

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 8th July 2019 at 7.15pm in St Edmund's Church, Holme Pierrepont

Members Present: Gary Arkless (Chair), Cynthia Stacey (Vice Chair), John Mason, Janet Hackett, Geoff Prett, Sally Griffiths & Phil Jones.

In attendance: Julia Barnes (Clerk), County Cllr Kay Cutts, Borough Cllr Jonathan Wheeler & Alun Owen (Parishioner).

5403. APOLOGIES FOR ABSENCE

Cllr Tisbury sent his apologies due to work commitments.

Cllr Bancroft sent his apologies.

5404. DECLARATIONS OF INTEREST

No declarations of interest were made.

5405. ORDER OF BUSINESS

Agenda items pertaining to Borough Cllr Wheeler to be deferred until his arrival.

5406. MINUTES

TO APPROVE MINUTES FOR THE ANNUAL MEETING of the PARISH COUNCIL HELD ON 10th JUNE 2019

Cllr Prett proposed and Cllr Jones seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr Stacey abstained as she was not present at the June '19 meeting. Minutes were adopted.

Cllr Arkless to upload June '19 Minutes to the HP&G PC website.

5407. COUNTY REPORT

County Cllr Cutts spoke about the HS2 rail link. Costings were being re-evaluated but the project will go ahead.

Cllr Cutts explained that she had attended a Visitor & Economy Conference. Next year marks the 400 year anniversary of the Pilgrim Fathers setting sail. There are numerous events planned to mark the anniversary that will bring hospitality income to the area.

Cllr Cutts spoke about the stunning new memorial to all the fallen servicemen of Nottingham and Nottinghamshire on the Embankment. It was unveiled by the Duke of Kent and has over 13½ thousand names on it. There is space to add names and each name has a hole to put a remembrance poppy in.

Cllr Cutts noted she would be attending Radcliffe-on-Trent Carnival next Saturday and also presenting Duke of Edinburgh awards next Sunday.

Cllr Cutts had attended the Conservative Party Leadership Hustings in order to further appraise the two remaining candidates.

Cllr Cutts also continues to serve the community day to day responding to queries and requests regarding potholes, roads, vegetation etc.

Cllr Prett asked if there had been any progress regarding the formation of a single unitary authority. Cllr Cutts explained that there hadn't due to the recent purdah period. It was also anticipated that until the subject of Brexit was resolved there would probably be temporary funding again.

Cllr Cutts spoke about the dualling of the A46 between Hull and Tewkesbury. The area around Newark had not been completed. The River Trent, River Devon and the A1 cause challenges in completing this upgrade.

Cllr Cutts spoke about the roll out of superfast broadband in Nottinghamshire. 98% of Nottinghamshire has broadband but in many areas it is slow.

5408. VILLAGE HALL

Cllr Arkless updated the meeting with the Bookings Clerk update.

'Another busy, summer month with lots of parties and bookings. Everyone who uses the hall loves it! We get endless compliments how lovely the hall and gardens are. That's obviously why it has become so popular over the last few years, since the new hall has been built.

Due to the popularity of the hall over the summer months I would like your views on taking a deposit to "secure a booking". I've had a few people call/email to reserve dates at prime times (during the summer months). I send the standard email, requesting:- a booking form, payment and damages deposit. The date is saved in the diary and often I have to refuse other requests for the date, then I never hear from the person again (despite sending a reminder). It doesn't happen often, only once or twice but a method to prevent this happening might help. One from Wollaton and one from Cotgrave this year. I would like to ask for the booking form and payment within 30 days of the initial booking request. If it's not received then I can't guarantee the date will be saved! Maybe a deposit payment. Any other suggestions would be welcome.

Julia. I've chased for the outstanding payment of £160 for the second election booking. RBC denied receiving an invoice, I sent the 2 x £160 payment requests on the same invoice. I have emailed another invoice and hope the balance will be paid shortly. Please let me know when you receive it so I can tick it off. Thanks.

All bookings slow down when the schools finish for the summer. Some of the regular clubs often take a break and parties seem to come to a standstill until September when things pick up again!

I hope this update helps.'

Discussion took place regarding a system for securing hall bookings. After debate it was agreed that:

- i) At the time of reserving a date hirers are asked to pay the £25 deposit.
- ii) Full payment at the time of booking secures the date.
- iii) If full payment has not been received 28 days before the event HP&G PC reserves the right to re-hire the venue.
- iv) In the event that the hall isn't re-hired HP&G PC reserve the right to retain the £25 deposit.

Village Hall Booking Form to be reviewed and amended accordingly based on the new deposit policy.

VH Dog Bin

Dialogue has been taking place between Cllr Arkless and Notts County Council regarding approved position to site the VH dog bin.

Cllr Mason to contact Streetwise regarding acquiring dog bin fixings and post top.

Cllrs Arkless and Tisbury to site bin once fixings and permission received.

Clerk to ensure bin included in Parish bin emptying round with Streetwise.

Air Con Annual Service & Cage

Air conditioning system has been serviced and a cage fitted to the condenser unit outside to protect it. The damaged lid has also been replaced.

Clerk to diarise air conditioning system service for June 2020.

Parking

No issues regarding parking around the Village Hall had been reported this month.

Village Hall Notice Boards

Cllr Arkless explained that the Bookings Clerk was in the process of getting the regular VH hirers to remove pictures from the cupboard doors.

Cllr Arkless explained that the Village Hall photocopies had been removed and he was able to get A4 framed prints for £15 each. It was agreed to choose 4 VH images to frame and permanently display. Councillors selected 4 prints.

Clerk to forward electronic copies of two of the four selected images to Cllr Arkless.

After discussion Cllr Arkless proposed and Cllr Stacey seconded the motion that six door hanging notice boards 60cm x 90cm be purchased for the VH cupboard doors for use by the regular VH hirers. Vote taken, unanimously in favour. Motion carried.

Cllr Arkless to purchase VH notice boards to be supplied to VH regular hirers at the start of the new academic year in September '19.

Cllr Prett spoke about the outdoor wooden notice board in the corner of the Village Hall grounds and wondered if it could be repaired by simply replacing the boards with new ones. The state of disrepair of the posts was questioned.

Cllr Arkless to assess the condition of the notice board and report back to the next meeting.

5409. PARISH DEFIBRILLATORS

Holme Pierrepont

Cllr Hackett explained that the defibrillator for HP had been ordered and paid for and the invoice forwarded to the Clerk. Clerk explained that in order for us to reclaim the VAT paid the payment must be made by the Parish Council and then any contributions from the community paid into the Parish Council bank account.

Clerk to raise a cheque for £1500 to make payment for the HP defibrillator.

Cllr Hackett to call supplier to arrange refund of her payment for the HP defibrillator.

Cllr Hackett to collect contributions from HP residents and pass to Clerk.

Bassingfield

Cllr Prett explained that he had seen details of a community grant that locations anywhere within 2 miles of a One Stop shop are eligible to apply for. Location does not guarantee payment of grant, but it would be worth applying.

Cllr Prett to apply to One Stop shop community grant.

Cllr Arkless spoke about the possibility of purchasing a wind and solar powered defibrillator unit for Bassingfield as there were potential issues with finding a location with a useable electricity supply.

Cllr Arkless to investigate costings for wind and solar powered defibrillators.

5410. SUMMER NEWSLETTER

Cllr Prett explained that there were possibly too many articles for the Summer '19 newsletter and some would be saved for the Autumn '19 newsletter.

Clerk to contact Susan Toon regarding delivery of newsletter from printers in order for Clerk to arrange distribution.

5411. SUMMER PLAY DAY

The Summer Play Day is taking place on Wednesday 14th August '19 2pm – 4pm – ‘Super Heroes’.

Cllr Stacey thanked County Cllr Cutts for her kind offer of a financial contribution to assist with themed decoration for the Play Park. Cllr Cutts asked if the Mayor of Rushcliffe had been invited. Cllr Stacey explained that ‘Spiderman’ would be opening the event but she would contact the Mayor to invite her to attend.

It was noted that two local residents Priscilla and Martyn Paradise would be very happy to volunteer their help on the day.

Cllr Stacey to invite the Mayor of Rushcliffe to attend the Play Day.

Cllr Stacey to email the Paradise’s to thank them for their kind offer and give them details of the day.

Discussion took place regarding the opportunity to carry out some market research regarding the potential Play Park upgrade. Also to recruit interested volunteers to assist with the process. It was agreed it would be preferable to talk to lots of people for a short time rather than a few people in great depth. Ultimately we will require professional advice as to what is possible but we would like to incorporate some equipment for disabled children.

Clerk to create a draft Market Research plan and circulate to all Councillors.

Clerk still to speak with Nuthall Parish Council Clerk regarding Play Park upgrade.

5412. PLAY PARK

Cllr Prett asked if comparative quotes had been received for laying a new football pitch. Clerk confirmed that they had not.

Cllr Prett explained that should he find some spare time he would fill in the FA Grant Form for community football pitches included in the NALC funding newsletter.

Cllr Prett to apply for football pitch grant, if spare time allows.

5413. COUNCILLOR UPDATES

Cllr Prett has attended the Rushcliffe Tree Warden meeting. There were approximately 20 people there representing various Parishes. Clerk asked what the next step was in terms of the Tree Warden role. Cllr Prett explained that depended on each individual’s interest in trees. Cllr Prett mentioned a festival celebrating oak trees.

Cllr Prett told the meeting about the recent fire at Skylarks that had devastated the new sensory hide in the old Skylarks reserve. This is the third major fire they have suffered. The story will be covered on ITV tomorrow.

Cllr Prett explained that the Gamston Litter Pick group were taking part in the Green Clean 2019 in September 2019 that is run by CPRE (Campaign to Protect Rural England). As part of this initiative the litter collected will be analysed and statistics collated. The next regular Gamston Litter Pick is taking place on Saturday 20th July '19.

Clerk explained that Cllr Tisbury had purchased the hi visibility vests for the litter pickers.

8.20pm Borough Cllr Wheeler arrived at the meeting.
County Cllr Cutts left the meeting.

Cllr Hackett asked if the Gamston Litter Pick group could use one of their sessions to tidy up the Village Hall grounds.

Cllr Stacey explained that the Parish Council are responsible for the upkeep of War Memorials in the Parish and the lych-gate at St Edmunds Church needs coating with preservative. Meeting approved the work.

Cllr Stacey to acquire varnish and contact David Litchfield to paint St Edmund's Church lych-gate.

Cllr Stacey spoke about the vandalism experienced in the St Edmunds churchyard. The chemical toilet in the rounds has been destroyed. The historic wall has also been fire damaged and an ash tree has also been destroyed. Cllr Stacey spoke about the increasing levels of crime in the area. The Millennium Wall has been knocked down twice.

Process to Follow up Matters Arising from the Minutes

After discussion it was agreed that the Clerk would send out the previous Minutes with the Agenda. Councillors can review their action points ahead of the meeting.

Clerk to review the list of actions at the end of the meeting in Clerk's Report to identify items that still require action.

Clerk to send Minutes with Agenda in future and follow up action points as part of Clerk's Report.

5414. DISTRICT REPORT

Borough Cllr Wheeler had attended the Full Council meeting in May. Christine Jefferies is the new Mayor and the Deputy Mayor is Sue Mallender. There are four scrutiny groups; Communities, Growth & Development, Corporate Governance and Partnership Delivery.

Borough Cllr Wheeler stressed the fact that Rushcliffe Borough Council are not necessarily selling Lutterell Hall. The Police Station is being sold and RBC will also find out how much Lutterell Hall is worth. There will still be a Police presence in West Bridgford. Lutterell Hall is in need of extensive capital investment of up to £1/2 million to bring the building up to standard. It is not a listed building so a new hall could be built on that site.

Cllr Wheeler spoke about the outdoor cinema events on the Croquet Lawn in West Bridgford and also the Rushcliffe Food Festival.

Cllr Wheeler explained that at full Council on Thursday a motion had been proposed regarding Air Quality as part of Planet Emergency. The ambition is to be a carbon neutral Council by 2050. Discussion took place regarding car charging points at Rushcliffe Arena. New build properties can be influenced at a planning level but guaranteed change requires legislation to enforce.

Cllr Wheeler spoke about a Christian traveller festival that was taking place at Aslockton. This potentially could impact nearby locations including Radcliffe-on-Trent.

Cllr Mason asked about hedge cutting required along Ambleside. Cllr Wheeler explained that this was a County Council issue.

5415. PLANNING

- i) *19/01251/FUL Mr Ged Costello Demolition of the existing conservatory to the rear of the existing house and construction of a new single storey rear extension. Elms Farm, Bassingfield Lane, Bassingfield, Nottinghamshire, NG12 2LG.*

Discussion previously took place via email and Parish Council agreed to not object to the plans.

- ii) *19/01351/FUL Mr Johnny Doherty Change of use of land to use as a residential caravan site for one gypsy family, including stationing of two caravans, erection of dayroom, laying of hardstanding, construction of new access, and erection of boundary walls. Land North of Stragglethorpe Road, Stragglethorpe, Nottinghamshire. **ADJACENT PARISH***

Discussion took place regarding commenting on adjacent Parish applications. On occasions in the past we have been asked to support adjacent Parishes. It was agreed that we should speak with the relevant Parish to ascertain whether they would like our support. The deadline for this application is tomorrow so will not be practicable in this instance.

- iii) *19/01492/FUL & 19/01493/LBC Mr & Mrs Lawson Demolition of existing wall, construction of single storey rear extension, and internal alterations. Simkins Farm, Adbolton Lane, Holme Pierrepont, Nottinghamshire, NG2 5AS.*

Cllr Stacey is meeting with Borough Cllr Wheeler at the property next Wednesday to assess the application.

Cllr Stacey to circulate suggested response to application 19/01492/FUL to all Cllrs before the deadline date.

- iv) *18/02821/FUL Mercia Crematoria Developments Ltd Development of crematorium and memorial gardens with associated access, parking and landscaping. Land East of Main Road and South of Stragglethorpe Road, Main Road, Cotgrave, Nottinghamshire.*

Clerk informed the meeting that this application that has been refused planning permission by the Council have appealed against the decision to the Planning Inspectorate. Any representations made at the time of consultation on the application will be sent to them. Any additional comments must be received before Thursday 1st August '19.

5416. FINANCE

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

New Parish Bank Account

Clerk acquired a new signature from Cllr Mason in black ink. Cllr Arkless took .pdf copies of Cllr Hackett's identification documents.

Clerk to further progress application to move bank accounts from HSBC to Unity Trust.

5417. CLERKS REPORT

Assigning Councillor Roles & Responsibilities to be discussed at the September '19 meeting.

Clerk to circulate blank *Councillor Roles & Responsibilities* form to all Councillors.

Clerk to add *Assign Councillor Roles & Responsibilities* to the September '19 Agenda.

Clerk told the meeting that the Annual Town & Parish Conference will be taking place at Rushcliffe Arena on Friday 11th October '19. Full agenda to follow.

Clerk to ensure Annual VH Alcohol Licence renewal payment is made.

Clerk spoke about the RBC Review of Polling Districts, Polling Places and Polling Stations review. Cllr Prett noted that this would be an opportunity for the Parish Council to inform RBC of the following required changes to the Polling Cards by responding to the consultation.

- i) Remove '*The Institute*' and replace with '*Gamston Village Hall*'.
- ii) The map displayed on the polling card has the Village Hall shown in its' old position.

Clerk to respond to RBC Polling Station consultation regarding Polling Card amends on behalf of the Parish Council.

Clerk informed the meeting that Rushcliffe residents are entitled to apply for two trees per household. Clerk also noted that Rushcliffe Borough Council have released details of this year's Community Tree Scheme. Parishes can apply for up to 10 free native trees.

Clerk explained to the meeting that St Luke's Connect Gamston are holding their new church service at Pierrepont Gamston School on Sunday 14th July, 3pm – 4.30pm.

5418. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 9th September 2019** at **7.15pm** in Gamston Village Hall, Old Tollerton Road.

The meeting ended at approximately 9.10pm.