

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 12th November 2018 at 7.15pm in Gamston Village Hall, Old Tollerton
Road, Gamston

Members Present: Cllrs Melvyn Tisbury (Chair), Cynthia Stacey (Vice Chair), John Mason, Geoff Prett, Sally Griffiths & Gary Arkless.

In attendance: Julia Barnes (Clerk), County Cllr Kay Cutts, Borough Cllr Jonathan Wheeler & Phil Jones (Parishioner).

5282. APOLOGIES FOR ABSENCE

Cllr Bancroft sent his apologies due to being on holiday.

Cllr Hackett sent her apologies due to being on holiday.

Borough Cllr Wheeler sent his apologies for a late arrival due to a prior meeting commitment.

5283. DECLARATIONS OF INTEREST

Cllr Prett declared that he lives next door to Mr Khan who has submitted planning application 18/02483/FUL.

5284. ORDER OF BUSINESS

Agenda items pertaining to Borough Cllr Wheeler to be deferred until his arrival.

5285. MINUTES

TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 8th OCTOBER 2018

Cllr Prett noted that the Clerk had not carried forward Defibrillator agenda item to November meeting agenda. Clerk explained that Defibrillator could be discussed under 8. Village Hall agenda item.

Borough Cllr Wheeler sent the following addendum to October '18 Minutes:

'As an update, as I was unaware of County Cllr Cutts questions due to my late arrival, I can confirm I have an email from the Leader of RBC confirming that we are not engaged in any talks to extend the tram towards Radcliffe-on-Trent and a park & ride. All we have discussed is a possible extension to the new Clifton development subject to business case and approval of course.'

Cllr Arkless proposed and Cllr Prett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr Tisbury abstained as he was not present at October '18 meeting. Minutes were adopted.

Cllr Arkless to upload October '18 Minutes to the HP&G PC website.

5286. COUNTY REPORT

County Cllr Cutts explained that a two minute silence had been observed at County Hall to commemorate the centenary of the end of WW1. Cllr Cutts had also laid a wreath at the Radcliffe-on-Trent service, then attended the commemoration at The Embankment and finally attended the Remembrance Service at St Edmund's Church, Holme Pierrepont. Cllr Cutts expressed her thanks to Cllr Stacey and Diane Kidger for the fantastic display both inside the church and the striking poppies and lights outside in the churchyard.

Cllr Cutts spoke about the use of the pavilion at Trent Bridge Cricket Ground as a Red Cross hospital during WW1.

Cllr Cutts noted the HS2 project and the vision of creating a garden village at Toton, however the local population are not in favour.

Cllr Cutts had attended the signing of the armed forces covenant at Southwell Minster. The footballs to be used in the Games of Remembrance in Nottingham were dedicated during the service.

Cllr Cutts spoke about a pilot project in conjunction with Open Reach to bring faster broadband to the county. 95% of the county receives broadband but it is slow in some areas. The first pilot is taking place in Gedling, then it is hoped to expand out to Beeston and West Bridgford.

Cllr Cutts spoke about the County Hall budget. It has been necessary to increase some charges payable by disabled young people. She explained that some people had reacted badly to this and it was a difficult and unfortunate situation that could not be avoided.

Cllr Cutts explained that the recent Tour of Britain stage had injected £3million into the local economy. It is anticipated that the event will next come to the area in 2020. It is expensive to stage, costing approximately £200k, and this will hopefully maximise interest without the event becoming routine.

Bilsthorpe won the region's Best Kept Village, with Plumtree also being nominated.

Cllr Cutts explained that a decision was being made at the next Policy Meeting regarding the ownership of VIA. Currently Notts own 49% of the shares and 51% are owned by Cornwall. Notts are to buy back the Cornwall shares for £5million. This capital expenditure will be paid back out of future profits. Returning these services to be wholly owned by Notts County Council will hopefully increase their effectiveness.

Cllr Cutts noted that she was still pursuing the letter confirming permission from VIA for the Gamston resident to re-site the flower planter cart outside her property.

Cllr Cutts explained that permission had been granted for bulbs to be planted on the grass verge at the junction of Ambleside and Radcliffe Road. The Village Breakfast has generated a surplus of funds which the organisers would like to invest in a spring flower display on entering Gamston, for all to enjoy.

Cllr Cutts spoke about a letter from Highways England regarding A52 Junctions update. Cllr Cutts will email a scan of the letter to the Clerk to distribute to the Parish Council for their information.

Clerk to forward email re:A52 Junctions.

7.30pm Phil Jones arrived at the meeting.

Cllr Mason asked about the introduction of parking charges for blue badge holders in the city and at QMC and enquired as to whether this would be extended to the County. Cllr Cutts explained that this would eventually be inevitable.

Cllr Tisbury reiterated praise for the excellent Remembrance Service and display at St Edmund's church and thanked Cllr Stacey for her involvement. Cllr Stacey explained that she would be distributing some photographs of the event to display on the HP&G and Radcliffe-on-Trent websites.

Cllr Tisbury asked about money earmarked for mending potholes. Cllr Cutts explained that Notts County Council were investing £20million in addition to some Central Government funding.

Cllr Tisbury welcomed Phil Jones to the meeting. He explained that he was very welcome to make comments but was unable to vote.

Cllr Cutts also spoke about attending the turf cutting ceremony at The Embankment for the new memorial. It will take six months to create and is a cross City and County initiative. The public have also been very generous.

Cllr Prett spoke about the Notts CC LIS Grant with regard to a possible application for financial assistance to upgrade the Play Park. Cllr Cutts encouraged the Parish Council to submit an application for consideration as there were still some available funds. Each application is judged on its' merit.

Clerk to liaise with AMGsport-play regarding Play Park upgrade ideas and approximate costings.

5287. VILLAGE HALL

Acoustics

Cllr Tisbury explained that the hall could accommodate 7 acoustic panels, 6 on the ceiling and only 1 on the wall above the kitchen hatch as opposed to the initial suggestion for 4 on the ceiling and 2 on the wall. The cost for an extra panel is still well within the approved budget.

After discussion and sight of fabric swatches, meeting agreed to order:

6 white ceiling tiles (Vit EJ184)

1 grey wall tile (Merrick EJ048)

Cllr Tisbury & Clerk to arrange purchase and delivery of acoustic panels.

Cllr Stacey asked about plans for installation. Cllr Tisbury explained that the panels were lightweight foam covered with cloth and the Parish Council now had a large ladder so it was hoped that David Litchfield will be able to assist. Decision to be made once the panels have been received.

Projector

During the latest Film Night screening it became apparent that somehow the projector had been knocked. Nottingham Hi Fi have quoted £170 for the supply and fitting of a protective cage. During their visit it was noted that the speaker levels needed adjusting from their original setting for optimum sound quality. This has been rectified.

Cllr Tisbury proposed and Cllr Stacey seconded the motion to purchase and fit a protective cage around the projector. Vote taken. Unanimously in favour. Motion carried.

Clerk to arrange purchase and installation of projector cage with Nottingham Hi Fi.

Environmental Issues

Discussion took place regarding environmentally friendly initiatives the Parish Council could adopt.

Clerk issued first draft of suggested Village Hall hire checklist to issue to hall hirers. Discussion took place regarding possibility of retaining £25 deposit if not adhered to.

Cllrs to review checklist and email Clerk with suggestions for inclusion/deletion and ideas of how the checklist will work.

Clerk to ensure Bookings Clerk has the opportunity to contribute to checklist discussion.

Clerk to add to agenda for discussion at December '18 meeting.

Discussion took place regarding single use plastics. It was agreed to encourage children's parties hosted at the Village Hall to use washable plastic plates and cups provided by the Parish Council. The use of disposable cups at Parish Council events was also discussed. The prohibited use of any Chinese lanterns or helium balloons on Parish Council property was confirmed.

Cllr Hackett had previously raised the issue of providing a drinking water fountain at the Play Park to reduce the need for single use plastic water and drinks bottles. Cllr Hackett to provide more detail on her return from holiday and Clerk to speak with AMG sport-play for ideas.

Clerk to investigate reusable glasses for serving mulled wine at Christmas event.

Clerk to source and purchase washable plastic party plates and cups for 40 place settings with a budget of £50.

Clerk to liaise with Bookings Clerk to ensure party bookings are aware of availability of environmentally friendly place setting option.

Clerk to add drinking water fountain into spec for future Play Park refurbishment.

Defibrillator

Cllr Prett presented to the meeting his findings regarding the acquisition of a defibrillator to be sited at the Village Hall. Discussion took place. It was agreed it should be located outside so it would be available 24/7. If situated on the front of the building it will be covered by CCTV camera in the day and on the edge of the infra-red limit at night, in order to discourage vandalism.

Meeting agreed unanimously to buy a defibrillator to be situated at the Village Hall and for it to be situated somewhere on the front of the building.

Meeting also unanimously agreed for the defibrillator to be housed in a locked cabinet. Cllr Prett explained that a code to access the defibrillator was given on dialling 999.

Cllr Prett recommended, from his extensive research, that we should purchase our defibrillator from EMAS. They have a wide range of machines and are offering us a good discount. Clerk noted that Cllr Hackett asked in her absence if any discounts may be achieved by purchasing two machines, one to be sited in Holme Pierrepont and paid for by the Holme Farm residents.

Cllr Prett explained that there was an option to also provide smaller pads for under 8's at an extra cost, which he would investigate.

Cllr Tisbury thanked Cllr Prett for his excellent work in researching and progressing this initiative.

Cllr Tisbury to speak with electrician regarding the feasibility of siting the defibrillator in the preferred location.

It was noted that a weekly check of the defibrillator would be necessary.

Cllr Prett to make further enquiries regarding defibrillators in order for a final Parish Council decision to be made.

Maintenance

Cllr Tisbury spoke about the need for a weekly walk around the Village Hall noting any maintenance issues. For example he explained that the side kitchen window was in desperate need of painting in order to preserve the wood.

Cllr Arkless explained that a system was already in place whereby the Bookings Clerk would highlight maintenance issues to himself, who then compiled a list that he in turn passes on to David Litchfield for completion.

Cllr Arkless encouraged any Cllr's spotting any issues to notify him in order to add them to the ongoing list for completion. Cllr Arkless explained that he was happy to perform a brief weekly check of the hall as he walked his dog past it every day.

Cllr Arkless to assess maintenance issues at the Village Hall on a weekly basis.

Cllr Prett spoke about the damaged air conditioning unit casing. Cllr Arkless confirmed that the Bookings Clerk noticed this years ago. It was not affecting the efficacy or preventing the use of the air conditioning.

Cllr Prett asked if an extra paving slab could be positioned in order to accommodate the new extra grey bin. Spare slabs are available at the flag pole end of the grounds.

Cllr Arkless to add re-siting of paving slab for extra bin to list of maintenance items.

Discussion took place regarding signage for Village Hall bins in order to clarify the allowed contents for each colour bin. Cllr Mason noted that there had also been issues with a Play Park bin being used for dog waste, instead of the specific red dog waste bin. It was suggested signage may help in this situation also.

Cllr Prett asked the meeting about arranging a CPR training session at the Village Hall, which would include use of a defibrillator. The British Heart Foundation would provide a 2 ½ hour practical and theory session for up to 12 people for a donation of £5 per head. It was agreed that it would be a good idea to offer this opportunity to all group leaders that hire the Village Hall. It was also suggested that an advert be placed in the newsletter, asking for interested individuals to

contact the Clerk. It would be advantageous for as many locals as possible to be competent in CPR and use of the defibrillator.

8.35pm **County Cllr Cutts left the meeting.**

5288. AUTUMN NEWSLETTER

Delivery Plan

Clerk explained that she had contacted NottinghamLocalNews who would be happy to deliver the newsletter to the Gamston area of the Parish. The outlying areas would unfortunately not be covered. There would be a higher charge for a solus delivery of the newsletter. For a reduced fee it could be delivered with the NottinghamLocalNews and any other inserts.

Cllr Tisbury asked, if we paid a little extra, could the newsletter be posted at the same time as the NottinghamLocalNews, but not inserted inside. Cllr Tisbury suggested that inserts tend to be discarded before they're read, but if it was posted at the same time but not inside, it is more likely to not be immediately recycled before reading. Clerk to enquire.

Councillors agreed to cover delivery to the outlying areas.

Cllr Stacey	Holme Pierrepont and Holme House
Cllr Prett	Bassingfield (as Cllr Hackett on holiday)
Cllr Tisbury	Greenacre Mobile Home Park, off Regatta Way
Cllr Arkless	Radcliffe Road up to Stragglethorpe crossroads
Cllr Griffiths (David Griffiths)	Adbolton area including Carlight Mobile Home Park and Moore Close
Cllr Mason	Lings Bar, Doctors Surgery

Clerk to further investigate newsletter delivery options.

8.40pm **Borough Cllr Wheeler arrived at the meeting.**

5289. DISTRICT REPORT

Borough Cllr Wheeler had attended the Remembrance Service at St Edmund's Church, St Edmunds. He praised the event, noting the best attendance he had ever seen.

With regard to the creation of a unitary authority Cllr Wheeler explained that the Borough Council had not been officially consulted. Consequently he had no information as no work on this has been carried out.

Cllr Wheeler spoke about Project X concerning the provision of a new crematorium in the area. Wilford Hill Crematorium is run by Nottingham City Council and has not had any significant investment in the last 10 years. It is in a sorry state with three burners not working. A new RBC

run crematorium is proposed and a possible site has been identified on the main road in Stragglethorpe. There are certain requirements for the siting of a crematorium including being on a bus route. Planning permission will be sought.

Cllr Wheeler told the meeting that the Cotgrave Hub has now opened. Health, Police, Council, Voluntary services are now all conveniently located in one place.

Cllr Wheeler explained that the Local Plan Part 2 was now on display at Rushcliffe Arena. It will be in Radcliffe-on-Trent on 4th December and at the Water Sports Centre at Holme Pierrepont on 13th/14th December.

Cllr Wheeler spoke about planning issues on Wilford Lane. Sainsburys previously received approval for a fuel station on the old Chateau site that was not built. Creation of a Lidl, Costa Coffee drive through and a public house on the site is currently out for public consultation. The area is on a flood plain which makes development more difficult.

Cllr Wheeler spoke about the frustration of not having a 5 year supply of building land. Small pockets of development, initially refused planning permission, are generally being granted on appeal. It was noted that there was no land supply for the required development as part of the Local Plan. It is purely on paper, and due to the associated infrastructure costs, is unlikely to take place in the near future. Cllr Tisbury reiterated that it was important that the development of the Land East of Gamston is treated holistically and not a patchwork of small pockets of development.

Cllr Wheeler updated the meeting on the Jubilee Cottage planning application in Holme Pierrepont. The Environment Agency have finally made comment on the application after 5 months and due to the flood risk in the area the property needs to be raised by one metre. Some of the original objections to the development were based on the height of the building. A solution to the problem has not yet been identified.

Cllr Tisbury discussed the current distribution of Councillors with regard to the proposed Unitary Authority. Borough Cllr Wheeler explained that the 66 County Councillors that represent the 7 County Councils deal with circa 90% of the expenditure (excluding the City Council) on Social Services and Education. The circa 300 Borough Cllrs deal with lots of smaller areas that require many more people to deal with the workload, that constitutes around 10% of the expenditure.

Cllr Prett informed the meeting of a house in Edwalton that was the first of its kind. It incorporates a Phoenix landing pad for flying cars. These vehicles are being built in Derby.

Cllr Prett thanked Cllr Wheeler for his kind promise of some financial assistance towards the local residents litter picking initiative.

5290. PLANNING

i) 18/02483/FUL Mr Nadim Khan Single storey rear extension 17
Ambleside, Gamston, Nottinghamshire, NG2 6NA.

Cllrs agreed it was a fairly straightforward application and recommendation was Parish Council response DO NOT OBJECT.

ii) 18/02445/FUL Mr & Mrs Walker Demolition of conservatory and
construction of single storey rear extension. Pots House, 12 Coniston Close,
Gamston, Nottinghamshire, NG2 6ND.

Cllr Prett looked at the online plans. The existing conservatory is replaced by a single storey extension which is not significantly larger. There is a slight peculiarity in that the extension

needs to be aligned with the boundary fence so the wall on its northern side is not quite 90 degrees from the rear of the existing house. Agreed Parish Council response DO NOT OBJECT.

5291. PLAY PARK

Repair Update

Cllr Mason explained that the wet-pour repairs had been completed to a high standard. Also the small shackles have been replaced on the swing unit. One swing seat has been removed for repair. Discussion took place regarding the quotation for repair to the Cradle Net and Swings (total £300 plus VAT).

Cllr Mason proposed and Cllr Tisbury seconded the motion that Cradle Net and Swing repairs be carried out. Vote taken. Unanimously in favour. Motion carried.

Clerk to accept AMG sport-play quotation for repairs and liaise with Cllr Mason regarding installation.

Cllr Mason explained that a comprehensive review of the park had been undertaken and list of repairs were in the process of being completed. Cllr Stacey thanked Cllr Mason for all his hard work monitoring and maintaining the Play Park.

Cllr Prett asked about future plans for the football pitch area. Cllr Mason explained that that AMG sport-play had mentioned a sweep and clean service. It will be looked at but not as an urgent priority.

Discussion took place regarding the large document generated by the annual Play Park review. It was suggested that more frequent smaller reviews would be easier to manage and keep a rolling programme of maintenance. Cllr Prett noted that the annual review document would perhaps be helpful when attempting to secure grant assistance to upgrade the Play Park facilities.

Tree Purchases

Cllr Tisbury explained that he had made contact with James Harrison, Tree Surgeon. He has performed a review of the arboriculture at the Play Park and has made some recommendations. Late November is the optimum time for purchase and planting of trees and he suggests that it would be advisable to purchase 2/3 more trees to replace ones that have died or need removing at the Play Park. The budget for this would be approximately £300. Cllr Prett noted that any planting needs to take into consideration ideas for Play Park upgrade.

Cllr Tisbury proposed and Cllr Mason seconded the motion that a budget of £300 be allocated to 2018 tree purchases for the Play Park. Vote taken. Unanimously in favour. Motion carried. Cllr Mason asked if the tree surgeon could let him know when the work is due to be carried out, if possible.

Cllr Tisbury noted that we have not been invoiced for the last 3 years tree reviews. Cllr Tisbury explained the arboriculture at the Village Hall would also be reviewed.

Cllr Tisbury to speak with tree surgeon regarding tree review and purchases.

5292. CHRISTMAS 2018

Christmastime Event

Cllr Stacey explained that the Christmastime Event at the Village Hall was taking place on Saturday 8th December 2018. Everybody welcome and any help on the day will be gratefully received.

Cllr Prett noted that the small coconut shy gazebo was broken beyond repair. After discussion Cllr Tisbury kindly offered use of his pop-up gazebo for the Christmas event, with a Parish Council replacement purchased in time for the Summer 2019 event.

Decorating Village Hall

Clerk explained that she would be decorating the Village Hall for Christmas on Thursday 6th December 2018.

Tree at Play Park

Clerk explained that the Christmas Tree would be delivered to the Play Park on the morning of Thursday 6th December 2018.

5293. COUNCILLOR UPDATES

Cllr Stacey explained that she had thanked Mark Winter, on behalf of the Parish Council, for his excellent grounds maintenance work throughout the Parish over the last year. She confirmed that he would be happy to continue this work next year.

Cllr Stacey told the meeting that she would be supporting the local residents, as a representative from the Parish Council, at the next Highways England meeting at the Village Hall on Tuesday 20th November 2018.

Cllr Prett explained that progress had been made regarding the formation of a monthly litter picking group led by a local resident. Clerk has established that the volunteers could be covered under the Parish Council insurance policy, provided a risk assessment is completed and they are 'managed' by the Parish Council, ie under the instruction of the PC. It must be noted that they will not be covered if walking along unpaved roads.

Borough Cllr Wheeler to speak with the Streetwise MD regarding any possible assistance that can be offered to the group.

Cllr Prett to include a litter picking note in the Autumn Newsletter.

Cllr Mason and David Litchfield have swept and weeded the Play Park. Cllr Mason explained that there were thousands of leaves and there had been a suggestion that maybe a Parish Council leaf blower and sucker would be helpful. Discussion took place but it was unclear as to where this equipment would be stored, if purchased.

5294. REGISTER OF MEMBERS' INTERESTS & CODE OF CONDUCT

Clerk explained that she had received some correspondence from Sanjit Sull, Borough Solicitor & Monitoring Officer at RBC, regarding up to date Register of Members' Interests and the Code of Conduct. Borough Cllr Wheeler works with Sanjit as part of the Standards Committee. He explained that the last Borough Code of Conduct was created a long time ago and there was no standardisation across the Parishes. There was a need to update, taking into consideration social media, and streamline the code.

It was agreed that it would be beneficial for Sanjit to attend our next Parish Council meeting if possible.

Borough Cllr Wheeler to invite Sanjit Sull to the HP&G PC meeting on Monday 10th December 2018.

10pm Borough Cllr Wheeler left the meeting.

5295. FINANCE

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

Cllr Mason asked if it was time to review the Village Hall hire charges. Meeting agreed to discuss in the New Year when prices will have been the same for two years.

Clerk to issue Cllr's Bancroft & Hackett with copies of October '18 financial transactions.

5296. CLERKS REPORT

Clerk explained that she had received an email from RBC inviting the Parish Council to complete a consultation document regarding Empty Homes Strategy. Discussion took place and it was considered there were very few empty homes in the Parish so will not be completing.

5297. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 10th December 2018 at 7.15pm** in Gamston Village Hall, Main Street, Gamston.

The meeting ended at approximately 10.10pm.