

Minutes of the Annual Meeting of **Holme Pierrepont & Gamston Parish Council**

Monday 13<sup>th</sup> May 2019 at 6.30pm in Gamston Village Hall, Old Tollerton Road, Gamston

**Members Present:** Melvyn Tisbury, Cynthia Stacey, John Mason, Janet Hackett, Geoff Prett, Sally Griffiths, Gary Arkless & Phil Jones.

**In attendance:** Julia Barnes (Clerk).

**5375. ELECTION OF CHAIRMAN 2019-2020**

Cllr Tisbury proposed and Cllr Mason seconded the motion that Cllr Arkless become HP&G PC Chair for 2019 – 2020. Vote was taken, unanimously in favour, Cllr Arkless abstained.

Cllr Stacey thanked Cllr Tisbury for his time and contributions to the Parish Council as Chair over the last 6 years as follows:

*‘In May 2013 you were voted in as Chairman. So, in the last 6 years what have you achieved?’*

*1. First and foremost, you have created a cohesive working environment*

*2. Your objective has always been to help develop a sense of community for the Parish and this has been achieved in the following ways:*

*a) You initiated the Annual Summer BBQ which is now a very successful and popular event.*

*b) You facilitated the Village Breakfast and the Film Night being initiated.*

*c) You resurrected the newsletter.*

*d) You have supported Councillors to achieve various goals; the litter pick, the installation of the defibrillator, the Play Day, the Christmas event, the upkeep and improvements to the Village Hall and the Play Park.*

*3. Your Planning Expertise – your carefully considered and debated responses to the Borough on behalf of the Parish are commendable. These have often been very time consuming, but you have been happy to put in a great deal of effort.*

*Lastly and the most important thing that you have achieved has been the building of the Village Hall. This was finally completed in 2016 after a public consultation started in 2004. I know that it came at a time when you were experiencing family issues, - but aren't you glad that you stuck with it? What an enormous achievement Melvyn and something that you should take great pride in. This Hall will hopefully continue to serve the Parish well into the future.*

*On behalf of us all, a huge Thank You for everything you have achieved as Chairman – you will be a hard act to follow!’*

Cllr Tisbury thanked Cllr Stacey for the unexpected message of appreciation.

**5376. ELECTION OF VICE CHAIRMAN 2019-2020**

Cllr Arkless proposed and Cllr Griffiths seconded the motion that Cllr Stacey become HP&G PC Vice Chair for 2019 – 2020. Vote was taken, unanimously in favour, Cllr Stacey abstained.

Clerk explained that, after the recent Parish Council elections, all Councillors on Holme Pierrepont & Gamston Parish Council had been re-elected, uncontested, to their positions of Parish Councillor. In order to take up their positions all Councillors present read out and signed their Declaration of Acceptance of Office.

**5377. APOLOGIES FOR ABSENCE**

Cllr Bancroft sent his apologies.

**5378. DECLARATIONS OF INTEREST**

No declarations of interest were made.

**5379. MINUTES**

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 8<sup>th</sup> APRIL 2019**

Cllr Jones proposed and Cllr Griffiths seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllrs Stacey & Hackett abstained as they were not present at the April '19 Meeting. Minutes were adopted.

Cllr Mason asked if a process could be implemented that would review all the action points from the previous Minutes. Meeting agreed to look at ways of implementing this at the June '19 meeting when more time would be available for discussion.

**Cllr Arkless to upload April '19 Minutes to the HP&G PC website.**

**Clerk to add Agenda item 'Review Minute Action Points' to June '19 Agenda.**

**5380. PLANNING**

- i) *19/00853/FUL Mr Jaycock Single storey Front Extension. 3 Rossett Close, Gamston, Nottinghamshire, NG2 6QJ.*

Do not object. This is a small extension that looks like it is within the building line.

- ii) *19/00814/FUL Mr & Mrs Rajiv Sahdev Extension to porch to front elevation. 1 Kentmere Close, Gamston, Nottinghamshire, NG2 6NS.*

Do not object. This application is for a relatively small extension to the porch at the front of the property.

Clerk explained that Application 19/00112/FUL Mrs Dawn Buckley 17 Elterwater Drive had been considered by the Planning Committee on Thursday 11<sup>th</sup> April '19, but she was unaware of the outcome. Cllr Tisbury established from the online planning system that permission had been granted at committee.

## 5381. VILLAGE HALL

Clerk read out Bookings Clerk update.

*'All is running well at the hall at present. I have pointed out the new wall panels to the regular users and explained that we have had to put the panels on to protect the walls. Thank you to Gary for giving his time to put the panels up. The colour works well...let's hope this stops the walls getting footmarks all over them!*

*When people book the hall I make a special effort to request they do not park at the back of the hall. Making a point that it is a very narrow road, causes a blind spot for locals and can be dangerous. Most of the time there isn't a problem but people do park there from time to time. It was brought to my attention that people using the hall for a party recently parked there. These people were residents of the village and I was surprised they parked there. I will continue to ask people not to park there but the only way to 100% stop this would be to put yellow lines on the road, as it is currently legal to park there, which has been pointed out to me by users of the hall when I have asked that they do not park there!*

*All weekday evenings are now booked by users either on a weekly basis or a monthly basis. The hall was used as a polling station recently and will be used again on 23<sup>rd</sup> June. I did give permission for Streetwise to store the booths at the Village Hall and take them after 23<sup>rd</sup>, which they agreed with but when I inspected the hall after the recent election they weren't in the store cupboard so I can only assume Streetwise came to collect them.*

*All regular users tend to respect the parking and T & Cs. I do occasionally have to speak to users, for example Daisy Baby sometimes leave dirty nappy bags in the kitchen bins. Tiny Talks were using the hall for about double the time they were paying for and then complaining that the floor wasn't swept for them. These matters have now been amicably resolved.'*

### *Parking around the Village Hall*

Discussion took place regarding discouraging parking on Main Street at the back of the Village Hall. Double yellow lines are highly unlikely to be approved in a village location. It is highly unlikely resource would be provided to police them and when looking at the extent of the problem we have only received 2 complaints in the last 6 months.

However, it was acknowledged that we do want to do as much as we possibly can to encourage safe and considerate parking and be a good neighbour to the adjacent residents. A new dog bin is currently on order for situating at the back of the Village Hall. The current suggested location is next to the street light however Cllr Arkless suggested that this could be moved towards Old Tollerton Road to discourage parking in the most dangerous place. Other suggestions included placing granite rocks on the grass verge, producing stickers to affix to the windows of parked cars asking them politely to move, physically monitoring the party bookings, hall hirers losing their deposit if party goes park on the narrow part of Main Street or opening the large gate to allow some cars to park inside the grounds.

After discussion it was agreed some No Parking traffic cones be purchased for use during party bookings.

### **Cllr Jones to investigate No Parking Cone options.**

### *Outdoor Air Con Unit*

Cllr Bancroft not at meeting so unable to update on Air Conditioning service and outdoor cage options.

**Cllr Bancroft to contact Parishioner Jon Oldknow;**

- i) to arrange Annual Air Con Service**
- ii) for advice regarding cage for the outdoor section of the unit.**

**5382. PLAY PARK**

Clerk explained that the wet pour repairs to the rock area and adjoining path would be completed in the near future.

Discussion took place regarding the Play Park football pitch. Quotes have been received for cleaning and rejuvenating the area. Due to the age and condition of the pitch this could cost close to £3k. Meeting agreed to look into the cost of replacing and upgrading the surface.

**Cllr Mason to arrange for AMG sports-play and Notts County Council to quote for a range of different surfaces to replace the current football pitch.**

Cllr Prett noted that the Parish Council Play Park in Nuthall had recently upgraded its' facilities, installing a roundabout and zip wire. As a Parish Council they have gone through the process that we are hoping to do in the near future. It would be advantageous to look at their Play Park and speak with them to learn from their experience.

**Clerk to speak with Nuthall Parish Council Clerk regarding Play Park upgrade.**

**5383. SUMMER NEWSLETTER**

Next edition will be the Summer Newsletter and it is hoped this will be distributed at the end of July '19. Consequently articles are required before the end of June '19.

**Cllrs to provide Cllr Prett with any articles for the Summer Newsletter before end June '19.**

**5384. PARISH DEFIBRILLATORS**

Cllr Hackett told the meeting that she had spoken with Rob Birkin at EMAS and he explained that there was no longer any funding available for reduced price defibrillators. The best price Cllr Hackett had found was £455 for the cabinet and £795 for the defibrillator totalling £1250 plus VAT.

A location has been found, with a power supply, near to the Holme Pierrepont notice board. HP&G Parish Council have agreed to finance the cabinet. Cllr Hackett to progress funding of actual defibrillator by Holme Pierrepont residents.

**5385. SUMMER PLAY DAY 2019**

Cllr Stacey reminded the meeting that the Summer Play Day was taking place on Wednesday 14<sup>th</sup> August 2019 with a Super Hero theme.

## **5386. FINANCE**

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

### *New Parish Bank Account*

Cllr Arkless noted that he had fully investigated the suitability of Unity Trust Bank to meet Parish Council banking requirements. This information has been previously circulated to all Councillors and email responses were all positive.

Cllr Arkless proposed and Cllr Stacey seconded the motion that Holme Pierrepont & Gamston Parish Council move all HSBC bank accounts to Unity Trust Bank accounts. Vote was taken, unanimously in favour. Motion carried.

**Clerk to initiate process of moving bank accounts from HSBC to Unity Trust.**

### *Approval of Annual Governance Statement 2018/2019*

Clerk reiterated that she had previously circulated the Annual Governance Statement, via email, for review by all Councillors. Cllr Jones had asked for clarification as to how Point 5. is satisfied. Clerk circulated her response to all Councillors.

Cllr Arkless proposed and Cllr Jones seconded the motion that the Annual Governance Statement 2018/2019 be approved. Vote was taken, unanimously in favour. Motion carried.

**Chair and Clerk to sign Annual Governance Statement 2018/2019.**

## **5387. CLERKS REPORT**

Clerk explained that after the election all Councillors must complete and return a Declaration of Interests form. This is required even if they have recently completed one.

Clerk explained that all Cllrs were required to submit their Election Expenses Declaration before the end of May 2019. Clerk noted that she would submit any forms she received before Wednesday 29<sup>th</sup> May 2019.

Clerk explained that there is still a vacancy on the Parish Council representing Gamston. Cllr Stacey noted that she knew of someone that was potentially interested in joining and would be available to attend the July 2019 meeting in St Edmund's Church, Holme Pierrepont.

**Cllrs to ensure updated Declaration of Interests form completed.**

**Cllrs to ensure Election Expenses Declaration completed.**

Clerk noted that the rearranged Tree Warden Network for Rushcliffe launch event is taking place on Saturday 22<sup>nd</sup> June 2019. Cllr Prett confirmed he was able to attend as the HP&G Parish Council representative.

**5388. DATE OF NEXT MEETING**

The next meeting of the Parish Council was confirmed as **Monday 10<sup>th</sup> June 2019** at **7.15pm** in Gamston Village Hall, Old Tollerton Road, Gamston.

**The meeting ended at approximately 7.20pm.**