

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**  
Monday 8<sup>th</sup> October 2018 at 7.15pm in Gamston Village Hall, Old Tollerton Road,  
Gamston

**Members Present:** Cllrs Cynthia Stacey (Vice Chair), John Mason, Mark Bancroft, Geoff Prett, Sally Griffiths & Gary Arkless.

**In attendance:** Julia Barnes (Clerk), County Cllr Kay Cutts, Borough Cllr Jonathan Wheeler & Phil Jones (Parishioner).

**5267. APOLOGIES FOR ABSENCE**

Cllr Tisbury sent his apologies due to being on holiday.

Cllr Hackett sent her apologies due to late return from work.

Borough Cllr Wheeler sent his apologies for a late arrival due to a prior meeting commitment.

**5268. DECLARATIONS OF INTEREST**

No declarations of interest were made.

**5269. ORDER OF BUSINESS**

Agenda items pertaining to Borough Cllr Wheeler to be deferred until his arrival.

**5270. MINUTES**

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON  
10<sup>th</sup> SEPTEMBER 2018**

Cllr Prett proposed and Cllr Griffiths seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllrs Stacey and Arkless abstained as they were not present at September '18 meeting. Minutes were adopted.

**Cllr Arkless to upload September '18 Minutes to the HP&G PC website.**

**5271. COUNTY REPORT**

County Cllr Cutts updated the meeting on fact finding plans for the proposed reorganisation of local government. A questionnaire to gauge public opinion is readily available online and throughout the county via the network of 65 libraries and also from any County Council office. No formal consultation has taken place as yet.

Cllr Cutts asked if the Parish Council had confirmed details from the Borough Cllr regarding possible plans to extend the tram network out to Radcliffe-on-Trent and Gamston and link to park and ride facilities. The meeting confirmed that the Borough Cllr had informed them last meeting that he was unaware of any such plans.

Cllr Cutts explained that there was still no movement regarding developments on the land East of Gamston.

Cllr Stacey asked if the Local Government questionnaire would be available in additional places to local libraries. Cllr Cutts explained that a banner would be displayed outside County Hall.

Reduction of the speed limit to 40mph along Regatta Way was discussed. Cllr Cutts explained that traffic orders can take several months to implement after approval. It is hoped that this limit will be imposed by late Spring/early Summer 2019. The limit will not be reduced below 40mph.

Cllr Cutts expressed her disappointment that the mineral line multi-user route had not been completed. It is unlikely that the situation will be resolved in the foreseeable future and the Police are unable to assist in the matter.

Cllr Cutts had attended the opening of the new Sherwood Forest Visitor Centre. The County Council had invested £4million capital costs and the RSPB will be investing in the revenue and running costs. Cllr Cutts noted it was a lovely centre with extensive walk and cycle ways and will provide a valuable addition to the Nottinghamshire visitor economy.

Clerk asked Cllr Cutts if there was any update on the Gamston resident receiving permission to re-site flower planter cart outside her property.

**Clerk to email County Cllr Cutts a reminder in order to chase up response from VIA.**

Cllr Arkless noted to Cllr Cutts that the list of overgrown paths that he had submitted in conjunction with a local resident had still not been attended to. However, he explained that other areas had been cleared. County Cllr Cutts clarified that the list provided by Cllr Arkless had been added to the maintenance programme and would in due course be attended to.

## **5272. VILLAGE HALL**

### *Acoustics*

Clerk reiterated detail of email previously circulated to all Cllrs by Cllr Tisbury regarding options for acoustic panelling at the Village Hall. Discussion took place.

Cllr Arkless proposed and Cllr Prett seconded the motion that the option of 6 baffle fittings be purchased. Vote taken. Unanimously in favour. Motion carried.

Clerk explained that a decision was required regarding the fabric colour. Print outs of the colour options were circulated and votes taken for sample swatches.

Fitting options are still to be finalised.

**Clerk to arrange acquisition of selected fabric swatches for decision making.**

### *Environmental Issues*

Clerk explained that Cllr Tisbury, in his absence, had asked that the meeting start a discussion regarding environmental issues with specific reference to the use of the Village Hall.

Clerk explained that there had been a number of incidences of glass bottles being left outside at the Village Hall after events. The Bookings Clerk has been recycling these a few at a time, but glass outside is a potential hazard, especially for children's groups. It has been noted that sometimes glass is disposed of in the grey bin, which results in it being sent to landfill rather than being recycled. Discussion took place to generate ideas to encourage hall hirers with glass waste

to remove and recycle it. Options such as a retention of deposit if glass left or disposed of incorrectly, to the formation of a micro-recycling centre at the Village Hall, were discussed. Meeting also discussed single use plastics.

Cllr Stacey suggested the use of a simple tick list of requirements for hall hirers to complete at the end of their hire period to attempt to ensure the hall is left in an acceptable manner. This list could be issued at the time of firm booking and could include for example; Windows shut? Heating off? Doors locked? Lights off? Glass removed and recycled (nearest recycling point Morrisons) etc

**Clerk to add Environmental Issues to November '19 agenda.**

**Clerk to produce a draft hall hirer tick list to approve and implement at November '19 meeting.**

**7.50pm Borough Cllr Wheeler arrived at the meeting.**

Clerk issued meeting with updated VH energy cost comparison. Headline figures show the following expenditure over the last three years; Old VH £1877.28, New VH Yr 1 £1045.10, New VH Yr 2 £1070.57. Cllr Prett asked if similar data was available for water bills. Clerk agreed to add this to future comparisons.

**Clerk to prepare VH water bill comparisons for November '19 meeting.**

### **5273. DISTRICT REPORT**

Borough Cllr Wheeler explained to the meeting that the area had been experiencing an issue with traveller sites including Rushcliffe Arena, Rushcliffe Country Park and Machin's Field in Edwalton. Cllr Wheeler noted that it costs thousands of pounds to move the travellers on.

Cllr Wheeler spoke about the new 'Celebrating Rushcliffe Awards'. Nominations for 11 varied categories including sporting, food and drink establishments and community can be made on the RBC website before 30<sup>th</sup> October '18. Cllr Stacey asked how this was being advertised. Cllr Wheeler confirmed details were available on the RBC website, WB Wire and other social media. Ed Palmer RBC Marketing is doing a great job in increasing visibility via use of different media.

Cllr Wheeler said that he had been contacted by a parishioner expressing concerns over the speed of traffic along Ambleside. The resident noted that they had previously contact the Parish Council regarding this subject.

Cllr Wheeler had attended and enjoyed greatly the summer BBQ at the Village Hall.

Cllr Prett told the meeting that he had received a request for assistance from a parishioner who wanted to initiate a regular litter picking group in the area. It was her intention to meet monthly. Cllr Wheeler agreed to help in whatever way he could.

## 5274. PLANNING

- i) 18/01952/FUL Mr & Mrs Ashley Sutton-Counter First floor conservatory  
(part retrospective) The Cottage, Radcliffe Road, Holme Pierrepont,  
Nottinghamshire, NG12 2LF.

Cllr Griffiths explained that nothing in the paperwork referred to the 'part retrospective' element of this application although most of the documents were dated Sept '17. It is thought that perhaps the applicant only realised that planning permission was necessary after starting installation. Apart from the concern that the planned building may be too heavy for the roof in question, which will be addressed by building control, recommendation was Parish Council response DO NOT OBJECT.

- ii) 18/02155/FUL Mr Graeme Swadling Demolition of garage, construction of  
front porch, two storey side and rear extension, and single storey rear extension,  
construction of new roof with eaves and ridge 13.5cm than original, installation of  
velux roof light and rear dormer window to second floor, construction of raised patio  
area to rear, and render of whole property in off white (retrospective) 11  
Adbolton Grove, West Bridgford, Nottinghamshire, NG2 5AR.

This is linked to application 17/02717/FUL. Cllr Griffiths looked at the application online as well as physically viewing the house in question. The roof appears to be the same height as the neighbours either side. The building work has been going on a long time and there is no explanation as to the mistake on the height. As it is a completely new roof, it would appear to be a genuine mistake that does not make a significant impact on the look of the house.

Recommendation Parish Council response : DO NOT OBJECT

- iii) 18/02120/FUL (ADJACENT PARISH) Mr Johnny Doherty Erection of  
single storey building to provide additional living/bedroom accommodation,  
construction of new access and erection of boundary walls and fencing (part  
retrospective) (resubmission) Land north of Stragglethorpe Road,  
Stragglethorpe, Nottinghamshire.

This is linked to application 18/00656/FUL. It was noted that perhaps we should not comment on this application as it is just outside our Parish and may be perceived as interfering. Discussion took place as to whether the Parish Council should have a policy of never commenting on any applications outside of the Parish. Borough Cllr Wheeler explained that the affected Parish would perhaps welcome comment from outside if it reinforced their opinion. This was not an instruction to comment, but rather a suggestion that a blanket ban on adjacent Parish planning comments may be too restrictive.

**Cllr Stacey agreed to look at this application.**

## 5275. AUTUMN NEWSLETTER

Autumn Newsletter is due to be issued mid to late November '18, therefore articles need to be finalised by the beginning of November '18.

Discussion took place regarding the delivery of the newsletter. Councillors present explained that they were not able to deliver any future editions of the newsletter with the exception of Cllr

Stacey, who will still deliver to the Holme Pierrepont residences and Cllr Mason who was still happy to deliver to a portion of Gamston.

**Clerk to investigate the delivery option provided by Cllr Bancroft from the Local News newsletter.**

**8.15pm County Cllr Cutts left the meeting.**

#### **5276. PLAY PARK**

Clerk explained that she and Cllr Mason had met with a wet pour provider, AMG sport-play Ltd, as recommended by Streetwise to obtain an alternative quotation to Notts CC for required wet pour repairs at the Play Park. AMG are a business based in Grantham with a local contact that lives in Cotgrave. Their comparative quotation was just over £300 cheaper than Notts CC and they are also happy to help us with ongoing repairs to the park equipment and also provide longer term advice on improvements.

Cllr Mason proposed and Cllr Bancroft seconded the motion that the quotation from AMG sport-play Ltd for wet pour repairs in black for £2400 + VAT be accepted. Vote taken, unanimously in favour, motion carried.

**Clerk & Cllr Mason to arrange completion of wet pour repairs.**

Cllr Stacey noted that she had reviewed the 2018 Play Park Inspection report and explained that although the Parish Council are responsible for the Play Park we are not always technically competent to identify essential repairs. Cllr Stacey suggested a 6 monthly review. AMG may be able to help with this.

Cllr Mason explained that, in conjunction with David Litchfield, he was working through around 50 items identified in the latest inspection review report. Cllr Stacey thanked Cllr Mason for all his efforts.

Cllr Prett noted some filled black sacks, visible from the roadside, at the Play Park. He expressed concern that they had been dumped there. Cllr Mason explained that they contained vegetation cleared from the Play Park by David Litchfield. They were due to be collected by Streetwise the following day.

#### **5277. COUNCILLOR UPDATES**

Cllr Arkless noted that he had removed any unapproved notices that were fixed to the Play Park railings and also stuck to the front of the notice boards. Cllr Mason passed the Clerk a copy of Tiny Talks' flyer for copying for the Parish notice boards.

**Clerk to copy Tiny Talks advertising flyers for notice boards and distribute.**

Cllr Mason explained that he had hoped to ask Cllr Tisbury if he had spoken to the parishioner concerned regarding the muzzling of his dog, as raised at the September '18 meeting on Cllr Arkless' behalf. Cllr Bancroft reiterated that this was not an issue that the Parish Council had any power to control. Cllr Arkless explained that the dog was not always attached to a lead and chased a throwing stick, but sometimes was distracted. Cllr Arkless considered the dog needed training and this was a community issue. If he experienced any further problems with the dog, he explained he would have no choice but to speak with the Police.

Cllr Griffiths noted that she had attended the Town & Parish Forum which had proved interesting and informative. Issues covered included the ongoing highway maintenance issue of pot holes and also details of the impact of Operation London Bridge on the Parish Council in the event of the death of a significant member of the Royal Family.

Issue of the purchase of a defibrillator for the Village Hall was raised again. Cllr Prett had carried out a significant amount of research over the last month and noted that he was attending an exhibition later in October '18 where he would gather more information to bring back to the November '18 meeting.

Borough Cllr Wheeler noted that St Pauls Church on Boundary Road had recently installed a defibrillator, as had Ruddington Parish Council. He explained that it may be possible to acquire information regarding the maintenance and ongoing running costs associated with acquiring a defibrillator from these sources.

**Clerk to add Village Hall Defibrillator to the November '18 PC Meeting Agenda.**

Cllr Arkless explained to the meeting that West Bridgford Police Station had been sold to Rushcliffe Borough Council. The local Police are going to rent their space in the building from RBC and all other occupants are moving out. It was also noted that RBC own the CO-OP building in Lady Bay. Cllr Wheeler explained that CO-OP were already occupying the building before RBC became owners.

Cllr Prett spoke about the successful AJAR concert that raised £135.50 for The Friary. Clerk explained that she had received a letter of thanks for the kind donation. Cllr Prett told the meeting that around 30 people had attended the concert and there was a great atmosphere and audience interaction with the group.

Cllr Stacey provided advertising flyers for the St Edmund's Church Remembrance Service and also Holme Pierrepont Hall Christmas Fair.

Cllr Arkless noted that the Remembrance Football Games between the British and German army would be taking place on Thursday 8<sup>th</sup> November '18.

**Clerk to check Cllr contact details are up to date and issue revised document, and print copies for display on the notice boards.**

**Clerk to ensure Village Hall booking form documents the CCTV policy.**

**Clerk to ensure revision to VH booking form uploaded on web.**

## **5278. FINANCE**

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

Clerk issued all Cllrs with a copy of the Annual Governance & Accountability Return 2017/2018 including the PKF Littlejohn LLP External Auditor Certificate.

**Clerk to issue Cllr's Tisbury & Hackett with copies of September '18 financial transactions.**

**Clerk to provide Cllr Arkless with scans of audit documents for inclusion on HP&G PC website.**

**Clerk still to reallocate Community Garden budget to VH Sinking Fund.**

#### **5279. CLERKS REPORT**

Clerk explained that Highways England were planning a follow up meeting with affected residents to further discuss the change in traffic flow at the Stragglethorpe junction. A date had been provisionally set for the end of November '18.

Clerk explained that she had received an email from a parishioner that lives adjacent to the Play Park regarding the clearing of foliage and overhanging branches. Cllr Prett asked that when the Tree Surgeon was contacted, could a review of the trees at the Village Hall also be included in the annual review.

**Clerk to arrange annual review of Play Park trees and include Village Hall trees as part of review. Clerk still to acquire Tree Surgeon invoice for the last two years' reviews.**

**Clerk still to liaise with Bookings Clerk & Metropolitan Connect.**

**Clerk to acquire RBC environmental policy and distribute.**

#### **5280. EXCHANGE OF INFORMATION**

Borough Cllr Wheeler explained that a new Monitoring Officer had been appointed at RBC. One of their objectives will be to devise and implement a universal Councillor Code of Conduct document to be used across all Borough, Town and Parish councils.

There are also plans to produce a standardised Social Media policy across the Borough.

#### **5281. DATE OF NEXT MEETING**

The next meeting of the Parish Council was confirmed as **Monday 12<sup>th</sup> November 2018** at **7.15pm** in Gamston Village Hall, Main Street, Gamston.

**The meeting ended at approximately 9pm.**