

Minutes of the Meeting of **Holme Pierrepoint & Gamston Parish Council**
Monday 11th October 2021 at 7.15pm in **Gamston Village Hall, Old Tollerton Rd**

Members Present: Gary Arkless, Cynthia Stacey, John Mason, Mark Bancroft, Janet Hackett, Geoff Prett, Sally Griffiths & Alun Owen

In attendance: Julia Barnes (Clerk) & County Cllr Roger Upton

5621. APOLOGIES FOR ABSENCE

Cllr Jones sent his apologies due to being on holiday in Suffolk.

Cllr Tisbury sent his apologies due to ill health.

5622. DECLARATIONS OF INTEREST

No declarations of interest were made.

5623. ORDER OF BUSINESS

Cllr Arkless proposed that Agenda item 6. District Report be delayed until Borough Cllr Wheeler's arrival at the meeting.

5624. MINUTES

TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 14th SEPTEMBER 2021

Cllr Prett proposed and Cllr Owen seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr's Griffiths & Bancroft abstained as they were not present at the September '21 Parish Council meeting.

Cllr Arkless to upload September '21 Minutes to the HP&G PC website.

5625. COUNTY REPORT

County Councillor Roger Upton spoke about the modernisation of Nottinghamshire County Council procedures from using a committee system to a cabinet system. Cllr Upton welcomed this change as he considered the cabinet system led to faster decision making.

Cllr Upton explained that he received many emails regarding the tidying up of the A6011 approach to Nottingham from the east. Cllr Upton noted that progress was slower than he would like and hoped that there would be some action soon as the birds have now definitely stopped nesting.

Cllr Upton spoke again about the proposed two way cycle lane on Regatta Way. Cllr Griffiths asked what would be happening to the HP&G Parish Council bench sited at

the Adbolton Lane junction with Regatta Way, which is due to be reconfigured as part of the cycle lane works. Discussion took place and it was explained that the bench was purchased by Notts County Council and given to HP&G Parish Council. The bench is sited on Notts CC land but the upkeep of the bench is the responsibility of HP&G Parish Council.

Cllr Upton to flag up the issue of re-siting the HP&G Parish Council bench at the appropriate time when works begin.

5626. PLANNING

- i) 21/02376/FUL Emma Fletcher Proposed single storey side extension. Meadow View, Holme Lane, Holme Pierrepont, Nottinghamshire, NG12 2LD.
Deadline for comment : Monday 18th October '21

Parish Council Response : DO NOT OBJECT

This application is for a single storey extension to an existing single storey building. The extension will be in keeping with the rest of the building and will not look out of place.

- ii) 21/02635/FUL Danielle Ford Two storey side extension, single storey rear extension, loft conversion with 2 dormers to the front and 1 to the rear. 14 Bampton Court, Gamston, Nottinghamshire, NG2 6PA.
Deadline for comment : Friday 15th October '21

Parish Council Response : OBJECT

This application would result in a large increase in footprint in relation to the size of the existing house.

The side extension will potentially have a big impact on the rear of number 15 which is to the north of the extension and therefore loses a lot of light from the south.

Also the replacement of garden space with hard surfaces will have a significant impact on surface water runoff, which is becoming an increasing problem. We feel the plans should include some green benefits to negate the loss of green space.

Clerk to respond to Planning Applications on behalf of the Parish Council via the RBC Planning Portal before deadline dates.

5627. VILLAGE HALL

Return of regular and one off hall hirers

Cllr Arkless relayed the following monthly update from the Bookings Clerk.

'The 4th December '21 has been saved for the Tree Festival, as requested.

The Cinema Night have recently returned. They have swapped their date from the second Friday of each month to the first Tuesday evening of each month. Please could you let me know if this group should be paying for this slot or are we allowing the local community to use the hall free of charge? A dome shape speaker has since appeared in the office, I've no idea who this belongs to and can only assume it is linked to the Cinema Night? Things do seem to appear and disappear from time to time!

I have just bought a new Village Hall diary 2022 to keep note of the provisional bookings/enquiries.

*Some of the regular users often have a break in line with the school holidays, the next one being the last two weeks of October. The school holiday club called 'Clay Creators' have booked 3 full days during this time Friday 22/10, Tuesday 26/10 and Friday 29/10. Please could people **not** visit the hall during this time as this is a secure club looking after children whose parents work during the holidays period. This club used the hall during the summer holidays and loved the enclosed garden and facilities. I had a few people asking "who they were, why are they at the hall and how long will they be there for" I did ask if they were too noisy or if there were parking problems but there were no complaints. I think they were just curious as there were a number of children playing in the garden.*

The painting of the hall recently has made a nice difference thanks to David Litchfield. The cord on the blinds snapped when I was closing it, Gary has arranged for this to be replaced, thank you. It was reported that the fridge wouldn't close, after speaking with David it was agreed that the fridge was fine, the laminate fridge door cover just rubbed slightly against the dishwasher door cover. David said he will just move the door slightly to prevent the rubbing.

A group are meeting on 9th November, part of the U3A group, along with the Police, to talk to the older generation about how to avoid scams. 10am – 1pm. It was agreed some time ago there won't be a charge for this. If you see the Police at the hall on this date, there's nothing to worry about!

Clerk explained that the Film Night do not pay a hire charge for the Village Hall as they volunteer their time and provide a community evening where any Parishioners can attend. Voluntary donations are collected on the night and are passed to the Clerk for banking.

A trial run of the audio visual equipment was carried out in the first week of October '21 as the equipment has not been used by the Film Night for the last 18 months. Cllr Tisbury asked the Clerk to raise two issues at the meeting in his absence. Firstly something has changed with the equipment and during transmission of a film the audio is now very muffled and therefore dialogue cannot be easily heard. Cllr Tisbury asked if anyone else had used the equipment. No one at the meeting was aware that to be the

case. Secondly, when arriving at the Village Hall on the Tuesday evening, the office was already unlocked. As expensive equipment is stored in there it is essential that the office is secure and remains locked. Discussion took place regarding keyholders. No one was aware of why the door would be open.

Cllr Tisbury to arrange for recalibration of the audio visual equipment by Nottingham HiFi before the next Film Night.

Cllr Mason explained that he had arranged for the PAT testing of electrical equipment at Village Hall. Clerk explained that she was awaiting the associated paperwork. Cllr Mason noted that a hot plate used by the Community Breakfast team could not be found to be tested.

Clerk to copy and distribute the PAT testing paperwork to Cllr Mason as and when received.

Cllr Bancroft explained that approximately 3 months ago the air conditioning system had been serviced by Jon Oldknow's company and asked if the Clerk had received an invoice. Clerk was unaware and had not received any paperwork.

Clerk to chase annual air conditioning service report from Jon Oldknow.

5628. PLAY PARK

Play Park Equipment Cleaning and Painting

Clerk explained that she is still to arrange a visit to the Play Park by Streetwise to revisit the work required to clean and repaint all Play Park equipment.

Clerk to inform Cllrs Arkless and Mason of date for Streetwise meeting at Play Park regarding cleaning and painting of all Play Park equipment.

Clerk explained that she had received a reminder letter that the annual electrical inspection of the electrical bollards at the Play Park was now due.

Clerk to arrange electrical bollard annual inspection.

5629. WILDFLOWER PLANTING

Discussion took place regarding the work required to plant the wildflower verges. The U3A Gardening Group are very happy to assist but not lead the initiative. Cllr Arkless asked for a volunteer Councillor to coordinate the works. After a period of silence Cllr Owen volunteered his time to the project.

- **Cllr Stacey to inform Cllr Owen when the last grass cutting has taken place for the season, expected to be mid-October '21.**

- **Cllr Owen to investigate the hire of a scarifier to prepare the areas for planting.**
- Cllr Hackett kindly offered to transport scarifier between planting sites.
- **Clerk to provide Cllr Owen with a contact number for Isabel Martindale U3A in order to liaise with U3A Gardening Group.**
- **Clerk to provide Cllr Owen with wildflower seed.**
- **Cllr Stacey to confirm with Cllr Owen the proposed sites for wildflower seeding.**

Clerk confirmed that she had taken delivery of the free allocation of spring bulbs from Rushcliffe BC to create a Covid-19 memorial planting scheme. Clerk explained that she would plant the bulbs together in a heart shape in right hand border as you look at the Play Park.

Clerk to plant spring bulbs at Play Park.

5630. CHRISTMAS 2021 EVENT

Cllr Stacey updated the meeting on plans for a Christmas TreeFest event this year on Saturday 4th December '21, between 3.30pm and 5.30pm.

Cllr Stacey reiterated that she had organised for a choir and also Carlton Brass Training Band to attend. Cllr Stacey confirmed that the Mayor of Rushcliffe had confirmed that she would be delighted to accept the invitation to turn the Ambleside Play Park Christmas tree lights on.

Cllr Hackett kindly offered to acquire the mulled wine for the event.

Discussion took place regarding the heating of the mulled wine at the Play Park. Cllr Stacey explained that she had contacted Jack Garner at Holme Pierrepont Water Sports Centre and he would get back to her if he could help but she had not heard anything since. Cllr Prett suggested that very reasonably priced portable induction hotplates could be purchased from IKEA. They would serve a double purpose for use by the Village Breakfast team when they resume.

Clerk to arrange purchase of IKEA induction hotplates.

Discussion took place regarding the need for additional gazebos in case of inclement weather. Cllr Prett explained that he had enquired about the use of Skylarks gazebos but that was not possible. However, Skylarks have used Rushcliffe BC gazebos for events in the past. It was not known whether there was a charge for this service but anticipated that there would be. Cllr Prett has passed a contact email to the Clerk.

Clerk to investigate hire of additional gazebos from Rushcliffe BC.

Cllr Hackett reminded the meeting that only one of the Parish Council Coleman shelters had been waterproofed. Discussion took place regarding possible date for waterproofing. Cllr Arkless suggested that he liaise with Bookings Clerk to find a

weather dependent date when the office and main store cupboard could be tidied out and at the same time the gazebo could be erected and waterproofed.

Cllr Arkless to arrange a date for waterproofing the gazebo and tidying office and main store cupboard.

Clerk to contact Morrisons to ask for any donations towards TreeFest of mince pies, biscuits, tea, coffee, milk and cordial.

Clerk to produce an advert for TreeFest event for notice boards and newsletter.

5631. COUNCILLOR UPDATES

Cllr Stacey informed the meeting of the Remembrance Service at St Edmund's Church in Holme Pierrepont, explaining that it is the 100 year anniversary of the creation of the Lych-Gate. Cllr Stacey provided flyers for the Parish notice boards and explained that everyone was very welcome to attend.

Cllr Stacey spoke to the meeting about the sad correspondence she had received from Barbara at the Rushcliffe Play Forum. The Play Forum has reopened after the pandemic but unfortunately with fewer volunteers than previously. Hilary sadly died last year and other volunteers have stood down due to health issues. As a result they are no longer in a position to support any further Christmas or Summer events. Barbara stressed that she was aware that as an organisation the partnership with HP&G Parish Council goes back a long way and they appreciate the support given to them and the decision was not one that was taken lightly.

Cllr Stacey explained that she was aware of their involvement for over 16 years and maybe before then and that she had asked the Clerk to write a letter to the Play Forum on behalf of the Parish Council. Cllr Stacey proposed that the Parish Council send chocolates and a donation of £100 to the Play Forum as a thank you for all their past involvement. Cllr Arkless seconded the motion. Vote taken, unanimously in favour. Motion carried.

Clerk to compose letter to Rushcliffe Play Forum and arrange donation and purchase of chocolates.

Cllr Owen spoke to the meeting about the draft version of the HP&G Parish Council Management Plan that had been circulated earlier that day by the Clerk for review by all Councillors. Clerk asked that feedback be circulated via email to all.

Cllr Arkless noted that once published this would be a living document, subject to regular review and updates.

Cllr Stacey wanted to express her thanks to Cllr Owen for all his efforts in creating such a useful document.

All Parish Councillors to review the draft Management Plan over the next four weeks before November '21 Parish Council meeting.

Clerk noted that she had some tasks still to complete that would be circulated to all Councillors as they became available.

Clerk to complete:

- **Census data for 2011 Census.**
- **Annotated map of Parish.**
- **Circulate latest Standing Orders and Financial Regulations for review.**
- **Finance Statement with audited 2021 year end figures.**

Cllr Owen spoke about the slow progress with the Holme Lane project. Cllr Owen explained that he had updated County Cllr Upton with background information regarding the initiative. Cllr Owen outlined possible outcomes including signage, passing places, half gates on the verges, all things to give the impression that the road is narrower and therefore encourage traffic to slow down. Cllr Mason asked if the gates would be locked. Cllr Owen confirmed that would not be the case. Cllr Owen noted that the problem is very much easier to describe than the solution!

Cllr Upton asked if his understanding that VIA were costing the various options was correct. Cllr Owen confirmed this to be the case but that there was no date given for receiving this information. Cllr Upton spoke about the pressure exerted by the cycling lobby for improvements to this section of road as it forms part of the National Cycle Route 15. Cllr Owen explained that he was attending the next meeting of Pedals, as a cyclist himself, and also to gain an insight into their viewpoint. Cllr Owen noted that the road was used by various user groups including amongst other leisure cyclists, competing cyclists, walkers, runners, residents, delivery vehicles and farm vehicles, and all needs must be considered.

Cllr Upton suggested maybe a cycle/pedestrian path either side of Holme Lane behind the existing fences but protected from the road could be investigated for viability. Cllrs Owen and Hackett considered this an excellent idea worth investigating.

Cllr Owen to investigate possible cycle/pedestrian pathways on Holme Lane behind the existing fence.

Cllr Hackett told the meeting that they had trimmed all their hedges along Holme Lane. Cllr Hackett also explained that they had received a quotation of £14k for clearing the Polser Brook from Sandays Lane to the A52.

Cllr Hackett spoke about the recent Hovercraft racing on Hackett Lakes. This year international competitors were not able to attend so it was purely a local event but the noise was relentless. Cllr Mason spoke about being able to hear it in Gamston. Cllr Hackett explained that any future hovercraft events have been cancelled. Cllr Hackett noted that she had very good neighbours and that level of disturbance was unfair on them.

Cllr Mason spoke about PAT testing at the Village Hall.

Cllr Mason told the meeting that his mother-in-law was 100 years old last Saturday and had received her birthday card from the Queen.

Cllr Arkless explained that Rushcliffe BC had now opened the grill on Gamston Brook and cleared the accumulated debris, however the part of Gamston Brook owned by Pedigree and Bovis has not yet been cleared.

Cllr Arkless explained to the meeting that the Bookings Clerks mobile phone does not hold its' charge anymore and proposed the purchase of a new handset. Meeting agreed unanimously.

Cllr Arkless to purchase a new handset for Bookings Clerk mobile.

Cllr Arkless raised the topic of whether the Bookings Clerk should be permitted a further reduction to the 20% local residents discount for hiring the Village Hall. Clerk explained that Bookings Clerk had spoken to her about this and Clerk had replied that as far as she was concerned on occasions, if the Village Hall were not booked out she could use it without charge, but that as Clerk was not in a position to sanction this, therefore would raise it with Chair for discussion at Parish Council meeting. Discussion took place with suggestions for various options including reduced fees and also whether benefit should extend to all Councillors also. Cllr Prett suggested that rather than a blanket reduced rate, a set number of free hours be permitted. Cllr Bancroft, although noting it was not personal to the Bookings Clerk, strongly opposed any suggestion of the Bookings Clerk benefitting from any free hours of Village Hall hire. After debate Cllr Prett proposed specifically Cheryl Newman be allowed 5 free hours of Village Hall hire per year, Cllr Stacey seconded the motion. Vote was taken. All Councillors present in favour with the exception of Cllr Bancroft who voted against. Motion carried by a majority.

Clerk to inform Cheryl Newman of 5 hours Village Hall hire per year without charge. Clerk to keep record of these hire periods without charge.

Cllr Hackett showed the meeting a picture of Jubilee Cottage that has been painted with artwork before its imminent demolition. Cllr Hackett asked if this image could possibly be included in the Parish magazine.

Cllr Hackett to forward image to Cllr Prett. Cllr Prett to forward to Susan Toon for possible inclusion in the Parish magazine if space allows.

County Cllr Upton explained to the meeting there are 5 months remaining for him to allocate payments from this years' Divisional Fund. Cllr Upton welcomed requests if there were any projects that required additional funds. Cllr Arkless reminded the meeting that we were planning to investigate the option of a permanent shelter at the Play Park. Cllr Mason explained that the Police had previously explained that they

considered a shelter to be undesirable. Cllr Arkless explained that it would essentially just be a roof without sides and not an enclosed shelter.

Clerk to investigate Play Park shelter, initially by contacting Jackie Grice at Radcliffe-on-Trent Parish Council.

Clerk to enquire as to whether the Rushcliffe BC Covid-19 memorial grants of up to £500 could be applied for in relation to Play Park shelter.

5632. DISTRICT ISSUES

Meeting spoke about the Local Government Boundary Commission for England Review of Rushcliffe recommendations report and concluded that the Parish Council agree with the recommendations and therefore no further comment is required.

Clerk noted that Rushcliffe Borough Council have started works on four rapid charge points for electric vehicles in the Gamston Community Hall car park. This is the first site in Nottinghamshire for electric chargers with a solar canopy above.

5633. FINANCE

Financial Statements & Payments for Approval

Clerk issued all Cllrs with copies of the month's financial transactions and details of payments.

Cllrs Arkless and Stacey kindly agreed to sign off and authorise month's payments online.

Clerk explained that she had completed the month end reconciliation on the 'Basic PAYE Tools' application as normal but not raised an HMRC payment this month as she had inexplicably received a letter with notification of a credit balance on the account.

Clerk to investigate credit balance on HMRC PAYE account.

Conclusion of External Audit

Clerk explained that she had received the external auditor report and certificate concluding the external audit.

Clerk to prepare 'Notice of conclusion of audit' for all notice boards.

Clerk to submit VAT claim for year to 31st March 2021.

Clerk to prepare Annual Accounts .pdf for financial year to 31st March 2021 for publishing on HP&G Parish Council website.

5634. CLERKS REPORT

Clerk reminded the meeting that the next Town & Parish Council Conference is being held on 4th November '21 in person at Rushcliffe Arena. Councillors to book a place via the Clerk.

Clerk reminded the meeting that the Radcliffe-on-Trent Remembrance Sunday Parade & Service is taking place on Sunday 14th November '21. Councillors to book a place via the Clerk.

Clerk spoke about the future need to move the Village Hall over to a smart meter that would take remote energy readings.

Clerk explained that comments are invited on Rushcliffe BC's proposed strategic priorities for the Rushcliffe Strategic Housing Delivery Plan 2022/2027.

Clerk told the meeting that the closing date for comment on Nottinghamshire's consultation admission arrangements 2023-2024 is Sunday 28th November '21.

Clerk explained that the deadline for comment on the Draft Eastside Supplementary Planning Document has been extended to Friday 29th October '21. As part of this consultation there is an online Public Meeting on Monday 18th October '21 6-8pm.

Clerk still to research IT hardware requirements and report back to Parish Council.

5635. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 8th November 2021 at 7.15pm in Gamston Village Hall, Old Tollerton Road.**

The meeting ended at approximately 9pm.