

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 10th December 2018 at 7.15pm in Gamston Village Hall, Old Tollerton
Road, Gamston

Members Present: Cllrs Melvyn Tisbury (Chair), Cynthia Stacey (Vice Chair), John Mason, Mark Bancroft, Geoff Prett, Sally Griffiths & Gary Arkless.

In attendance: Julia Barnes (Clerk), Borough Cllr Jonathan Wheeler, Phil Jones (Prospective Parish Councillor), Sanjit Sull (RBC Solicitor & Monitoring Officer) & James Ross (Parishioner).

5298. APOLOGIES FOR ABSENCE

Cllr Hackett sent her apologies due to being on holiday.

Cllr Bancroft sent his apologies for a late arrival.

County Cllr Cutts sent her apologies due to a clash with other commitments.

5299. DECLARATIONS OF INTEREST

Cllr Prett declared that he lived opposite Tilberthwaite Close and had already commented personally on planning application 18/02682/FUL.

Cllr Bancroft knows Mr Digva who has submitted planning application 18/02465/FUL.

5300. ORDER OF BUSINESS

No changes suggested to the order of business.

5301. MINUTES

**TO APPROVE MINUTES FOR THE MEETING of the PARISH COUNCIL HELD ON
12th NOVEMBER 2018**

Borough Cllr Wheeler recommended a correction to Minute 5294. '*... in the 1960's...*' to be replaced with '*... a long time ago ...*'.

Subject to this amendment, Cllr Stacey proposed and Cllr Arkless seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Minutes were adopted.

Cllr Arkless to upload November '18 Minutes to the HP&G PC website.

5302. RBC SOLICITOR & MONITORING OFFICER

Sanjit Sull introduced herself and explained that her role at RBC was twofold; firstly to head up the Legal Department and secondly as Monitoring Officer to ensure good governance of the Borough Council.

Borough Councillors sign up to a Code of Conduct which has remained unchanged for many years. Parish Councillors also sign up to a Code of Conduct which is not standardised across the

Parishes or necessarily the same as the one used by RBC. Sanjit explained that she was working towards standardising the Code of Conduct and the guide to Social Media Conduct, to achieve greater consistency.

Sanjit explained that timings would include one final review in February '19 which would be presented to Full Council in March 2019.

Cllr Arkless asked about the differentiation between PC and personal social media. Also if using personal accounts but signing off as 'Cllr', how does that affect liability? Sanjit explained that if a complaint was received regarding a Cllr comment, even if appearing on a personal account if signed off as Cllr or even if the content implied being written representing the PC, the individual could be accountable under the code. Sanjit explained it was much safer to write any comment as an individual.

Sanjit spoke about the impact of social media communications and the speed at which a raft of emotion can be conveyed, either negative or positive. Twitter, Facebook etc rely on short snappy remarks that can be taken offence to and may result in anonymous trolling.

7.30pm Cllr Bancroft arrived at the meeting.

Sanjit explained that her team were there to also provide support to the Parishes. NALC (Nottinghamshire Association of Local Councils) provide a first port of call service, in addition to the Monitoring Officers. It is her intention to be represented at all Town & Parish Forums where issues can be raised.

Sanjit spoke about when Councillors are representing the Parish Council and when they are representing themselves. She explained that if a conversation took place with a Parishioner as an individual but the subject matter was pertaining to the Parish Council it must be explained that the Cllr cannot act as a decision maker at that time and must ask if the Parishioner wants their issue taking back to the PC for discussion. Sanjit explained that if a Parish Councillor attended an event or meeting without PC approval they would be present as an individual and not as a councillor.

Clerk to re-circulate draft RBC Code of Conduct to all Cllr's for feedback to the Clerk.

Clerk to send consolidated feedback to Sanjit Sull after 8th February 2019.

Clerk asked for clarification regarding the publishing of Councillors Register of Interests. Sanjit confirmed that if a Parish Council had a website then it must upload the Councillor Registers onto that site as well as forwarding to RBC for display on their website.

Clerk to issue Cllrs Register of Interests to Cllrs for verification that details are correct and accurate.

Clerk to then arrange for Register of Interests to be uploaded to HP&G PC website.

7.40pm Sanjit Sull left the meeting.

5303. PARISH COUNCILLOR VACANCY

Clerk explained that Phil Jones has formally applied to become a Parish Councillor. Cllr Tisbury proposed and Cllr Stacey seconded the motion that Phil Jones be co-opted onto the Parish Council. Phil Jones left the meeting whilst the vote took place. Vote taken. Unanimously in favour. Motion carried and Phil Jones returned to the meeting.

Phil Jones read his Declaration of Acceptance of Office for New Councillor and his Acceptance of Code of Conduct. Document was signed by Phil Jones and the Clerk and Cllr Jones formally took his position as a Parish Councillor. Cllr Jones passed his completed Members' Interests form to the Clerk for submission to RBC.

Cllr Jones to email Clerk to confirm his eligibility to become a Parish Councillor and also confirm that no exclusions apply.

Clerk to submit Cllr Jones' completed Members' Interests form to Rushcliffe Borough Council (RBC).

Clerk to issue revised list of Parish Councillor contact details to all Cllr's and asked that everyone remember to include Cllr Jones in all future correspondence (philjones18@gmail.com).

Clerk to issue revised list of Parish Councillor contact details for the notice boards and website.

5304. COUNTY REPORT

County Cllr Cutts presented her apologies for the meeting. Clerk didn't pick up her report until after the meeting, consequently it wasn't read out during the meeting.

'Though the last month has been especially busy, I have been pleased to attend some of the many events commemorating the centenary of the First World War. I attended the 1918 Commemoration Concert, the Games of Remembrance, the beacon-lighting ceremony at Victoria Embankment, and of course laid a wreath at Radcliffe-on-Trent on Remembrance Sunday. It has been deeply moving to reflect on the one hundred years since the end of that war, and to recognise the sacrifice made by those involved – especially those who came from our own small villages. I also attended the signing of the Armed Forces Covenant, where I represented the County Council to ensure that we do right by those servicemen and servicewomen who are still with us, and have a great deal to offer.

Early in the month, I also unveiled new 'Ultrafast' broadband, for which Nottinghamshire was selected as the first 'rollout' area. It is my view that access to the internet should be thought of as a utility alongside gas, electricity, and water, and I will continue working with our officers at the County Council to make sure Nottinghamshire is well-covered for internet access, particularly for those businesses and communities that are more rural in nature. I have also attended a meeting of Radcliffe-on-Trent's Growth Board, which seeks to improve the infrastructure in and around the village to boost the local economy without changing its character.

As ever, issues with local roads have been pressing. I attended a residents' meeting with Highways England to discuss the proposed 'u'-turn ban at the Stragglethorpe crossroads. I am concerned that Highways England have not been clear with their intention, which is to ban 'u'-turns for those leaving the garage services to return to Nottingham and direct them to a safer junction. I am of the mind that this is unnecessary, and am working to find a simpler alternative. We have also begun a one-year trial closure of Trent Lane to deter rat-running

from the A6097. I have made sure that the road is still open to pedestrians and horses, and will not affect bus services. This should ease congestion in our villages, and keep residents safe from those cutting through the area at speed.

The County Council has released its business case on proposals to change local government in Nottinghamshire. Anyone who has not the opportunity to read it can find it on the County Council's website (www.nottinghamshire.gov.uk/futurenotts). One of the key aims of this is to give local residents a stronger voice by enhancing the role of Parish and Town Councils, providing them with more support from the Council and giving them a greater opportunity to access funding and run their own services. This will feed in to wider ambitions to enhance local growth, develop a more co-ordinated approach to planning, and join up services across the county. I hope you all have an opportunity to read the case.

Finally, I was delighted to attend the Radcliffe-on-Trent Food and Drink Festival and the Holme Pierrepont Christmas Time event, which are highlights of the festive season.

I am sorry not to have been able to join you one last time before Christmas, but I would like to take this opportunity to wish you all a very happy Christmas.'

5305. PLANNING

- i) 18/02568/FUL Holme Hydro Ltd Waterproof access and storage building to serve existing hydro electric plant. Holme Lock, Adbolton Lane, Holme Pierrepont, Nottinghamshire, NG2 6NA.

Parishioner James Ross attended the meeting to speak about this application. He lives with his family in an isolated property directly adjacent to the hydro electric plant. James told the meeting about the background of the scheme and the problems it has caused for him to date. In summary the original application in 2013 was to install an unmanned hydro electric plant that would be silent, housed underground and provide electricity for approximately 400 houses. There were no caveats as to who should deliver this project. A university student designed it and it was built by a company that specialised in car parks and supermarket foundations. When it was finally switched on in 2016 it did not work, caused shaking to the house and noise pollution. Since that time various amendments to the plans have been applied for such as fencing, lighting, CCTV, infra-red CCTV etc

James explained that this new application is intended to provide access and storage. Essentially it is a metal box that will be erected outside James' kitchen window and he considered the consequence of this application will be a change of use from the planned autonomous system, to a workshop. The hatch would be situated just 5m away from James' children's bedrooms, the fact that it would be a workshop inevitably necessitates noise, contractor visits and a change from the originally approved use. James stressed that he was conscious to not over-react on a personal level, and agreed the design of the actual building is acceptable, but objects to the inevitable change of use associated with approving this application.

Borough Cllr Wheeler thanked James Ross for attending the meeting and for his helpful summary of the situation. Cllr Wheeler explained that he would re-contact the Case Officer Norman Jowett to speak about the creep of scope of this building and ask if conditions can be applied to limit noise levels, number and time of day of visits.

James considered that it would be possible to automate the system and did not understand why there was the necessity to visit 4 or 5 times per week for maintenance for up to 8 hours a day with 24/7 access required?

Meeting discussed the application. It was suggested that we could attempt to remove permitted development on the site and therefore any change whatsoever would necessitate a planning application to be submitted. As the site is very isolated, few people are affected by the decisions made, but James Ross is affected every day. James Ross explained that since 2016 workmen have been on site 6 days a week between 7am and 5pm.

Meeting agreed for Cllr Stacey to revisit the application and enhance the PC response, challenging the perceived change of use. Reference to the original application 13/00991/FUL would be helpful.

Borough Cllr Wheeler to speak with Norman Jowett regarding the application.

Clerk to contact Norman Jowett to request a further extension for Parish Council response until Friday 15th December 2018.

Cllr Stacey to add to Parish Council planning response and circulate.

Clerk to submit agreed Parish Council response to RBC website.

8.20pm James Ross left the meeting.

5306. DISTRICT REPORT

Borough Cllr Wheeler spoke to the meeting about the hamper prize on offer from the shops on Melton Road by entering the Jolly Holly High Street competition.

Cllr Wheeler told the meeting that consultation was taking place to assess the idea that West Bridgford should join with Nottingham City Council. Gedling and Broxtowe are also being consulted. RBC are not in favour of this suggestion and are unsure what the city have got that they could offer West Bridgford.

Cllr Wheeler explained that the millionth visitor had attended Rushcliffe Arena since its opening. The Arena continues to be busy and the expanded car park is very much needed. RBC are generating extra income by hiring out the main Council chamber.

Cllr Wheeler spoke about the ongoing issue of fly tipping in the area. A Gotham resident has recently been prosecuted and fined £1k in court for fly tipping, hopefully sending a strong message that, when identified, fly tippers will be punished.

Cllr Wheeler spoke about the RBC Silver Award Armed Forces Covenant and the work supporting our ex-servicemen and women.

5307. PLANNING

- ii) *18/02613/CLUPRD Mr Alex Nelson Application for Certificate of Proposed Lawful Development for a proposed single storey rear extension. 35 Elterwater Drive, Gamston, Nottinghamshire, NG2 6PL.*

This is an application on a legal point and should not have been circulated for comment. The building in part is already in situ and the application relates to an administrative issue, rather than planning policy.

iii) 18/02465/FUL Mr Charlie Digva Demolition of existing conservatory and construction of single storey rear extension. 14 Garsdale Close, Gamston, Nottinghamshire, NG2 6QB.

This extension extends the building into the garden by a further 6 metres beyond the conservatory, making the extension nearly 9 metres long in total. This full length is on the boundary with the next door garden and is to the south west of that boundary. It would therefore overshadow most of next doors garden for a large part of the day. Agreed Parish Council response : OBJECT.

Cllr Bancroft knows the applicant and therefore did not comment.

iv) 18/02682/FUL Mr Matt Heather Single storey extension to garage including new raised roof over, single storey front extension to house and new wall and fence to boundary. 1 Tilberthwaite Close, Gamston, Nottinghamshire, NG2 6QP.

The proposed works are not compliant with the Gamston and Edwalton Development Brief, published by Rushcliffe Borough Council in December 1986. Ambleside is a distributor road and there are restrictions on the works that can be performed, e.g. dwellings must be 15m from the road. Approving development in such close proximity to the main road could create a dangerous precedence. We also object to the removal of mature trees and shrubs to be replaced with a solid brick wall, negatively impacting on the Ambleside environment. Cllr Griffiths proposed and Cllr Arkless seconded the motion that we object to the application. Vote taken, unanimously in favour. Motion carried. Agreed Parish Council response: OBJECT.

Cllr Prett has already responded to this application as a neighbour and therefore abstained from this vote.

v) 18/02458/FUL & 18/02220/LBC Mrs Rochelle Rong Replacement of softwood painted windows and doors with aluminium double glazed units. The Granary, Radcliffe Road, Holme Pierrepont, Nottinghamshire, NG12 2LT.

Discussion took place regarding similar development in the area. The Paddock has already set a precedence for a similar replacement under permitted development. It was noted that Holme House is the only property in the vicinity that is listed, however nearby development that affects a listed building can be restricted. Final Parish Council response still to be formulated as deadline has not yet passed.

5308. VILLAGE HALL

Defibrillator

Cllr Tisbury thanked Cllr Prett for all his hard work in obtaining the defibrillator for the Village Hall. He confirmed that the electrician has installed it and thanked Cllr Prett for arranging the registration and commissioning of the system.

Cllr Prett spoke about a 1½ hour EMAS training course. It was proposed that this could take place before the January 2019 Parish Council meeting.

Cllr Prett noted that as we received our defibrillator system free of charge it would be an appropriate gesture to give a donation to the First Responders. The defibrillator would have cost us £1200. Discussion took place, Cllr Stacey proposed and Cllr Tisbury seconded the motion that the Parish Council should make a £250 donation to First Responders. Vote taken, unanimously

in favour. Motion carried. It was suggested that this cheque can be handed over on the training day.

Cllr Tisbury noted that when the defibrillator cabinet door is open a very loud alarm sounds. The alarm ceases once the door is closed again. Cllr Tisbury suggested it would be advisable to send a note to residents living around the Village Green to inform them of this.

Cllr Prett to liaise with Rob Birkin at EMAS regarding training in January 2019.

Cllr Prett to check that our defibrillator has been registered.

Cllr Prett to ascertain details for donation cheque and liaise with Clerk.

Clerk to draft a note to residents surrounding the Village Green to inform them of the defibrillator alarm.

Bookings Clerk Checklist

Clerk confirmed she had received no feedback on the above.

Clerk to reissue checklist for comments.

Maintenance

Cllr Tisbury noted that the liaison between Bookings Clerk and Cllr Arkless in terms of VH maintenance was working well. The indoor and outdoor paintwork has been refreshed. Discussion took place regarding the repeated marks on the new indoor paintwork. Bookings Clerk has suggested we obtain quotes for wood panelling that would be easier to clean and make the marks less obvious. Perspex panels were also suggested. Cllr Tisbury suggested painting over with a matt acrylic varnish to create a hardwearing, wipeable surface.

Bookings Clerk Update

Cllr Tisbury communicated the Bookings Clerk update to the meeting.

'Things have quietened down a lot since the summer/autumn months. November has all the regular group meetings running during the week and weekend. However, there haven't been any weekend parties this month. I have a couple booked for December but I would imagine December will be a quiet month too as most of the regular groups finish for a couple of weeks for the Christmas holidays.

No problems at the hall. David Litchfield has been doing a great job in fixing the minor problems and painting the walls. The heating is working fine. I've spoken to the regulars about how to use the air con/heater and hopefully this will all run smoothly and be switched off when each group leaves.'

Acoustics

Cllr Tisbury confirmed that he had taken delivery of the acoustic panels. They are very lightweight and he has spoken with David Litchfield regarding affixing the panels. Discussion took place regarding the use of the Parish Council steps and the legalities and liabilities of 'working at height' using these steps. Cllr Bancroft considered that use of these steps is prohibited.

Cllr Tisbury to arrange for the fitting of the acoustic panels.

Projector Cage

Projector cage has been fitted to protect the projector. Cllr Tisbury explained that the next Friday Film Night was showing 'Mamma Mia 2'. Cllr Tisbury also confirmed that the Village Breakfasts would be continuing.

Clerk raised Cllr Prett's email explaining that the induction hob is potentially dangerous for people fitted with a pacemaker to use.

Clerk to label the Induction Hob.

5309. AUTUMN NEWSLETTER

Clerk confirmed that she had received a number of responses as a result of the newsletter from people interested in CPR training and also people interested in assisting with the redevelopment of the Play Park.

Cllr Tisbury noted that this was great news in both confirming delivery and that once delivered the publication was being read.

Spring 2019 Newsletter is targeted to be issued towards the end of March 2019.

5310. PLAY PARK

Cllr Mason explained that during periods of heavy rain the football pitch had flooded.

Cllr Mason also explained that the leaves had been cleared from the Play Park by Streetwise.

Cllr Tisbury reiterated that there was an agreed budget of £300 for replacement trees at the Play Park. Cllr Tisbury noted that one tree may be planted at the Village Hall as a number of trees there are showing signs of fungal growth.

Cllr Mason noted that one of the Village Hall salt bins was damaged and needed replacing.

Clerk to arrange for a replacement Village Hall salt bin.

5311. COUNCILLOR UPDATES

Cllr Stacey thanked everyone that contributed towards another successful Christmastime Event at Gamston Village Hall. Cllr Stacey explained that 3 winners of the Christmas Quiz had been notified but it was apparent that the questions were slightly too difficult for the target audience.

Cllr Stacey told the meeting that she had represented the Parish Council at the recent residents meeting with Highways England regarding the changes to Stragglethorpe crossroads. Cllr Stacey explained that there were plans to test both systems next year, 1 week with the u-turn, 1 week without the u-turn. Highways England have agreed to visit in the spring and experience the traffic issues first-hand by sitting on the affected residents driveways.

Monthly Parish Litter Pick

Cllr Prett explained that the litter pick group were planning their first meet up on 3rd Saturday in January 2019. Discussion took place regarding the provision of litter pick equipment. A set of equipment for 5 adults and 5 children costs £160 plus VAT. Borough Cllr Wheeler kindly agreed to finance this purchase. Cllr Prett proposed and Cllr Arkless seconded the motion that, should the first litter pick attract more than 10 helpers, the Parish Council will purchase a second set of equipment. Vote taken, unanimously in favour. Motion carried.

Cllr Prett kindly agreed to be the Parish Council representative for the group.

Clerk to arrange purchase of one litter pick pack.

Cllr Tisbury commented on the picture recently circulated by the Clerk of the old Village Hall. This had been forwarded to her by a local resident. Cllr Tisbury noted that in the past Diane Kidger had hosted a very successful local history evening and as there were many new people living in the area it would be great to repeat this event. Cllr Prett explained that the television programme 'Bernard's Watch' had been filmed on Bowness Close in Gamston.

5312. FINANCE

Clerk issued all Cllrs with copies of the month's financial transactions and details of cheques for signing.

Clerk explained that the precept request for 2019/2020 must be approved at the January 2019 meeting as the RBC deadline date for the paperwork is 1st February 2019. Discussion took place as to the level of funding we should be asking for, as a guideline for Clerk's draft budget. Vote taken, 1 Cllr more money than last year, 3 Cllrs less money and 4 Cllrs same amount.

Clerk to issue Cllr Hackett with a copy of November '18 financial transactions.

Clerk to circulate to all Cllrs a provisional precept request.

Clerk to recontact Parishioners interested in flower planters to ascertain their preferred locations in order to obtain permission to site and progress the project.

Clerk to raise a pro rata Councillor Allowance cheque for Cllr Jones.

5313. CLERKS REPORT

Discussion took place regarding keyholder list.

Clerk to perform an audit of Village Hall keyholders and circulate list.

Cllr Prett asked that a letter of thanks be sent from the Parish Council to Forkers for their kind donation of the defibrillator.

Clerk to write letter to Forkers on behalf of the Parish Council.

Clerk explained that she had purchased reuseable plastic tableware for children's parties. Bookings Clerk to make hall hirers aware of its existence.

5314. DATE OF NEXT MEETING

The next meeting of the Parish Council was confirmed as **Monday 14th January 2019** at **7.15pm** in Gamston Village Hall, Main Street, Gamston.

The meeting ended at approximately 9.55pm.