

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**  
Monday 11<sup>th</sup> June 2018 at 7.15pm in Gamston Village Hall, Old Tollerton Road,  
Gamston

**Members Present:** Cllrs Melvyn Tisbury, Cynthia Stacey, John Mason, Mark Bancroft, Janet Hackett, Geoff Prett, Sally Griffiths & Gary Arkless.

**In attendance:** Julia Barnes (Clerk), County Cllr Kay Cutts, Borough Cllr Jonathan Wheeler & Yvonne Franklin (parishioner).

**5221. APOLOGIES FOR ABSENCE**

Cllr Hackett sent her apologies for a late arrival due to work commitments.

Cllr Bancroft sent his apologies for a late arrival.

Cllr Cuthbert sent his apologies due to work commitments.

Borough Cllr Wheeler sent his apologies for a late arrival due to a prior meeting.

**5222. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5223. ORDER OF BUSINESS**

Agenda items pertaining to Borough Cllr Wheeler to be deferred until his arrival.

**5224. MINUTES**

**TO APPROVE MINUTES FOR THE ANNUAL MEETING of the PARISH COUNCIL  
HELD ON 14<sup>th</sup> MAY 2018**

Cllr Stacey proposed and Cllr Prett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Minutes were adopted.

**Cllr Arkless to upload May '18 Minutes to the HP&G PC website.**

**5225. GROUNDS MAINTENANCE**

Parishioner Yvonne Franklin attended the PC meeting in order to raise her concerns about pockets of overgrown vegetation in the Parish. Yvonne explained that on her daily walk to work in the Parish there were a number of impassable paths that forced pedestrians onto the road. Yvonne noted that a number of areas had not been cut at all in the last 2 years.

In addition Yvonne identified a central reservation path that is very overgrown that many bus commuters use on Radcliffe Road. She asked if this could be cleared and laid as a permanent tarmac path. Yvonne also asked if extra traffic lights could be sited here but Cllr Cutts suggested that lights would not be feasible.

Discussion took place and County Cllr Cutts confirmed that the County Council is responsible for any cutting from the highway up to the property boundary. Any boundary is the responsibility of the landowner to maintain.

Cllr Tisbury explained that there are pockets of land that fall between two areas of owned land. They are not registered and therefore not maintained.

Cllr Arkless kindly agreed to meet with Yvonne Franklin and walk the affected routes.

**Cllr Arkless to forward list of road names affected by excessive vegetation to County Cllr Cutts for her assessment.**

**7.35pm Yvonne Franklin left the meeting**

**Cllr Hackett arrived at the meeting**

## **5226. COUNTY REPORT**

County Cllr Cutts spoke about the issue of grounds maintenance. She noted that in Leicestershire there were areas that were left uncut to attract bees. There is an incremental scale of maintenance from intricately manicured right up to meadow grass cut only in the autumn. Cllr Cutts explained that there was need for a debate regarding expectations for open areas of vegetation, which may well differ dependent on the area.

Cllr Tisbury noted that primary concern must be highway safety. In certain areas letting the vegetation grow causes no problems. Cllr Cutts explained that there is only sufficient funding for around 4 cuts per year.

Cllr Cutts explained that the budgeting process for next year has started. Further cost savings are inevitable which must be made by cutting services and or reducing the wage bill. Cllr Cutts explained that the reintroduced Local Improvement Scheme (LIS) had been oversubscribed fourfold. £54 million of savings have to be made by 2020.

Cllr Cutts explained that increasingly the economies of scale possible from implementing a unitary authority looked a serious option. Just having one Chief Executive instead of 8 will save around £1million. Cllr Cutts reiterated that the largest areas of expenditure are in Adult Social Care and Child Protection.

Cllr Tisbury asked Cllr Cutts her opinion regarding planning application i) Church Farm and the proposals to extend the facilities. Cllr Cutts explained that Church Farm specialised in dementia care, an area that is increasingly over-subscribed. There is some evidence to suggest that dementia sufferers are better cared for in their familiar home surroundings, but this is very expensive and not always viable. There is an increasing need for good quality dementia care and also respite care for carers. Without knowledge of the specifics of the application Cllr Cutts considered this kind of provision is very much needed.

Cllr Tisbury asked Cllr Cutts for an update on the Coniston Close planters and cart raised last month. Cllr Cutts confirmed that they could be reinstated and would chase up the letter from VIA to the householder explaining this.

## 5227. PLANNING

### *v) Rushcliffe Local Plan Part 2*

Cllr Tisbury explained that he had reviewed the voluminous documentation associated with the Rushcliffe Local Plan Part 2. It details potential housing development but no new sites within or near our Parish are identified.

Cllr Tisbury explained that a new planning consideration was air quality. The City Council are considering banning diesel cars and encouraging electric cars. Cllr Griffiths noted that the production of electricity still creates pollution, just in a different place.

Cllr Tisbury proposed that the Parish Council response to the Local Plan Part 2 should be to make no further comment over and above the comments already made on the Rushcliffe Local Plan Part 1. Meeting agreed.

## 5228. VILLAGE HALL

### *Acoustics*

Cllr Tisbury explained that he still considered there was an acoustics issue that needed addressing at the hall. To date he had received a quotation for approximately £2.5k for high quality panelling. Meeting agreed for Cllr Tisbury to continue investigating.

**Cllr Tisbury to continue investigating acoustic panel options.**

### *Watering Planters & Christmas Tree*

Cllr Hackett explained that during the month she had arranged with Cllr Mason for the Christmas Tree to be planted in the VH grounds. She had also planted up the WW1 commemorative planters with pansies. During the summer months these plants required regular watering in order to survive.

Discussion took place regarding who could take responsibility for this task. After much debate it was agreed for the Clerk to speak with the Bookings Clerk as she is regularly in attendance at the VH. Meeting agreed that if Bookings Clerk happy to do this, time taken could be charged to the PC.

Cllr Hackett noted that she had attempted to water the flowers when she planted them using the VH outside tap, but it was not working.

Discussion also took place regarding the kind offer made last year to maintain some village planters, visible to all, by parishioner Hilary Middlecote. Cllr Hackett explained she had some spare timber that could be used to make some planters. Cllr Arkless very kindly agreed to construct said planters. Clerk to speak with Hilary to ascertain as to whether she is still happy with this idea. If so, Clerk to contact Cllr's Hackett and Arkless to progress.

**Clerk to speak with Bookings Clerk regarding plant watering.**

**Cllr Mason to contact David Litchfield to investigate why outside tap not working.**

**Clerk to contact Hilary Middlecote to discuss Gamston Village flower planters.**

**8.15pm Cllr Bancroft arrived at the meeting.**

### *Village Hall Security*

Discussion took place regarding possible security measures at the Village Hall. A small amount of vandalism to the exterior of the building had been experienced recently. In addition Cllr Tisbury raised the question as to whether the VH door had been tampered with. During the month Cllr Arkless had circulated details of an appropriate CCTV system. It was estimated that this would cost approximately £500 fitted.

Cllr Bancroft explained that he could acquire a comparable quote for fitted CCTV equipment.

Cllr Tisbury also suggested that a movement sensor controlled light in the porch area of the VH would both deter petty crime and also provide valuable lighting for VH users in the winter and at night. He had acquired a price to supply and install of £185 from Greg Sowter electrician. Cllr Bancroft explained that he too could provide a quotation for supplying and fitting a light.

### **8.20pm Borough Cllr Wheeler arrived at the meeting.**

Discussion took place regarding suggestions. Cllr Bancroft mentioned that sometimes motion sensor lights are activated by heat or animals and consequently stay on. Cllr Griffiths was concerned that we should try to ensure we don't cause a nuisance to local residents with the security light.

Cllr Tisbury proposed and Cllr Stacey seconded the motion that Greg Sowter's quotation for fitting VH porch security light be accepted. Vote taken. Unanimously in favour. Motion carried.

### **Cllr Tisbury to arrange for VH porch security light to be fitted.**

Cllr Bancroft explained to the meeting that he considered himself and Cllr Arkless had been tasked with the responsibility of maintenance and management of the Village Hall yet Cllr Tisbury had investigated electrical work for a second time without asking Cllr's Bancroft and Arkless to investigate and coordinate the work. Cllr Bancroft felt that despite Cllr Tisbury not wanting ongoing responsibility for the hall, their role had become redundant.

Cllr Tisbury explained that Cllr Mason was already doing a great job arranging the maintenance tasks at the VH as and when they had been identified. The role he had hoped Cllr's Bancroft and Arkless would perform is a proactive one that identified ideas for discussion and brought them to the meeting.

### *Air Con Servicing & Maintenance Contract*

Cllr Bancroft confirmed that the air conditioning system had already been serviced by Mr Oldknow's company and that it would be serviced on an ongoing basis annually.

Clerk explained that she had not received an invoice or documentation to confirm service has been completed.

### **Cllr Bancroft to chase up air conditioning service documentation and forward to Clerk.**

### *Film Night*

Cllr Tisbury explained that the latest film night 'The Greatest Showman' had been very well attended. Suggestions for future showings included 'The Darkest Hour' and 'Victoria & Abdul'.

Cllr Mason asked for a list of films for the notice boards. Cllr Tisbury explained that the dates were known (usually the second Friday of the month), but not the specific films in advance. Further details could be advertised on the website nearer to each showing.

**Clerk to provide Cllr Mason with a notice advertising Film Night dates for the notice boards.**

**Cllr Arkless to update the website with details of specific films once known.**

#### *Summer BBQ*

Cllr Tisbury reiterated that the Summer BBQ would be taking place on Sunday September 16<sup>th</sup> '18.

There would be a band, food for sale and looking at the possibility of drinks for sale (alcoholic and non-alcoholic). Clerk noted that the license we have successfully secured for the sale of alcohol at the VH necessitated notice to be given in advance of the event.

**Cllr Arkless to confirm timings and email addresses for Licensing event notification requirements.**

#### *AJAR Event*

Cllr Prett confirmed that the AJAR event had been arranged for Friday 28<sup>th</sup> September '18. This will be advertised in the Summer Newsletter.

**Cllr Prett to advertise AJAR event in Summer Newsletter.**

**8.35pm County Cllr Cutts left the meeting.**

#### *Village Hall Security*

The subject of VH security was re-visited with reference to installation of CCTV. Discussion took place regarding the balance between providing a deterrent versus suggestion that there are things of great value within the VH that need protecting.

Cllr Arkless explained that the CCTV would record a week of film at a time and then overwrite. Discussion took place regarding the possible impact on groups using the hall, especially children. It was confirmed that the footage would only be collected from outside, not within the building.

Cllr Arkless proposed and Cllr Bancroft seconded the motion that the installation of CCTV at the VH be further investigated. Vote was taken. Unanimously in favour. Motion carried.

**Cllrs Bancroft & Arkless to progress investigations into supply and installation of CCTV equipment at the VH.**

## 5229. DISTRICT REPORT

Borough Cllr Wheeler confirmed that the start of Stage 7 of the Tour of Britain was taking place in West Bridgford on Saturday 8<sup>th</sup> September '18. It will commence from Central Avenue and follow a 223km route via Radcliffe Road. Cllr Wheeler explained that there was a meeting being held at Rushcliffe Arena on Thursday 21<sup>st</sup> June '18 to explain how local businesses and organisations such as the Parish Council, could benefit from the event.

### **Cllr Prett to attend the RBC Tour of Britain meeting.**

Cllr Wheeler explained that the Rushcliffe Arena car park was being extended.

Cllr Wheeler told the meeting that the new Mayor of Rushcliffe is Maureen Stockwood and Christine Jefferies is the Vice Mayor.

Cllr Wheeler explained that RBC had invested in property on Lenton Lane Industrial Estate. Also they have purchased the building in Lady Bay that houses the CO-OP store.

Cllr Wheeler spoke about the maintenance issues experienced with Bovis at Stavely Way. He had eventually arranged for them to come out but unfortunately with no commitment from them to come out again.

Cllr Wheeler explained that at the Cabinet meeting tomorrow, proposals for improvement in car parking in West Bridgford were to be unveiled. One suggestion is to utilise the land currently occupied by the car park opposite CO-OP for retail space and move the parking underground. The proposals are about to enter a feasibility study to assess viability, followed by public consultation. Discussion took place regarding the plans. It was noted that issues that may be encountered are a high water table, security problems and the fact that less parking spaces can be provided underground from the same footprint. It was noted that extending parking out onto Bridge Field would be another above ground option.

## 5230. PLANNING

### *Jubilee Cottage*

Cllr Tisbury updated the meeting on the status of the Jubilee Cottage application. The building is being redesigned and RBC Planning Department are waiting for new drawings to be submitted. Cllr Tisbury explained that he had looked at the calculations associated with the plans and discovered that the volume of the extension had been considerably underestimated by the architect. The Planning Officer was supporting an increase of 60% of the original buildings, but in reality the plans show closer to 100% increase. Cllr Tisbury had received an apology from the applicant.

Cllr Tisbury said that he had visited the site with Cllr Prett. They established that the protruding part of the house that will be most prominent is single storey which reduces its' impact.

Cllr Stacey explained that 3 nearby houses would be able to see the building quite clearly.

- i) *18/01073/FUL Mr Patrick Atkinson Extension to existing dementia care home to provide 32 new bedrooms, erection of 5 detached assisted living pods, removal of pitched roof and demolition works, provision of community pool facility, formation of new vehicular access to site entrance, new and enhanced landscaping Church Farm Nursing Home Ltd, Skylarks, Adbolton Lane, Holme Pierrepont, Nottinghamshire.*

Cllr Tisbury explained that he had received the extensive amount of associated paperwork with this application. Cllr Tisbury suggested that the Parish Council assess the application in terms of car parking, green belt and relationship to neighbours. The meeting agreed.

Cllr Tisbury noted that from his initial read through of the details, a potential concern was the distance between the Church Farm site and Moo Haven site. They both use the same access road and currently have a distance of 14.7m between their boundary and the nearest Church Farm building. The proposed extension would reduce this in part to just 1.3m.

Cllr Tisbury also mentioned the tree boundary. The plans did not indicate which trees would be removed.

Cllr Prett noted that the current provision for car parking was already small. Expansion of the site would necessitate additional parking in order to deter parking on the roadside of Adbolton Lane.

Cllr Tisbury explained that on this application RBC Planning Department stated more than a 50% increase in size would be harmful to the green belt. Cllr Tisbury told the meeting that his initial thoughts were that expansion to this facility is required and to support it.

Borough Cllr Wheeler explained that his initial thoughts were that the proposals were too big for the footprint. He noted that additional traffic would affect the properties at Simkins Farm, Adbolton Hall, Holme Pierrepont and the caravan park and if the application were for a hotel it would be instantly dismissed. Cllr Wheeler said that he would support development, on a smaller scale, that had less impact on their neighbour Moo Haven

**Clerk to contact RBC Planning Department to ask for an extension for Parish Council comment on the application.**

**Cllr Tisbury to assess application and email to all Cllrs a suggested response.**

- ii) *18/00780/FUL (amended application) Mr Lee Loverseed Replacement of windows, single storey rear extension, first floor extension over existing garage, garden shed, increase in height of existing boundary wall, new boundary gates and bifold doors in place of garage door. Village Post Barn, Main Street, Gamston, Nottinghamshire.*

Clerk provided Cllr Prett with the revised documentation at the PC meeting. It seems that the only change to the application is the description. None of the actual plans have altered and for that reason the previous objections still apply.

Cllr Mason asked whether we should invite the applicant to the meeting as they lived close by. Cllr Tisbury explained that any Parishioner is welcome to attend the PC Meetings, but it would be impractical to invite every planning applicant to attend. Although the Parish Council makes representations to the RBC Planning Department based on their assessment of any scheme, the final decision on any planning application is made by Rushcliffe Borough Council.

**Parish Council Response : OBJECT**

- iii) *18/01074/FUL Mr & Mrs Neil O'Raw Single storey side and rear extensions. 12 Goldrill Close, Gamston, Nottinghamshire, NG2 6AQ.*

Cllr Griffiths had assessed the application and concluded we should not object.

Cllr Bancroft explained that a neighbour had objections to the plans as the development utilised a party wall without having asked permission, which would not have been granted.

Cllr Tisbury explained that party wall agreements were a land ownership issue and not a planning issue.

Cllr Hackett asked whether we should make the applicant aware of the party wall issue. Cllr Tisbury explained that this was not the responsibility of the Parish Council.

**Cllrs to respond via email to Cllr Griffiths' DO NOT OBJECT suggestion. Deadline for response to RBC 14<sup>th</sup> June '18.**

**Parish Council Response : DO NOT OBJECT**

- iv) *18/01213/FUL Mr Joseph Grant Erection of detached outbuilding to provide annexe 1 Windermere Close, Gamston, Nottinghamshire, NG2 6PQ.*

**Cllr Tisbury to assess the application and email out assessment to all Cllr's. Deadline for response to RBC 20<sup>th</sup> June '18.**

## **5231. SUMMER PLAY DAY**

Cllr Hackett explained that the 'Robin Hood & his Merry Men' Play Day was taking place on Wednesday 8<sup>th</sup> August 2pm – 4pm. She asked for as many helpers as possible on the day.

Cllr Tisbury told the meeting that a Parishioner had volunteered his help in setting up the park ready for the play day. Cllr Tisbury to contact her nearer the time.

Cllr Arkless noted that the PC needed to be very careful which photographs of children it publishes in the newsletter.

Cllr Tisbury explained that he had sorted out a PA system for use by the Parish Council.

Cllr Hackett asked for Councillor volunteers to stand in the stocks and have wet sponges thrown at them. It was agreed that an age limit be placed on children allowed to throw said sponges. Suggestion was made to provide some waterproof ponchos for anyone happy to stand in stocks but not wanting to get drenched.

Cllr Stacey explained that the ice cream van always donated a percentage of their day's takings that she subsequently forwarded to the Mayor's charity.

**Clerk to investigate cost of waterproof ponchos.**

**9.30pm Borough Cllr Wheeler left the meeting.**

#### **5232. SUMMER NEWSLETTER**

Cllr Prett explained that the deadline for submissions for inclusions in the summer newsletter is 30<sup>th</sup> June '18. This will facilitate a delivery date of mid-July.

Meeting agreed to share distribution of the newsletter as last time. Cllr Arkless suggested rotating the areas covered.

Cllr Arkless confirmed that he had been in contact with RBC Licensing and they had confirmed that the PC licence had been granted but there would be a delay in receiving the paperwork.

**Cllrs to ensure any Summer Newsletter articles are sent to Cllr Prett before the end of June '18.**

#### **5233. PLAY PARK**

Cllr Mason explained that he was eager to arrange the re-painting of the Play Park equipment. Meeting agreed that David Litchfield should repaint the park in the same colourway as present.

**Cllr Mason to liaise with David Litchfield to re-paint the Play Park equipment.**

#### **5234. COUNCILLOR UPDATES**

Cllr Stacey explained that Highways England were holding a meeting in the Village Hall on Tuesday 19<sup>th</sup> June for residents along the A52 and Bassingfield affected by the changes to the road. Highways England will explain the plans and field any questions. Highways England will be arriving around 5pm to set up the projector and seating for the meeting. Cllr Stacey to attend on behalf of the Parish Council.

Cllr Tisbury asked the Clerk to clarify why the online bookings calendar showed 'Yoga' booked at the VH that evening.

**Clerk to liaise with Bookings Clerk to ensure Highways Agency booking is secure.**

#### **5235. FINANCE**

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

Clerk had issued all Cllrs with a pack containing the Audit Reports and copy of the Annual Governance Statement.

Cllr Tisbury proposed and Cllr Stacey seconded the motion that the internally audited annual accounts for the year ended 31<sup>st</sup> March '18 be approved. Vote taken. Unanimously in favour. Motion carried.

Cllr Tisbury proposed and Cllr Stacey seconded the motion that the Annual Governance Statement be approved. Vote taken. Unanimously in favour. Motion carried.

**Clerk to scan and forward all relevant external audit documentation to PKF Littlejohn by the deadline date of Monday 18<sup>th</sup> June 2018.**

**5236. CLERKS REPORT**

Clerk explained that a booking had been made for a private fundraiser for a Brain Tumour Charity and requested approval for the 50% local charity reduction in VH hire charge. Meeting agreed.

Clerk informed the meeting about the County Council Civic Service to be held at Southwell Minster on Sunday 24<sup>th</sup> June '18 at 3pm. Cllrs wishing to attend should email the Clerk.

Clerk explained that she had received a request for a meeting from StreetWise Environmental to discuss their services.

Clerk noted that she had received request for confirmation of date required for the Carlton Brass Training Band to play at our Christmas Event.

**Clerk to raise refund cheque for some of VH Hire fee for Brain Tumour charity.**

**Cllrs wishing to attend County Council Civic Service to email Clerk.**

**Clerk to liaise with Cllrs regarding best date for Christmas Event and notify Carlton Brass Training Band.**

**Clerk to acquire RBC environmental policy and distribute.**

**Clerk to read new model Standing Orders and recommend changes to our existing Standard Orders, if appropriate.**

**Clerk still to acquire Tree Surgeon invoice for the last two years' reviews.**

**5237. DATE OF NEXT MEETING**

The next meeting of the Parish Council was confirmed as **Monday 9<sup>th</sup> July 2018 at 7.15pm in ST EDMUNDS CHURCH, HOLME PIERREPONT.**

**The meeting ended at approximately 10.10pm.**