

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 10th June 2019 at 7.15pm in Gamston Village Hall, Old Tollerton Road,
Gamston

Members Present: Gary Arkless (Chair), Melvyn Tisbury, Mark Bancroft, Janet Hackett, Geoff Prett, Sally Griffiths & Phil Jones.

In attendance: Julia Barnes (Clerk) & County Cllr Kay Cutts.

5389. APOLOGIES FOR ABSENCE

Cllr Stacey sent her apologies due to being on holiday.

Cllr Mason sent his apologies due to being on holiday.

Cllr Bancroft sent his apologies for a late arrival at the meeting.

Borough Cllr Wheeler sent his apologies.

5390. DECLARATIONS OF INTEREST

No declarations of interest were made.

5391. ORDER OF BUSINESS

No changes to the order of business proposed.

5392. MINUTES

**TO APPROVE MINUTES FOR THE ANNUAL MEETING of the PARISH COUNCIL
HELD ON 13th MAY 2019**

Cllr Prett noted that there was inconsistent use of the Village Hall address between Old Tollerton Road and Main Street. Agreed to amend to Old Tollerton Road throughout.

Cllr Prett noted that 'Review Minute Action Points' had not been added to the June '19 Agenda. Clerk to ensure added to July '19 Agenda.

Cllr Prett proposed and Cllr Arkless seconded the motion that, subject to the above the Minutes be approved. Vote was taken, unanimously in favour. Cllr Tisbury abstained as he had not had sight of the Minutes. Minutes were adopted.

Cllr Arkless to upload May '19 Minutes to the HP&G PC website.

5393. COUNTY REPORT

County Cllr Cutts reiterated her apologies for the May '19 Annual Meeting of the Parish Council.

Cllr Cutts explained that it was the start of the new County Council year. Some of the Cricket World Cup games are currently being played at Trent Bridge which is bringing valuable trade into both the city and county.

Cllr Cutts told the meeting that County Hall were hosting some students from Hong Kong who are studying the procurement of goods and services.

Cllr Cutts was pleased to announce the turning of the first turf for the new Orchard School at Newark is taking place next month. Currently the children are distributed over two sites.

Cllr Cutts noted that the latest Mineral Plan had been approved by the County Council. Sand and gravel for Shelford was not included in the plan.

Cllr Cutts explained Notts County Council had been subject to a period review last week. Feedback was good rising to excellent. The finances are in good order.

Cllr Cutts noted the results of the recent traffic survey conducted on Ambleside in Gamston as forwarded to the Parish Council:

A traffic count was recently carried out on Ambleside at the request of a local resident. From the information this provides, you can see that whilst Ambleside serves the local community very well, we don't have an excessive number of HGVs cutting through, nor are there excessive speeds by motorists. I have shared this information with Cllr Jonathan Wheeler.

“Further to my previous email of 28/3/19, I have now received back the results of the new traffic survey undertaken on Friday 26 April and Monday 29th April to Thursday 2nd May (5 weekdays). They show 64 HGVs using the route between the A6011 Radcliffe Rd and the Morrisons roundabout. This equates to roughly only 13 HGVs a day which is comparatively low. Southeastbound there were daytime 85th percentile speeds (ie. the speed at which 85% of all traffic travels at) of 35.5mph and northwestbound the 85th percentile speeds were 33.2mph. The latter does not meet criteria for an interactive speed sign to be considered as the speeds are under the 35mph intervention level.

These results have been passed to the Transport Strategy Team to consider if any further measures are justified as part of a future programme as a result. However, the 2019/20 programme is now being delivered, so this would be for 20/21 at the earliest. All our works programmes are published online each year at www.improvingyourroads.co.uk.”

5394. PLANNING

- i) 19/00876/FUL Mr Biswanath Parida Demolish existing conservatory, construct single storey rear extension, and convert garage to habitable room. 45 Elterwater Drive, Gamston, Nottinghamshire, NG2 6PX.

Discussion took place and it was noted that there had been an objection raised by a neighbour that the plans would spoil their view from the back. It was explained that this is not a valid planning objection.

Parish Council agreed to not object as the plans represent only a small increase in footprint.

- ii) 19/01251/FUL Mr Ged Costello Demolition of the existing conservatory to the rear of the existing house and construction of a new single storey extension. Elms Farm, Bassingfield Lane, Bassingfield, Nottinghamshire, NG12 2LG.

Deadline for commenting on this application 1st July 2019. Cllr Tisbury volunteered to look at this application.

Cllr Tisbury to circulate suggested response to application 19/01251/FUL to all Cllrs before the deadline date.

5395. VILLAGE HALL

Cllr Arkless updated the meeting with the Bookings Clerk update.

'The first 3 weeks in May were very busy with parties every weekend and the 2 elections to add to that! I am chasing for the payment of the hall hire for the elections, from experience this takes a while to come through and I usually have to chase them 2-3 times. The booths have all been taken away now. Things calmed down during the last week of May due to the half term break.

- *No parking issues that I am aware of. No dog poo bags in the bins or thrown over the gate/hedge.*
- *Could we consider pruning back, the tree next to the gate (Grange farm side). Pigeons sit on the branch and mess all over the path.*
- *I have noticed a big difference with the walls, the grey cover helps a lot.*
- *Party bookings for the summer are still coming in, mainly via email, occasionally by phone.*
- *All regular users are now up to date with their payments. The only ones I have to chase are Rainbows and the 2 Brownie groups. They always pay but often need reminding.*
- *Daisy Baby's Monday class have increased their hours, along with Tiny Talks on Friday.*

There are regular requests for evening class bookings at the hall but unfortunately we do not have any evenings totally free, either booked weekly or monthly. We have a few daytime slots free.

The Wednesday morning slot has now been booked on a weekly basis by a Pilate group called Prime Movers 10-12. Starting Wednesday 19th June. Booking form is awaited.

We are almost at full capacity now during the week! The only weekly slot free is Friday afternoon 2-4.

There are random slots when regular groups are on holiday or when monthly users are not in.'

Cllr Tisbury to speak with the Tree Surgeon regarding Village Hall pruning.

Cllr Arkless agreed to prune the tree next to gate to alleviate the problem with the path.

VH Dog Bin

The VH dog bin and post have arrived but without fixings and a post top. Discussion took place regarding location and permission to locate.

Cllr Arkless to draft an email to County Cllr Cutts requesting permission to site the VH Dog Bin.

Clerk to liaise with Cllr Mason on return from his holiday for him to chase up supply of fixings and post top with Streetwise.

Cllrs Arkless and Tisbury to site bin once fixings and permission received.

Clerk to ensure bin included in Parish bin emptying round with Streetwise.

Air Con Annual Service & Cage

Cllr Arkless explained that Cllr Bancroft had arranged for the air conditioning to be serviced tomorrow. Clarification required when Cllr Bancroft arrives at the meeting.

Parking

Discussion took place again regarding discouraging parking on Main Street at the back of the Village Hall as local resident still not happy with the situation. Cllr Jones updated the meeting on his investigations regarding No Parking deterrents. It was suggested possibly affixing signage to deter parking. County Cllr Cutts explained that we had no authority to forbid parking along the highway, however the homeowner could affix signage to her gate.

5396. PARISH DEFIBRILLATORS

Holme Pierrepont

Cllr Hackett explained that she had sent a note to all 20 residences in the hamlet of Holme Pierrepont asking for a one off contribution of £50 towards the cost of a defibrillator. So far she had received 8 positive replies. In order to cover the cost at that rate 11 positive replies were required. Ideally everyone in the hamlet would be on board.

Cllr Hackett to contact Cllr Stacey on return from her holiday in order to chase up HP residents for a reply regarding purchase of defibrillator.

Bassingfield

Discussion took place regarding the siting and funding of a defibrillator in Bassingfield.

Cllr Hackett to forward copy of the resident letter sent to HP, in order to replicate for Bassingfield.

Cllr Arkless to speak with Bassingfield residences regarding siting of defibrillator, ideally central to the population on the corner.

Cllr Arkless to speak with Bassingfield Woodyard regarding possible sponsorship of the defibrillator.

County Cllr Cutts kindly offered to contribute a modest amount towards purchase of a defibrillator for each of the villages. Meeting thanked Cllr Cutts for her kind offer.

5397. SUMMER NEWSLETTER

Cllr Prett explained that all articles for the Summer '19 Newsletter need to be received by end June '19.

Cllr Stacey to proof read Newsletter before approval to print.

Clerk explained that the Local News who deliver the Newsletter to Gamston can also provide a printing service that would be considerably cheaper than currently. Meeting agreed to look at a print sample before making a decision.

Cllr Hackett suggested that the Parish Council logo should be changed. Cllr Hackett suggested the existing logo, featuring Holme Pierrepont Hall, looked like a prison as it had no windows. It was suggested perhaps an image of the new Village Hall could be used. Discussion took place and it was agreed to add to the September '19 Agenda for debate.

Cllr Arkless to write 'Message from the Chair' for Summer '19 Newsletter.

Clerk to request print sample from Local News for decision making.

Clerk to book Gamston delivery of Summer Newsletter with Local News distribution team.

Clerk to add HP&G Parish Council logo to the September '19 Agenda.

7.55pm Cllr Bancroft arrived at the meeting.

Air Con Annual Service & Cage

Cllr Bancroft has arranged for the air conditioning to be serviced tomorrow. If required, a cage can also be sourced that will cost approximately £300 fitted. Cllr Bancroft proposed and Cllr Jones seconded the motion that an outdoor protective cage for the air conditioning be purchased and fitted. Vote taken, unanimously in favour. Motion carried.

Cllr Bancroft to ensure protective cage fitted to air conditioning.

Cllr Arkless to make Bookings Clerk aware of timings of air conditioning work to ensure no disruption to hall bookings.

5398. PLAY PARK

Discussion took place regarding possible upgrade plans for the Play Park. It was agreed that this work needs to be run as a project with a sub-committee appointed to progress it. Clerk explained that the Summer Play Day would provide an opportunity to conduct some market research and also recruit possible volunteers to join the sub-committee.

Clerk to add 'Play Park Upgrade Sub-Committee' to September '19 Agenda.

Clerk still to speak with Nuthall Parish Council Clerk regarding Play Park upgrade.

5399. COUNCILLOR UPDATES

Cllr Prett asked the meeting who is responsible for the upkeep of the Dennis Potts bench on Bassingfield Lane as the two planks of wood that form the back of it need to be replaced as they constitute a health and safety hazard. Cllr Hackett offered to telephone Ted Potts to ask if he had any information.

Cllr Hackett to call Ted Potts regarding the Dennis Potts bench.

Cllr Tisbury explained that a further complaint had been received regarding the yellow flower cart situated on Old Tollerton Road. Streetwise attended the property in order to remove the cart. Cllr Tisbury was notified and explained to Streetwise that the householder had County Council permission for it to be sited where it is. The cart was left in situ.

Cllr Tisbury has investigated the purchase of high visibility vests for the Parish Litter Picking Group. Price increases by approximately 50% if a name is applied such as 'Parish Council'. Meeting agreed to not have names applied.

Cllr Tisbury to purchase 10 large adult and 4 small adult vests.

Clerk explained the next litter pick takes place this Saturday 15th June '19.

Cllr Griffiths explained that she had attended the St Luke's Church meeting on behalf of the Parish Council. Their aim was to target the whole Gamston area of which the Parish Council only covers half. It was noted that it would be beneficial to harmonise any event dates to avoid clashes.

Cllr Griffiths agreed to liaise with St Luke's Church regarding event dates.

Cllr Griffiths noted that the summer Detonate Festival had taken place at Colwick Park. It had been very noisy but ended at 11pm with a spectacular fireworks display.

Cllr Arkless raised the issue of the displays on the storage cupboard doors in the main hall. Discussion took place and it was agreed that they looked quite tatty and some were out of date. It was agreed that if a booking was made for a wedding or christening celebration they made the hall look untidy. This included the Parish Council printouts of the Village Hall over the years. Clerk suggested that any displays were removed at the end of the school year in July and new displays started in September. Meeting agreed for Cllr Arkless to investigate costings for hanging notice boards that are just displayed whilst the relevant groups are using the hall and then stored in the cupboards at other times.

Cllr Arkless to speak with Bookings Clerk regarding removal of existing displays.

Cllr Arkless to investigate options and costings for hanging notice boards.

5400. FINANCE

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

Discussion took place regarding the provision of a new advertising board at the Village Hall. Cllr Cutts explained that the County Council LIS could provide funding for a Notts CC lockable notice board. Cllr Tisbury explained that the requirement was for a large board in the position of the existing one, on the corner of Main Street and Old Tollerton Road to display large notices advertising events at the Village Hall. The existing board is very dilapidated.

Cllr Tisbury to speak with his neighbour regarding creating a replacement notice board.

8.25pm County Cllr Cutts left the meeting.

Cllr Bancroft suggested David Litchfield may be able to create a notice board using marine ply board that can be painted and posters applied using drawing pins.

Approve Annual Governance Annual Review Section 2 2018/2019

Clerk reiterated that she had previously circulated the Annual Governance Annual Review Section 2 2018/2019, via email, for review by all Councillors. Cllr Prett asked the following questions:

i) It is my understanding that the County Divisional Fund Contribution of £200 was for the planting of bulbs/flowers on the Village Green (and only for that). How are we keeping track of the spending against this money? Clerk agreed that the funds were intended for that purpose and would be spent on plants for the Village Hall, but there was no condition that would penalise us if that didn't happen.

ii) Does the list of fixed assets still include some 'ancient' computer equipment? If so, we should probably take steps to dispose of those items in the coming year. Clerk agreed that it would be a good idea to dispose of the obsolete computer equipment. It was important to ensure that the data contained is securely removed and destroyed.

Cllr Arkless proposed and Cllr Jones seconded the motion that the Annual Governance Annual Review Section 2 2018/2019 be approved. Vote was taken, unanimously in favour. Motion carried.

Chair to sign Annual Governance Annual Review Section 2 2018/2019.

New Parish Bank Account

Clerk explained that she had completed the initial application documents for moving bank accounts from HSBC to Unity Trust. Clerk circulated document for all Councillors present to sign to become cheque signatories on the new current account.

Clerk to acquire specimen signatures from Cllr's Stacey and Mason on return from their holidays.

Clerk to further progress application to move bank accounts from HSBC to Unity Trust.

5401. CLERKS REPORT

Clerk noted that the County Council Civic Service was taking place at Southwell Minster on Sunday 23rd June 2019. Any Councillors wishing to attend should contact the Clerk in order to book their place.

Clerk told the meeting that the next Town & Parish Forum was taking place at Rushcliffe Arena on the morning of Wednesday 3rd July '19. Any Councillors wishing to attend should contact the Clerk in order to book their place.

Clerk explained that she had raised a cheque to pay a data protection fee to the Information Commissioner's Office. The fact that our Village Hall has CCTV necessitates a £40 annual fee.

5402. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 8th July 2019** at **7.15pm** in **ST EDMUND'S CHURCH, HOLME PIERREPONT**.

The meeting ended at approximately 8.50pm.