast, potential new members could be found along with a greater understanding of grass roots democracy. There is no cost associated with this proposal and meeting agreed to implement.

Each month, from June '22 onwards, one Parishioner to be invited to attend the monthly Parish Council meeting by different Parish Councillors.

2. Cllr Owen suggested more interaction with local schools would be beneficial, for example inviting local GCSE & 'A' level students to attend meetings to see how local democracy works. Discussion took place and it was agreed to be a promising idea. Contacts to be made with local schools. Cllr Prett confirmed that the next Parish Council elections are due to take place in May 2023.

Contact to be established with local secondary schools to initiate a dialogue regarding interaction between the Parish Council and local schools.

3. Play Park improvements to feature some inclusive play equipment that is wheelchair accessible. Meeting agreed for the Play Park to form a focus for development over the coming year, subject to sufficient funding.

Cllr Arkless welcomed Cllr Mason back to the Parish Council meetings and explained that they had spoken about the responsibility for the Play Park and the need for a volunteer to assist Cllr Mason in his role.

Cllr Arkless to circulate an email to seek a volunteer Councillor to assist Cllr Mason with his work at the Play Park.

Clerk & Cllrs to look for sources of grant funding towards Play Park enhancements.

Clerk to chase up renewed quote from Streetwise for cleaning and painting the Play Park equipment.

4. Cllr Prett suggested investigating ways to combat loneliness and social isolation in the Parish. Cllr Prett proposed that we could invite a member of Rushcliffe Social Prescribing Group to a Parish Council meeting to see if there is anything we can do to help them.

Cllr Prett to contact Rushcliffe Social Prescribing regarding attendance at a Parish Council meeting.

5. Cllr Prett suggested we may be able to use the Village Hall to screen Qatar World Cup '22 games. After discussion, although a great community idea, it was agreed it would be too complicated to implement due to the required technology, licencing, hardware, and volunteers to run the events.
6. Platinum Jubilee covered in Minute 5699.
7. Cllr Tisbury forwarded the Village Breakfast team's suggestion that a Friendship Bench be installed along a well-used path in the Parish where people can stop and chat. Discussion took place regarding the suggested bench material and location. Cllr Arkless suggested that wooden benches in unsupervised areas would be prone to arson attacks. Cllr Hackett suggested use of recycled plastic outdoor furniture, but it was noted that that too was flammable, and metal would be the preferred material. Cllr Arkless suggested that there was a perfect spot along the canal, within the Parish, for the bench, which may be better used than the location on Ambleside.

Clerk and Cllrs to investigate suppliers of rounded metal bench street furniture and acquire quotes.

Clerk to forward requests to County Cllr Upton and Borough Cllr Wheeler for any financial assistance towards the cost of purchase, groundworks, installation, and plaque.

8. It was decided after discussion, not to progress the suggestion to design and purchase a bespoke Village Hall weathervane, at this time.

5699. QUEEN'S PLATINUM JUBILEE

A tree and associated plaque are to be purchased for St Edmund's Church grounds to mark the Platinum Jubilee. Plaque to acknowledge the tree was planted to commemorate this historic event.

Clerk to arrange purchase of tree and arrange planting.

Cllr Arkless to acquire quotation for platinum coloured metal plaque to accompany tree. Cllr Prett to pass details of local business that could help with metalworks.

The Village Breakfast team, supported by the Parish Council, are hosting a Queen's Platinum Jubilee Street Party on the Village Green on the afternoon of Sunday 5th June. Details will be circulated and displayed on notice boards.

Clerk to distribute Village Green Street Party details when received from Village Breakfast team.

Parish Council Summer Play Day to be Jubilee themed taking place at Ambleside Play Park on Wednesday 10th August '22 2pm – 4pm.

Parish Council to provide £50 contribution to each Queen's Platinum Jubilee street party taking place over the Bank Holiday weekend within the Parish. Offer detailed in the Spring Newsletter with potential applicants to contact Parish Clerk.

Spring Newsletter to include information regarding Parish Council financial contribution towards Queen's Platinum Jubilee Street Parties within the Parish.

5700. PLAY PARK

In addition to the work on the Play Park detailed in Minute 5698. Clerk to arrange for maintenance work to be carried out on the MUGA football pitch by Bingham Ground Services who installed the new pitch.

Clerk to arrange for moss spraying, brushing and sand dressing of Ambleside MUGA, ideally before Nottingham school half term holidays.

5701. NEWSLETTER

Cllr Prett confirmed that all was on track to meet the newsletter deadlines of going to print by end of April '22 and available for distribution week commencing 9th May '22.

Clerk to acquire photograph of Bookings Clerk for newsletter article.

5702. SUMMER PLAY DAY

Cllr Stacey confirmed that the Summer Play Day would be taking place on Wednesday 10th August '22 between 2pm and 4pm at Ambleside Play Park. Planning is still in the early stages, but the ice cream van has been booked, also a jester on stilts who will make balloon crowns and swords, a drumming group and also a Forest Skills group that will take the place of the Rushcliffe Play Forum, who are no longer attending any events. The Forest School will make nature crowns, bunting and jewellery in small groups with the children throughout the event.

Cllr Stacey explained that despite the name, it has been proving difficult to find a staffed bouncy castle that is actually a castle design! In addition, it is hoped we can book the ponies, some additional entertainment, sand pit, regal fancy dress and treasure hunt.

Clerk to organise a Summer Play Day planning meeting.

5703. COUNCILLOR UPDATES

Cllr Stacey explained that she was due to attend a Flood Wardens meeting on Saturday 5th May '22.

Cllr Stacey told the meeting that the St Edmund's Church fundraiser she had organised had taken £843 so far and was likely to exceed £1k raised. Cllr Stacey noted that it was extremely hard work. Cllr Owen had enjoyed the refreshments and spoke about brass rubbings at the church.

Cllr Owen explained that he had met with Neil Lewis and 4 other people with regard to the Holme Lane discussions. Half gates were mentioned again, as was the use of passing bays. Also, the possibility of use of a Traffic Regulation Order to close the road at either end. This could be used to stop rat running through the hamlet. Residents and deliveries would be able to travel in from each end. Cllr Owen noted that the situation was slowly moving forwards and any changes would be presented to the 22 households living in Holme Pierrepont for consultation.

Cllr Stacey told the meeting that she had arranged with the Rights of Way officer for the rubberised and stone ramps in Holme Pierrepont to be repainted within the next month or so.

Cllr Hackett spoke about her pride in the success of her grandson's rugby team from South Notts Academy becoming County champions.

Cllr Mason spoke about being delighted to be well enough to attend Parish Council meetings again. He noted that he is due to have a TURP (Transurethral Resection of the Prostrate) operation at the Spire Hospital in May '22.

Cllr Mason noted that the Play Park was due to be externally inspected.

Clerk to arrange for Play Inspection Company to perform review of play equipment.

Cllr Prett explained that the Gamston Litter Pickers had picked their 400th bag of litter during March '22 and at this rate by the end of the year could be up to 500 bags. Cllr Prett noted that some new litter pickers had joined the group, a child volunteering for his Bronze Duke of Edinburgh Award along with his mother and sister.

Cllr Prett noted that the Outlaw Half Ironman triathlon is taking place in Holme Pierrepont on Sunday 15th May '22.

Cllr Owen spoke about the mapping required for the Management Plan and the need to ascertain what we can and can't publish.

Cllr Owen to further investigate publishing of Ordnance Survey maps as part of the Parish Council Management Plan.

Councillor Responsibilities Form

Cllr Arkless suggested that as there were a number of Councillors unavailable for this Parish Council meeting, the Councillor Responsibilities form should be emailed out to all Councillors for them to identify areas of responsibility that interest them and volunteer their time to.

Clerk to re-distribute Councillor Responsibilities Form to all Councillors,

5704. FINANCE

Financial Statements & Payments for Approval

Clerk issued all Cllrs with copies of the month's financial transactions and details of payments.

Cllrs Arkless & Stacey kindly agreed to sign off and authorise month's payments online.

Clerk provided Cllrs Arkless & Stacey with copies of all invoices in order for them to sign off and authorise the month's payments online.

Clerk to reclaim VAT for 2020/2021 Financial Year.

Clerk still to add new Parish Laptop to the Fixed Assets Register.

Clerk still to add Portable Induction Hob to PAT testing schedule.

Clerk to arrange Parish Council email addresses for all Councillors.

SLCC Backdated Pay Review

Clerk noted that the annual SLCC pay review had been agreed and was backdated to April '20.

Clerk noted that the new Gross Interest Rate on the Parish Instant Access Savings account was now 0.30% up from 0.25%.

Clerk explained that she had received notification and instructions from the external auditor PKF Littlejohn regarding the compliance with the relevant statute and Regulations regarding accounts and audit for the 2021/2022 financial year end.

Clerk to contact Brian Hardy, Internal Auditor to arrange for internal audit of Parish accounts.

Clerk to prepare all accounts and documentation by the deadline dates.

Cllr Hackett had previously contacted Clerk with regard to the electricity reimbursement for the defibrillator at Holme Pierrepont. The fixed rate for Holme Pierrepont electricity ends April '22 and the cheapest new tariff from then is almost double the previous rate. Clerk noted that the Parish Council electricity reimbursement from April '22 should also double.

Clerk to note increase in reimbursement from April '22 for Holme Pierrepont defibrillator electricity.

Clerk noted that she had received notification that for the first time ever Vision ICT would be increasing the annual website hosting fee by 7.5% due to an increase in costs and inflation.

5705. CLERKS REPORT

Clerk spoke about the Town & Parish Engagement Sessions being run by Nottinghamshire County Council concerning the latest developments in the Nottinghamshire Plan delivery. A session takes place at County Hall, West Bridgford on Thursday 26th May from 7pm to 9pm.

Cllrs to inform Clerk if they wish to attend the Town and Parish Council Engagement Session.

Clerk spoke about an invitation for Councillors to attend the next meeting of the Rushcliffe South Villages – Community Safety Group (RSVCSG). This is being hosted by RBC at Rushcliffe Arena on Monday 23rd May '22 at 2pm. Cllr Arkless agreed to attend on behalf of the Parish Council.

Clerk to register Cllr Arkless' attendance at RSVCSG meeting.

5706. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 9th May 2022 in Gamston Village Hall, Old Tollerton Road.**

The May meeting incorporates both the May Parish Council meeting, where the Chair and Vice Chair are elected for the coming year, followed by the Annual Parish Meeting where Parish representatives are invited to attend and update the Parish Council on their last years' activities.

The meeting ended at approximately 9.10pm.