

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 17th August 2020 at 7.15pm via Zoom

Members Present: Gary Arkless (Chair), Cynthia Stacey, John Mason, Mark Bancroft (seated with Cllr Mason), Janet Hackett, Geoff Prett, Sally Griffiths, Phil Jones & Alun Owen.

In attendance: Julia Barnes (Clerk) & Borough Cllr Jonathan Wheeler.

5546. APOLOGIES FOR ABSENCE

Cllr Tisbury gave his apologies as he was unable to make the meeting.

5547. DECLARATIONS OF INTEREST

No declarations of interest were made.

5548. ORDER OF BUSINESS

No changes to order of business proposed.

5549. MINUTES

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL
HELD ON 13th JULY 2020**

Cllr Tisbury forwarded a request that Minute 5532. include an addendum. Cllr Tisbury notes that the minutes are correct in recording County Cllr Cutts comment stating that schools are included in permitted development in green belt areas. However, Cllr Tisbury subsequently has explained that is not the case and that schools are not one of the green belt development exemptions.

Subject to the above addendum, Cllr Arkless proposed and Cllr Stacey seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour.

Cllr Arkless to upload July '20 Minutes to the HP&G PC website.

Clerk to delete July '20 Zoom meeting recording.

5550. DISTRICT REPORT

Borough Cllr Wheeler spoke about the Police conducting random speed checks in the Ambleside/Beckside area. A learner driver has recently crashed into a lamppost, narrowly missing a lady pushing a pram. There have been speeding incidents on Old Tollerton Road and also around Skylarks and Holme Pierrepont Hall where visible patrols are being utilised.

Cllr Wheeler explained that he had viewed the new Police area within the Fire Station on Loughborough Road. The Police are due to move into the building in October '20 where

they will carry out questioning and also written report work. This dual occupancy will secure a Fire Brigade presence in West Bridgford into the future.

Cllr Wheeler noted that the RBC website now included a regularly updated newsletter.

Cllr Wheeler confirmed that the empty Carluccio's building on Central Avenue in West Bridgford would be reopening as a Wagamamas in the near future.

Cllr Wheeler explained that the Recycling Centre on Rugby Road would be introducing a booking system from 1st September '20. It would be the only site in Nottinghamshire operating in this way and would hopefully alleviate the traffic issues in the area. In addition, with children returning to school in September '20, this will hopefully make the area safer for pedestrians and cyclists.

Cllr Wheeler noted that he has spoken with Ruth Edwards MP regarding dualling of the A52 at Lings Bar and the need for a safe crossing to Bassingfield.

Cllr Mason asked about progress with the new crematorium plans. Cllr Wheeler explained that this had been discussed and the decision taken for the crematorium to be run in-house by RBC, but the method was yet to be decided.

Cllr Prett told the meeting that whilst carrying out litter picking in the area he had witnessed a man with a dog crossing the A52 near The Goose public house and wondered who to report it to. There is no actual safe crossing there. Cllr Arkless explained that there was no one to report this to other than the Police and they would be unable to do anything about this incident.

Cllr Wheeler noted that the deadline for comments regarding the proposed Notts CC development site on Regatta Way was Monday 14th September '20.

Cllr Tisbury to produce a first draft response to Greater Nottingham Strategic Plan Consultation and share with Cllr Prett for possible amendments and additions.

Cllr Tisbury to circulate resulting draft Parish Council response regarding Greater Nottingham Strategic Plan Consultation to all Parish Councillors by Wednesday 9th September '20.

Clerk to submit agreed Parish Council response to Greater Nottingham Strategic Plan Consultation before deadline of Monday 14th September '20.

7.40pm

Borough Cllr Wheeler left the Zoom meeting.

5551. PLANNING

- i) 19/02462/FUL Croft Developments Ltd Full planning application for the demolition of Holly Farm and associated buildings and the erection of 7no. dwellings. Holly Farm, Bassingfield Lane, Bassingfield, Nottinghamshire. Appeal Planning Permission Refusal*

Parish Council Response : The comments submitted by the Parish Council to the initial application are still valid and relevant. These will be automatically forwarded to the Planning Inspectorate.

Cllr Stacey explained that Diane Kidger in Bassingfield had carried out a significant amount of work that would hopefully result in the buildings being added to the National Heritage Grade 2 list, and therefore protected from inappropriate development. It has been established that the buildings are designed by William Wilkins (1778-1839) a celebrated architect who designed amongst other things the National Gallery and University College London. The site in Bassingfield has a strong heritage and is of architectural interest.

5552. PLAY PARK

Cllr Mason asked the meeting if the third gate at the Play Park could be unlocked. Cllr Arkless explained that this was not possible at this time as the Parish Council had a duty to attempt to implement a one-way system and an extra gate being open would compromise this.

Cllr Mason explained that he had scrubbed the benches and seating areas with soap and water as they were covered with bird droppings. He explained that this was hard work and was required at least on a weekly basis and asked the meeting if this could be carried out by StreetWise. Cllr Arkless agreed with Cllr Mason regarding the cleaning required. He noted that the equipment would benefit from a one off deep clean, perhaps steam cleaned, and then regular maintenance cleans.

Clerk to contact StreetWise regarding possibility of regular cleaning of the equipment and seating at the Play Park and obtain quotes.

Cllr Arkless confirmed that the Play Park had been successfully opened since the last meeting and the spraying schedule was working well. The Bookings Clerk was spraying the equipment on weekdays and he was carrying out this task at the weekends.

Cllr Mason spoke about the mulch that had been spread at the Play Park and explained that the very high winds that had been experienced recently had resulted in it being strewn around the Play Park.

Cllr Mason explained that a new tree had been planted at the Play Park in line with one of the football goals and it was not an ideal position as the tree was in danger of being snapped by stray footballs.

Cllr Mason reported that the Play Park was used a tremendous amount by children of a range of ages. The older children playing football on the pitch were polite and generally careful with the younger children. Cllr Mason wanted to thank the Parish Council for the Play Park facility on behalf of all the local children.

Cllr Mason told the meeting that the wooden bull had been damaged, seemingly hacked with a knife or sharp object. Cllr Mason had arranged for this damage to be repaired.

Clerk noted that the autumn leaves would soon begin to drop and cause a slip hazard in the play area.

Clerk to ask StreetWise to add leaf removal from the gated Play Area to their quotation for cleaning the Play Park.

Clerk explained that she had received a reminder that the annual electricity bollard inspection at the Play Park was due.

Clerk to arrange for electricity bollard annual review, noting that the inbuilt timer for the Christmas Tree lights was malfunctioning.

Cllr Arkless explained that he had carried out some research into options available for fencing of the Play Park Christmas Tree. Clerk agreed that the metal posts and panels were a good idea as they were an ideal size and would be durable and easy to store.

Cllr Arkless to distribute details of fencing to Cllrs in order to obtain approval to purchase.

5553. VILLAGE HALL

Government Guidance re: opening of community venues

Clerk explained that although community venues were able to reopen the Government guidance relating to that was somewhat complex and at times contradictory and very difficult to implement, especially at a venue with no staff employed on-site.

Clerk told the meeting that she had contacted a number of local Parish Clerks who operated a similar venue within their Parish to ascertain at what stage they were at with regard to reopening. Most venues remained closed except for very limited activities, namely slimming groups that had a reduced number of members per session, seating being socially distanced, cleaning before and after each group. Also one venue had resumed an advice session that usually runs on a drop-in basis, but now has a pre-booked appointment system with one individual being seen at any one time.

Clerk explained that she had been given some fantastic advice from local Clerks, generally and Covid-19 related. Firstly a generic risk assessment should be completed for the Village Hall before re-opening. Each individual group should generate their own individual risk assessment for their group using our hall based on their individual risks and requirements. A copy of this should be held by the Parish Council, but not endorsed by them as only the individual groups know in detail how their group operates and the Covid19 risks associated with it.

Discussion took place and it was agreed at this time the Village Hall should remain closed to all groups and the situation be reassessed at the next meeting in September '20.

Clerk produce first draft general Covid-19 Village Hall Risk Assessment in conjunction with Bookings Clerk.

Use of Village Hall outdoor space

Clerk explained that the Bookings Clerk had received a special request from the 2nd Gamston Brownie group. They would like their usual meetings to be outside from 2nd September, they hope to borrow an event shelter in case of bad weather, but would like access to the toilets. Meeting discussed their request and although very happy for the grounds to be used and also the decking area outside the hall, regrettably at this time the hall must not be opened, even to use the toilets.

Clerk to inform Bookings Clerk of Parish Council decision regarding meetings from September '20 in order to update 2nd Gamston Brownies.

Clerk noted the email she had circulated regarding possibility of Gamston Village Hall being used as a wedding reception venue. Cllr Griffiths reminded meeting that agreement had been made that no private adult parties with alcohol were permitted at the Village Hall. It was also noted that these kind of events would cause parking issues.

Clerk to feedback response to wedding event company.

5554. PARISH DEFIBRILLATORS

Cllr Hackett had worked on progressing the siting of a Bassingfield defibrillator. Clerk to produce a letter for Cllr Hackett to distribute asking for a nominal contribution towards the cost in line with that made by Holme Pierrepont residents for their equipment.

Clerk to produce and print letter for Cllr Hackett to distribute in Bassingfield.

5555. COUNCILLOR UPDATES

Cllr Owen asked the meeting for clarification on the identity of the 'cycling lobby' that was cited by County Cllr Cutts at the last PC meeting. It was suggested that this was *Pedals Nottingham Cycle Campaign*.

Cllr Owen spoke about the Parish Council Management Plan and agreed that the review of this work to date be revisited later, perhaps in time for the next financial years' budget discussions.

Cllr Prett explained that the community litter picking had resumed this month. Currently 4 pickers were attending who have all been allocated their own set of Parish Council litter picking equipment.

Cllr Mason noted that he regularly picked up rubbish at the Play Park in order to keep it tidy. Cllr Mason also noted the salt bin at the top gate at the Village Hall was full of bottles.

Cllr Arkless explained that he had met with Borough Cllr Wheeler to walk the footpaths of Gamston identifying areas that were in need of attention to the hedges and overhanging trees in order for pedestrians and cyclists to commute safely. Cllr Arkless noted that nesting birds restricted the work that could be carried out now but that in autumn much of the foliage along the footpaths needed severely cutting back. Cllr Griffiths told the meeting that she was aware of some hedges in the area having been trimmed in mid August.

Cllr Arkless explained that he had not received any further correspondence regarding the union jack flag at the Village Hall. Cllr Mason noted that it was tatty and needed replacing. Cllr Arkless said that a new flag would not be purchased until the new financial year.

5556. FINANCE

Clerk had previously issued via email all Cllrs with copies of the month's financial transactions and details of payments.

Cllrs Arkless and Stacey kindly agreed to electronically authorise month's payments online.

Clerk to forward scans of all invoices for payment to Cllrs Arkless and Stacey.

Clerk confirmed that she had carried out the statutory requirements for both Audit and Pensions.

Clerk explained that the mobile contract for her number was due to end shortly. At that point the number can be moved to TalkMobile, like the Bookings Clerk, to reduce costs and hopefully improve network coverage.

Clerk to arrange to move mobile to TalkMobile when able.

Clerk to chase up the VAT refund that was applied for in May '20.

Clerk explained that she had received notification that the assessment of LIS Grant Applications was due to resume shortly.

5557. CLERKS REPORT

Clerk still to arrange purchase of large Salt Bin for Village Hall.

Clerk still to draft letter of thanks to all Covid-19 volunteers and post out.

Clerk still working through shredding any Parish paperwork that can be disposed of.

5558. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 14th September 2020** at **7.15pm** via **Zoom**.

The meeting ended at approximately 8.45pm.