

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 9th July 2018 at 7.15pm in St Edmund's Church, Holme Pierrepont

Members Present: Cllrs Melvyn Tisbury, Cynthia Stacey, John Mason, Janet Hackett, Geoff Prett, Sally Griffiths & Gary Arkless.

In attendance: Julia Barnes (Clerk), County Cllr Kay Cutts & Borough Cllr Jonathan Wheeler.

5238. APOLOGIES FOR ABSENCE

Cllr Cuthbert sent his apologies due to work commitments.

Cllr Bancroft sent his apologies.

5239. DECLARATIONS OF INTEREST

Cllr Tisbury declared an interest in Agenda item 7. Planning i) as the applicant is a friend.

5240. ORDER OF BUSINESS

No changes suggested to the order of business.

5241. MINUTES

TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON 11th JUNE 2018

Cllr Tisbury proposed and Cllr Stacey seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Minutes were adopted.

Cllr Arkless to upload June '18 Minutes to the HP&G PC website.

5242. COUNTY REPORT

County Cllr Cutts explained that the budget for next year was being studied in detail. There would be no extra money allocated to local councils from central government for Adult Social Care, Looked After Children or Children With Disabilities.

Cllr Cutts spoke again about the real possibility of implementing a unitary authority. Apart from the one off cost of setting up there would be significant savings year on year. Spending on elections would be reduced. It was noted that there could be a negative impact on the localness of government but Cllr Cutts did not see that posing a problem and considered smaller Parish and Town Councils would still be in existence and would have an increased role to play at a local level.

Cllr Cutts thanked Cllr Arkless for the comprehensive information he had provided documenting the grounds maintenance issues in the Parish, with supporting photographic evidence. Resolution of the issues was in hand.

Cllr Cutts told the meeting she had attended various events over the last month including Adapt Awards in Newark and StringHenge folk music event in Sherwood Forest at Edwinstowe. She had also attended the inauguration of the new playground in Newton, Shelford Street Market and Hodsock Priory where they were commemorating 400 years since the Mayflower sailed and Nottinghamshire's significant involvement with this. Many of the Pilgrim Fathers who founded the New World came from Nottinghamshire.

Cllr Arkless asked if the evolution of a unitary authority would mean increased funding for Parish Councils. Cllr Cutts explained that if the Parish Councils took on increased responsibilities they would receive additional funding. Possible areas of increased responsibility could include street sweeping, grass cutting and management of playing fields.

Cllr Stacey asked about the recent notification that Regatta Way/Adbolton Lane/Holme Lane speed limit is to be reduced from 60mph to 40mph. Cllr Stacey explained that residents had been campaigning for a reduction in speed for many years and had always previously been told by the County Council that this change was impossible. Cllr Cutts explained that the increase in leisure use of the area necessitated a reduction in speed. Cllr Cutts was asked how this would be implemented and she explained initial notification would be advertised in the local press and by signage. It will not be actively policed and it is impossible to enforce good behaviour, but it will have an impact on at least half the road users. Cllr Tisbury asked about the use of speed cameras. Cllr Cutts explained that there would be occasional temporary speed cameras. Cllr Cutts rejected the suggestion for more speed humps along this stretch of road. Air quality is negatively impacted by vehicles variable speed. Cllr Cutts explained that speeding was a problem experienced throughout Nottinghamshire.

Cllr Tisbury asked Cllr Cutts about the historic problem of the East Midlands being unfairly penalised by the amount of Central Government funding received per head of population. Cllr Cutts confirmed that this was still an issue but she continued to fight for our fair share. Combining Nottinghamshire together with Leicestershire, Derbyshire and Lincolnshire provided a stronger East Midlands voice.

Cllr Tisbury confirmed that the owner of the Coniston Close planters and cart had not received any documentation confirming they could be reinstated. Cllr Cutts would chase up the letter from VIA to the householder explaining this.

Cllr Cutts to chase up VIA letter to householder.

5243. DISTRICT REPORT

Borough Cllr Wheeler was delighted to announce that Rushcliffe Borough Council had won another accolade of 'Best Commercial Council' for its innovation across services.

Cllr Wheeler spoke about the Growth Boards plans to investigate the option of underground parking with retail above on the West Bridgford car park opposite Co-op. An independent company will be carrying out the study to provide empirical data to assist in decision making. Cllr Wheeler noted that he still considered the conversion of Bridge Field to be a parking option.

Cllr Wheeler explained that he had been dealing with a potential issue at 1 Sandale Close. Neighbours had reported the clearance of the back garden and what appeared to be the creation of area for footings for a new building/property. Cllr Wheeler confirmed that a number of years ago the householder was granted permission to access the garden from the roadside fence, which now included a gate. Cllr Wheeler explained that no planning application had been submitted or planning advice sought and permission for a house in the back garden would not be granted permission.

Cllr Wheeler noted that the prolonged heatwave conditions had been having a negative effect on fish stocks in the Grantham Canal. Volunteers have been helping to move fish to less affected areas of the canal.

Cllr Tisbury asked how the Local Plan was progressing. Cllr Wheeler explained that certain areas, such as Sharphill and East Leake were being developed, others such as the land East of Gamston were not started. Cllr Wheeler expressed concern that nearly all areas of green space had been lost on the Sharphill development as pockets of land had been sold off piecemeal and developed one at a time without an holistic view of the area and land usage. It is important that this is not overlooked in the development East of Gamston when it begins. Cllr Cutts explained that this development was a long way from being started as the surrounding road system needs significant changes in order to make it safe to develop there.

Cllr Tisbury explained that most planning permission lasts for 3 years but the Government is trying to reduce this to 2 years to encourage development and provide housing. He also noted that if just one house out of say 100 that are granted permission by a particular application is built within the timescale permission, then that application does not expire but remains live forever.

5244. PLANNING

Cllr Wheeler gave a brief update on the status of the Jubilee Cottage application at Holme Pierrepont. Plans for a smaller property are to be re-submitted to RBC Planning Department. Work will not be starting until these revisions have been approved.

- i) *18/01344/FUL Mr J Bratton Replacement single storey extension. Field View, Old Tollerton Road, Gamston, Nottinghamshire, NG2 6NN.*

Cllr Griffiths explained that the proposed new extension comes very close to the boundary and is likely to reduce light into the south and east sections of next door's garden. However, as this is not a planning concern and no objections to date have been registered, Parish Council response is DO NOT OBJECT.

- ii) *18/01380/FUL Mr Mick Lambert Single storey side extension, alterations, new entrance gates and a summer house. Brook House, Radcliffe Road, Holme Pierrepont, Nottinghamshire, NG12 2LT.*

Cllr Stacey explained that this new application aims to use a simple form that reflects the shape of the original bungalow, whilst at the same time making it a contemporary addition, achieved by having fully glazed walls with a zinc roof abutting the original pantiles. Brook House is a detached property within a large private garden. It is located in the Green belt, but the extension to the existing building is not disproportionate over and above the size of the original building (a 21% increase). This property sited within its extensive curtilage does not adversely affect the perceived openness on the Green belt. Brook House sits within a mature tree lined enclave amongst other similar sized quality residential properties that have been enlarged in similar ways over the years. The proposed summer house as stated above, will be located in a large private garden and the electric gates are well within the owners own boundaries.

Parish Council response is DO NOT OBJECT

iii) 18/01384/FUL Mrs Karen Allsop Extension of dropped kerb. Fox
Cottage, Radcliffe Road, Gamston, Nottinghamshire, NG2 6NR.

Cllr Griffiths explained that this application was supported by excellent photographic evidence that clearly demonstrates why this change is necessary.

Parish Council response is DO NOT OBJECT

5245. VILLAGE HALL

Bookings Clerk Update

Cllr Tisbury presented the Bookings Clerk monthly update.

'The hall is very busy over the summer weeks. Every weekend during June has had at least one party and July has parties booked every weekend too (often both days).

The flowers and Christmas tree have all been watered at least 2-3 times a week and are looking fine. The grass is somewhat parched but that seems to be the case everywhere in this heat wave.

I've noticed a few ants in the kitchen. I've manually cleared them out and think they may have been attracted to sugar that was left out on the kitchen worktop. I don't want to put ant powder down but maybe a colony killer. I will monitor the situation and keep you updated as I would like to see where they are getting in. Any suggestions welcome!

The weekday bookings haven't changed but will slow down over the six week school holidays, which is due to start at the end of this month, then regulars start up again in September along with the popular Breakfast Club for a few weeks.'

Acoustics

Cllr Tisbury updated the meeting on his findings and presented an additional quotation for acoustic panelling totalling approximately £730 + VAT plus cost of fitting. It is anticipated that the fitting process will be relatively simple. As the Village Hall has very few free internal vertical walls, recommended positioning of the panels would be on the wall above the kitchen hatch and on the ceiling.

Cllr Mason stated that he did not think the Parish Council should be spending around £1k on this enhancement and suggested that we abandon this idea.

Discussion took place. Cllr Tisbury felt it was necessary and would find it difficult to continue to hold meetings without it. Cllr Cutts noted that it would provide an improved facility for all hall users with hearing impairments and provide a better acoustic environment for all large groups.

Cllr Arkless thought the panelling would be a good idea to improve inclusivity. Cllr Tisbury considered it would create a generally better environment.

Cllr Tisbury proposed and Cllr Arkless seconded the motion that a budget of £1100 + VAT be allocated to the purchase and fitting of acoustic panelling for the Village Hall to be arranged at the earliest convenience. Vote was taken. Unanimously in favour. Motion carried.

Cllr Tisbury to arrange purchase and fitting of acoustic panels in conjunction with other Councillors.

Village Hall Security

Cllr Tisbury explained that a light sensor and security light has been fitted in the porch area. He noted that the electrician had done a neat and tidy job.

Cllr Arkless informed the meeting that Nottingham HiFi would be installing the cabling for the CCTV system this week. One camera is to be fitted above the side entrance, two in the foyer facing outside and the fourth above the outdoor clock. Cllr Arkless confirmed that future access to the trunking would be arranged at the same time as suggested by Cllr Griffiths.

Cllr Arkless to coordinate fitting of CCTV system.

Cllr Arkless to create instructions for using CCTV system.

Cllr Arkless to document legal information regarding CCTV system to appear on the HP&G PC website.

Air Con Servicing & Maintenance Contract

Cllr Bancroft was not present at the meeting but the Clerk explained that she had still not received an invoice or documentation to confirm service has been completed.

Cllr Bancroft to chase up air conditioning service documentation and forward to Clerk.

Watering Planters & Christmas Tree

The Bookings Clerk has kindly offered to water the planters and Christmas tree at the hall around three times a week. The meeting thanked the Bookings Clerk for her invaluable help.

Cllr Mason confirmed that the outside tap was now working.

Clerk explained that work to install the parking matting by StreetWise was due to take place towards the end of this week. Discussion took place regarding seeding of the area and decision made to retain the grass seed to be planted at the later date when the weather is less dry.

Clerk explained that she had contacted Hilary Middlecote with regard to Gamston Village flower planters. Hilary had suggested that it would be more appropriate to re-visit the idea next spring. Hilary also kindly gave the Clerk contact details for the other volunteer names she had provided.

Film Night

Cllr Tisbury notified the meeting that the next Film Night was this Friday when 'Victoria and Abdul' would be shown.

8.30pm Borough Cllr Wheeler left the meeting.

Summer BBQ

Cllr Tisbury reiterated that the Summer BBQ would be taking place on Sunday September 16th '18.

Cllr Arkless noted that as a condition of our Premises Licence the following must take place:

*‘As part of the application we will have to notify RBC Licensing and the police **at least 14 days ahead** of any event that we intend selling alcohol. The 2 contacts are Peter Harris RBC and Paul Horton Notts Police. Both are happy to receive these notifications by email.*

paul.horton@nottinghamshire.pnn.police.uk

PHarris@rushcliffe.gov.uk

Permanent signs need to be made indicating Challenge 21 will be applied during Community events and also signs asking people to be respectful of residents when leaving the premises.

A diary must be held at the hall where incidents, refusals or ejections are noted and made available for inspection by the police.’

Cllr Arkless to chase up copy of Premises Licence and restrictions.

Cllr Tisbury to investigate cost of re-useable plastic glasses for community events.

AJAR Event

Cllr Prett confirmed that the AJAR event had been arranged for Friday 28th September '18 and will be advertised in the Summer Newsletter.

5246. SUMMER NEWSLETTER

Cllr Tisbury thanked Cllr Prett for all his hard work on collating and creating the Summer Newsletter. Cllr Tisbury also wanted to thank Susan Toon for her excellent work in producing a quality publication.

Cllr Stacey explained that she had not been asked to proof read this edition as usual. This omission was noted.

Cllr Prett explained that the newsletter had gone to print and should be delivered to the Clerk within the next week. Meeting agreed to share distribution of the newsletter as last time with Cllr Tisbury sharing Cllr Arkless' area.

Clerk to take delivery of Summer Newsletters and distribute batches to Cllrs for hand posting.

5247. SUMMER PLAY DAY

Cllr Stacey reminded the meeting that the 'Robin Hood & his Merry Men' Play Day was taking place on Wednesday 8th August 2pm – 4pm and as much help as possible was required on the day.

Cllr Tisbury told the meeting that a Parishioner had volunteered her help in setting up the park ready for the play day. Cllr Tisbury to contact her nearer the time.

Cllr Stacey explained that she, Cllr Hackett and the Clerk would be arriving at 10am and from 1pm they would leave to get changed and Cllr Tisbury would supervise the site.

Cllr Mason explained that he would be on site before 9am and required assistance with erecting the gazebos.

Clerk to draw event map of park and distribute.

Clerk to contact Cllr Cuthbert to ask if he is available to assist in the morning.

Cllr Tisbury to arrange some advertising material for the Summer BBQ to distribute at the Summer Play Day. Cllr Prett to arrange similar for the AJAR event.

8.40pm County Cllr Cutts left the meeting.

5248. PLAY PARK

Cllr Mason noted that the Play Park was being very well used in the fine weather and still proves to be a very popular park.

He explained that the hopscotch area has lifted in the hot dry weather and presents a trip hazard. Meeting agreed for Cllr Mason to contact Notts CC regarding repairs to the hopscotch area.

Clerk has contacted the Play Park Inspection company to arrange annual review of the park with Cllr Mason.

Cllr Mason to arrange hopscotch area repairs.

5249. COUNCILLOR UPDATES

Cllr Griffiths explained that she had attended the recent meeting to discuss the Trentside Cycle Route from Trent Bridge to Lady Bay and Radcliffe. It was a very well attended meeting and there was lots of evidence that the route is well used by walkers, horse riders, dog walkers and cyclists. Cllr Tisbury explained that an associated article was included in the Summer Newsletter.

Cllr Arkless explained that we need a CCTV policy and a CCTV note on the VH Booking Form. The CCTV will record continually and store a week of footage at a time that is continually overwritten. The footage will only be reviewed if there is a legitimate reason.

Cllr Arkless asked the Clerk about the SLCC GDPR course. Clerk explained that she had discovered that the detailed course specification was not entirely relevant to the Parish Council.

Cllr Arkless explained that he had walked the routes of overgrown vegetation with a local parishioner and submitted a document detailing them to County Cllr Cutts. The meeting thanked Cllr Arkless for all his hard work.

Cllr Prett told the meeting he had attended the recent RBC Tour of Britain meeting. He distributed hard copies of literature he had collected there.

Cllr Stacey noted that the correspondence from VIA regarding the closing of Holme Lane to replace sewer pipes was issued with the wrong dates. Cllr Stacey also noted that the re-issue included a map of Kegworth rather than Holme Pierrepont.

Cllr Tisbury noticed that the outdoor Village Hall clock is incorrect by 45 minutes. Discussion took place regarding the effect of switching off the electricity at the hall on the time displayed on the clock. Meeting was unsure as to whether the electricity for the clock could be isolated and therefore the time controlled. Make and Model number of the clock to be noted and process investigated online.

Cllr's Arkless & Bancroft to resolve the outdoor VH clock timing issues.

5250. FINANCE

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

Clerk explained that she had scanned and forwarded all relevant external audit documentation to PKF Littlejohn by the deadline date of Monday 18th June 2018.

5251. CLERKS REPORT

Clerk explained that the next Town & Parish Conference was due to take place at Rushcliffe Arena on Friday 21st September '18.

Clerk informed the meeting that she had been notified of the theft of some outdoor seat cushions from a private residence nearby to the Village Hall.

Clerk to register Cllr's Tisbury and Griffiths on Town & Parish Conference. Any other Cllrs wishing to attend to email Clerk.

Clerk to find out if lunch provided at Town & Parish Conference.

Clerk to ascertain the date of West Bridgford Christmas Lights Switch On in order to liaise with Carlton Brass Training Band to book them for HP&G PC Christmas Event.

Clerk to acquire RBC environmental policy and distribute.

Clerk to read new model Standing Orders and recommend changes to our existing Standard Orders, if appropriate.

Clerk still to acquire Tree Surgeon invoice for the last two years' reviews.

5252. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 10th September 2018** at **7.15pm** in Gamston Village Hall, Main Street, Gamston.

The meeting ended at approximately 9.10pm.