

Minutes of the Annual Meeting of **Holme Pierrepont & Gamston Parish Council**
Thursday 6th May 2021 at 7pm via Zoom

Members Present: Gary Arkless, Cynthia Stacey, Melvyn Tisbury, John Mason, Mark Bancroft, Janet Hackett, Geoff Prett, Sally Griffiths & Alun Owen

In attendance: Julia Barnes (Clerk)

5675. ELECTION OF CHAIR 2021 - 2022

Cllr Griffiths proposed, and Cllr Stacey seconded the motion that Cllr Arkless become HP&G PC Chair for 2021 – 2022. Vote was taken, unanimously in favour, motion carried.

Clerk explained that as the meeting was being conducted remotely, she would sign the Declaration of Acceptance of Office document and arrange for Cllr Arkless to sign also.

Clerk to arrange signing of Chair Declaration of Acceptance of Office document.

5676. ELECTION OF VICE CHAIR 2021 – 2022

Cllr Arkless proposed, and Cllr Owen seconded the motion that Cllr Stacey become HP&G PC Vice Chair for 2021 – 2022. Vote was taken, unanimously in favour, motion carried.

Clerk explained that as the meeting was being conducted remotely, she would sign the Declaration of Acceptance of Office document and arrange for Cllr Stacey to sign also.

Clerk to arrange signing of Vice Chair Declaration of Acceptance of Office document.

5677. APOLOGIES FOR ABSENCE

Cllr Jones sent his apologies due to a family commitment.

Borough Cllr Wheeler sent his apologies but noted that he would be attending the following Annual Parish Meeting.

5678. DECLARATIONS OF INTEREST

No declarations of interest were made.

5679. MINUTES

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL
HELD ON 12th APRIL 2021**

Cllr Prett noted the following amendments:

Minute 5664. Remembrance service to reference HRH Prince Philip, The Duke of Edinburgh for clarity.

Minute 5671. Polser Brook to read Gamston Brook.

No capital W in Streetwise.

Sanday's Lane to include an apostrophe.

Cllr Tisbury noted that Minute 5666. Planning 20/03244/OUT should clarify that Rushcliffe Borough Council are not responsible for, but will require, a comprehensive proposal incorporating the entire site to satisfy the Local Plan before any individual application will be considered.

Subject to these amendments Cllr Prett proposed, and Cllr Arkless seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr Bancroft abstained as he was not present at the April '21 meeting.

Cllr Arkless to upload April '21 Minutes to the HP&G PC website.

Clerk to delete April '21 Zoom meeting recording.

5680. PLANNING

- i) 21/01179/FUL Mr & Mrs Egglenton Proposed rear single storey extension. The Rectory, Sandy Lane, Holme Pierrepont, Nottinghamshire, NG12 2PW.

Deadline for comment : Saturday 15th May '21

Cllr Griffiths has looked at this and concluded it is a small extension in an unobtrusive place and that we should not object. Meeting agreed with this conclusion.

Parish Council Response : Do Not Object

Clerk to respond on behalf of the Parish Council via the RBC Planning Portal before deadline date.

- ii) 21/01178/FUL Mr Chris Kennedy Erection of a new wildlife viewing hide. Skylarks Nature Reserve, Adbolton Lane, Holme Pierrepont, Nottinghamshire, NG12 2LU.

Deadline for comment : Friday 21st May '21

Cllr Prett has looked at this application and his recommendation would be to not object. The new hide will have a footprint of 12m², a height of approximately 2.7m and will comprise a galvanised steel frame that will have timber roofing shingles and wattle and daub walls, replicating the Grubenhause at the entrance to the reserve. It will be situated near to the middle of the site and will overlook the scrapes and Blott's Pit. Cllr Prett explained that as a volunteer warden at Skylarks and having been involved in the discussions about the new hide and its location, would welcome the views of the rest of the Parish Council as the hide will be visible from the other side of Blott's Pit. Cllr Hackett supported the recommendation to not object as the hide will be beneficial to bird watchers, ideally placed to see nesting birds on the island.

Parish Council Response : Do Not Object

Clerk to respond on behalf of the Parish Council via the RBC Planning Portal before deadline date.

5681. VILLAGE HALL

Government Guidance re: opening of community venues

Cllr Arkless explained that from Monday 17th May 2021 the Village Hall would be able to reopen with appropriate social distancing, contact tracing and hand sanitation and providing the Government road map allowed.

Cllr Arkless noted that the maximum occupancy inside at the Village Hall with 2m social distancing is 10 people. Cllr Hackett asked if 2 additional people could be positioned in the kitchen area. This was agreed increasing the total to 12. Discussion took place regarding possible reduction in hire rate if groups could not afford to run with reduced capacity.

Discussion took place regarding hand sanitiser and it was agreed to provide one wall unit near the kitchen serving hatch.

Cllr Hackett asked about paper cups and it was agreed for groups to use the paper cups acquired at the start of the pandemic for the foreseeable future.

Cllr Arkless explained that the Bookings Clerk had sent a provisional timetable of Village Hall regular bookings due to resume once the restrictions are lifted. The VH is well used with 3 new groups waiting to start after 17th May '21.

Cllr Arkless to arrange purchase of hand sanitiser unit and refill liquid.

Repainting Windows

Repairing and repainting VH windows to be revisited during the summer.

Cllr Arkless to speak with David Litchfield regarding work on repairing and repainting VH windows.

5682. PLAY PARK

MUGA

Clerk explained that the resurfacing of the MUGA would be taking place at the beginning of July '21, exact timings to be confirmed. Cllr Arkless noted that any works vehicles needed to follow a specific route into the Play Park for easy access and to avoid damage

to the park. Clerk explained that she would be arranging a pre-meet at the park ahead of the works to clarify requirements and would ensure Cllr Arkless was available to attend that meeting.

Clerk explained that as a condition of our LIS grant payment from Notts CC were requested to provide before and after pictures of the pitch. Clerk suggested that pictures after the imminent heavy rain would demonstrate the problems of pooling water on the uneven pitch surface. Cllr Arkless agreed to take some before pictures.

Clerk to arrange pre-meet with Bingham Ground Services to clarify pitch requirements.

Cllr Arkless to take some before pictures of MUGA to demonstrate the need for resurfacing and to provide a comparison to the completed works and satisfy Notts CC LIS requirements.

Regular Picnic Table Cleaning

Cllr Mason told the meeting that he had once again cleaned the benches and picnic tables at the Play Park. Clerk explained that the bin cleaning company she used specialised in wheelie bin cleansing and Play Park cleaning was not a service they offered. Cllr Griffiths noted that the situation was the same with her window cleaner. Cllr Arkless explained that a possible solution would be to move some of the tables into a more open area.

Cllr Arkless to speak with David Litchfield regarding the viability of moving and re-concreting some of the Play Park picnic tables.

Play Park Equipment Cleaning and Painting

Power Wash of all Play Park equipment to eventually be carried out by Streetwise as previously agreed before painting Play Park equipment.

Clerk to revisit quotations for painting of all Play Park equipment before the school summer holidays start on 29th July '21. Cllr Hackett noted that Hammerite metal paint should be used.

Clerk to recontact Streetwise regarding cleaning and painting of all Play Park equipment.

5683. NEWSLETTER

Meeting agreed that next edition of the Parish News newsletter to be issued in the autumn around November '21.

5684. WILDFLOWER PLANTING

Clerk explained that she had taken delivery of the free RBC Parish allocation of 2.5kg of wildflower seeds.

Discussion took place regarding possible planting sites.

- Adbolton Bus Stop
- Holme Lane, Holme Pierrepont near railway bridge
- Canal side in Gamston owned by David Wilson Homes
- Frank's bench in Bassingfield
- Two benches at the top of Bassingfield Lane close to junction with A52
- HP&G PC bench outside Church Farm Nursing Home on Adbolton Lane

Discussion took place regarding the best time to plant and the optimum soil conditions. Cllr Griffiths explained that wildflowers like poor soil and it is important to take the grass clippings away to prevent nutrients enhancing the soil. Although this will involve more work, the frequency of mowing required in these areas will be reduced. It was also noted that, once established, strimming should take place around the wildflowers to show the area is cared for and the wildflowers are intentional.

Cllr Stacey to request that Mark Winter removes the grass clippings when mowing around the following areas:

- **Frank's bench, Bassingfield**
- **Two benches at the top of Bassingfield Lane close to junction with A52**
- **HP&G PC bench outside Church Farm Nursing Home on Adbolton Lane**

5685. HOLME LANE UPDATE

Cllr Owen explained that progress was being made on the Holme Lane project. A second Zoom meeting had taken place with all interested parties on 28th April '21. Neil Lewis Notts CC Countryside Access Manager presented a set of various possible options for the lane and their associated advantages and disadvantages. Cllr Owen noted that the discussions to date had concentrated on the village section of the lane.

The next meeting is taking place on Wednesday 12th May '21 in person to walk the lane and discuss possible options. Cllr Owen stressed that in the first instance it would be preferable to gently encourage users to change their behaviour. Cllr Tisbury asked if there would be any objections from local residents if new traffic controlling measures were implemented. Cllr Owen accepted that this may be the case and it was important to be able to present a clear set of ideas to local residents that were achievable. Cllr Owen agreed to write up a report following the meeting on 12th May '21 and circulate to Clerk and Parish Councillors.

Cllr Owen spoke about the support that had been received from County Cllr Cutts. Cllr Owen explained that he would be writing on behalf of the Holme Lane Working Party to thank her for all her contributions. Cllr Owen noted that any possible solution to the problems on the lane must receive the support of Notts CC to be implemented and successful.

Cllr Mason asked if the new County Cllr for our Parish would be invited to attend our meetings and those pertaining to Holme Lane that Cllr Cutts had previously attended. It was explained that once the newly elected County Council representative for our Parish had been announced, they will be invited to participate in the same way as the previous County Cllr Cutts.

Cllr Owen to forward Neil Lewis Lane Options email to Clerk and Parish Councillors for information.

Cllr Owen to circulate report following in person meeting on 12th May '21 to Clerk and Parish Councillors.

Cllr Owen to write a note of thanks to County Cllr Cutts for her help and support with the Holme Lane project.

5686. FINANCE

Clerk had previously issued via email all Cllrs with copies of the month's financial transactions and details of payments.

Cllr Prett noted that the dates in the finance report title needed updating to 2021-2022.

Cllrs Arkless and Stacey kindly agreed to electronically authorise month's payments online.

Clerk to forward scans of all invoices for payment to Cllrs Arkless and Stacey.

Clerk to update dates in finance report heading.

Approval of Annual Governance Statement

Clerk explained that she had previously circulated the Annual Governance Statement, via email, for review by all Councillors.

Cllr Arkless proposed, and Cllr Stacey seconded the motion that the Annual Governance Statement 2020/2021 be approved. Vote was taken, unanimously in favour. Motion carried.

Chair and Clerk to sign Annual Governance Statement 2020/2021.

Clerk to produce draft year end accounts.

Clerk to ensure 2020/2021 accounts internally audited by Brian Hardy before July '21 Parish Council meeting.

5687. CLERKS REPORT

Clerk explained that the possible blocked drainage pipe in Holme Pierrepont was not the property of STWA and she was pursuing matter with the Canal & River Trust to ascertain if this was their responsibility.

Clerk to follow up with Canal & River Trust to ask them to inspect the blocked drainage pipe.

Clerk still to follow up request to renovate Gamston telephone box and respond to Parishioner.

Clerk still to contact Marlow Town Council regarding water refill station.

5688. EXCHANGE OF INFORMATION & CORRESPONDENCE

Cllr Tisbury explained that progress with the planning application for the Land East of Gamston was further delayed as RBC and Highways England are waiting for information from the applicant. Highways England have consequently asked for a deferral.

Cllr Arkless explained that the Bookings Clerk was experiencing difficulties with charging and battery usage of her mobile phone and consequently has taken it to be repaired at the Mobile Phone shop in West Bridgford with an estimated cost of repair £40.

5689. DATE OF NEXT MEETING

Clerk had previously circulated recommendations to the Parish Council regarding return of face to face meetings. Legally the Parish Council must have an Annual Meeting and meet three other times each year. The Parish Council will already have fulfilled this obligation after the Annual Meeting following this Annual Meeting of the Parish Council. Discussion took place and it was agreed to cancel the June '21 Parish Council meeting and next meet face to face in July '21 in St Edmund's Church, observing social distancing. Attendees must bring their own refreshments to the meeting, but toilet facilities will be available.

The next meeting of the Parish Council was confirmed as **Monday 12th July 2021** at **7.15pm** at St Edmund's Church, Holme Pierrepont.

The meeting ended at approximately 7.50pm.