

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 13th February 2017 at 7.15pm in Gamston Village Hall, Old Tollerton
Road, Gamston

Members Present: Cllrs Melvyn Tisbury, Cynthia Stacey, John Mason, Mark Bancroft, David Cuthbert,
Geoff Prett & Sally Griffiths.

In attendance: Julia Barnes (Clerk), County Cllr Kay Cutts, Borough Cllr Jonathan Wheeler, Gary
Arkless & Keith Calcutt

5013. APOLOGIES FOR ABSENCE

Cllr Hackett sent her apologies due to being in Australia.

Borough Cllr Wheeler sent his apologies for a late arrival due to heavy traffic.

County Cllr Cutts sent her apologies for a late arrival due to a clash with Radcliffe-on-Trent Parish
Council meeting.

5014. DECLARATIONS OF INTEREST

No declarations of interest.

5015. ORDER OF BUSINESS

Proposed possible deferment of agenda items pertaining to Cllr Wheeler until his late arrival.

5016. COUNCILLOR VACANCIES

Clerk explained that the Parish Council are currently free to co-opt to fill both Adrian Hill and
Simon Macdonald-Preston's vacancies. There is no formal timescale for this.

Gary Arkless from Gamston has expressed an interest in filling a Parish Councillor vacancy and
joined the meeting to experience proceedings.

Discussion took place regarding advertising of vacancies. Clerk asked that if anyone knew of any
people with an interest in possibly joining the Parish Council to contact her in the first instance.

Clerk to create a short advertisement to place in Parish notice boards.

Cllr Prett to write an article to place in the Spring Newsletter.

5017. MINUTES

**TO APPROVE MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 9th
JANUARY 2017**

Cllr Prett noted that Minute 5000 should read '**Annual** Parish Meeting'.

Cllr Prett noted the Minute 5001 did not describe the role of 'Director of Place' and provided Clerk with further details. Director of Place has lead responsibility for Highways, Environment, Property, Transport, Supplies, Planning, Voluntary & Community Services and Economic Development & Devolution.

Subject to the above amendments, Cllr Stacey proposed and Cllr Griffiths seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Minutes were adopted. Cllr Tisbury abstained as had not been present at January 2017 meeting.

Clerk to upload November 2016, December 2016 and January 2017 Minutes, once training has been received.

5018. VILLAGE HALL

i) *Parking*

We are continuing to experience issues with inconsiderate parking around the Village Hall. Clerk has created a sheet to be given to all Village Hall hirers indicating where it is inappropriate to park and encouraging considerate parking.

Parking issue to be referred to in Spring Newsletter.

Clerk to provide Bookings Clerk with supply of printed parking sheets for issue.

Parking information to be displayed on web site once training has been received.

ii) *Kitchen Appliances*

The dishwasher is still potentially unsafe to use. Cllr Prett has attempted to resolve issue. CDA, the supplier, will charge £99 call out to diagnose the problem and then possibly charge further to fix. The dishwasher is brand new and only been used a handful of times.

This issue has identified the fact that none of the kitchen appliances have been registered for their free warranties. Discussion took place.

Cllr Hackett to speak with Kitchen World regarding the dishwasher when back in the UK.

Cllr Prett to speak with Bruce Bradley regarding the information required to register for warranties on all kitchen appliances.

iii) *Snagging List*

It was confirmed that the 3 sections of outdoor LED lighting had been joined and are picked up by a single PIR. It was noted that the 180 degree PIR doesn't pick up immediately on exiting the building.

We have £5.5k retention due to be paid to the builder at six months from practical completion. It is important that we collate a list of all outstanding issues ahead of that.

All Councillors to report any remaining snagging issues to Cllr Tisbury.

Clerk to ask Bookings Clerk if she knows of any outstanding issues.

Cllr Tisbury to forward original snagging list to Clerk. Clerk to check with Bookings Clerk that these issues have all been resolved.

It was noted that the internal fire doors require blue signs on them.

Cllr Mason to contact Fire Brigade to provide fire door signage.

Cllr Tisbury referred to comments by Cllr Bancroft at the January '17 meeting regarding the builder's absorption of additional costs for soil removal and mesh reinforcements. Cllr Tisbury corrected this statement, explaining that this additional work had been completed, but the Parish Council had paid for additional work, in excess of the original contract amount.

7.45pm County Cllr Cutts arrived at the meeting.

Cllr Tisbury thanked David Litchfield for the excellent work paving the gated entrances to the Village Hall.

Cllr Mason noted that David Litchfield had also created excellent shelving in another storage cupboard.

Cllr Cuthbert noted that there is only one shelf in the oven. When preparing breakfasts it would be useful to have 2 more shelves.

Cllr Hackett to try and obtain oven shelves on return to UK.

Clerk explained that a quote had been received to replace the wind damaged side door of £845 plus VAT. Cllr Tisbury proposed and Cllr Bancroft seconded the motion that we should accept this quote. Vote was taken. Unanimously in favour.

Clerk to contact TK Builders to accept door replacement quote.

Cllr Tisbury explained that Green Thumb are returning to the Village Hall on Thursday 9th March '17 to administer weed killer to the landscaped area. Cllr Stacey explained that first grass cut of the season takes place in March.

Cllr Stacey to ask Mark Winter to delay first grass cut at the Village Hall until end March '17.

Discussion took place regarding parking webbing in grassed area adjacent to side of the Village Hall. It was estimated that the materials will cost around £1k. Cllr Mason noted that David Litchfield felt inexperienced to fit this and that it would be best performed by a professional that regularly carries out this work. Cllr Prett noted that he intended to submit an envirogrant application hoping to acquire some financial support towards this initiative.

Cllr Prett to write envirogrant application.

Cllr Prett to acquire a comparable quote for the work from StreetWise.

Cllr Prett spoke to the meeting about the possibility of applying for a grant to provide apple and pear trees for the Village Green. Meeting considered that an excellent idea, especially as we had been forced to remove some damson trees as part of the rebuild. It would be great to replace these with other fruit trees.

iv) *Revised Booking Form*

Clerk explained that the Bookings Clerk had experienced a very problematic party booking. For the first time we have been forced to retain the refundable deposit. These

incidences are rare but a discussion took place in order to formulate plans to prevent this situation happening again.

The hall was left in a condition that required additional cleaning. It was a late night party which meant it was impossible to get the hall back into a hireable state in time for the booking the next morning.

Discussion took place regarding hiring for adult parties. It was agreed that the hall is for use by all members of the community and not just children, but it was proposed that a larger deposit be required for evening adult party bookings.

Clerk suggested that these deposits be banked in advance and returned after the party. This would negate the possibility of deposit cheques being stopped before we have the opportunity to bank them after the event.

Clerk also explained that the current booking form didn't allow us to charge for additional cleaning and suggested that the wording be revised.

Clerk to review the existing booking form and circulate for discussion.

5019. COUNTY REPORT

County Cllr Cutts spoke about the 4.75% increase to the County Council Tax bill of which 3% was assigned to adult social care.

Cllr Cutts had attended a Youth Partnership meeting addressing casual vandalism within the village and looked at provision for young adults aged 15 years and over.

Cllr Cutts also spoke about enhancing environmental areas in the Parish including Adbolton, Holme Pierrepont and Bassingfield and considered the community orchard on the Village Green a lovely idea.

Cllr Cutts explained that Phil Birrel the Broadband Officer had looked at enhanced broadband at the Adbolton Caravan Park but no one would allow the siting of a green box. Discussion took place regarding the siting of a green cabinet at the end of Adbolton Lane that is possibly related to this initiative.

Cllr Tisbury asked County Cllr Cutts about the progress of development on the land East of Gamston. He explained that RBC are struggling to meet housing numbers. Cllr Tisbury asked if Notts County Council, as a landowner in the area, had any further definitive plans. Cllr Cutts explained that the inclusion of the canal in that pocket of land and the need for expensive road alterations meant that large housing developers preferred to prioritise areas that are much easier to develop. Cllr Cutts stressed that Notts County Council are not the housing authority, that is RBC.

Discussion took place regarding the management of undeveloped land and the use of ground rents to prevent the Gamston open spaces issue occurring in the future.

5020. PLAY PARK

Cllr Mason noted that the Play Park was looking a bit dirty and tatty after the winter months. He had been in contact with Colin Dines, who previously carried out repairs on the football pitch area, but he has recently retired.

It was suggested that a quote be obtained from StreetWise for general cleaning and tidying of the area.

Cllr Mason to contact StreetWise for a quote to clean the Play Park.

8.30pm County Cllr Cutts left the meeting.

Discussion took place regarding emptying of refuse bins.

Clerk to contact StreetWise to get litter bin on pathway near play park emptied twice a week.

5021. HP & G WEBSITE

Cllr Cuthbert explained that he had looked at the web updating instructions.

Cllr Cuthbert explained that he was going to receive the telephone training during the next month.

Cllr Cuthbert to receive web updating telephone training, and disseminate.

5022. SPRING NEWSLETTER

Discussion took place regarding Detonate festival.

Clerk to follow up requests for Detonate information from Colwick Parish Council.

Cllr Tisbury suggested everyone take a look at the Newsletter list that Cllr Prett had circulated and contribute where they are able.

Cllr Tisbury thanked Cllr Prett and Susan Toon for all their excellent work on production of the newsletter.

The unlit footpath from Ambleside to the Village Hall was discussed again. Suggestion was made that small bollard lights may be appropriate. Solar lights would negate the need for ongoing energy costs.

5023. COUNCILLOR UPDATES

Cllr Stacey explained that she had received the quotation from Mark Winter for grounds maintenance in 2017. For the first time in 3 years the charges had increased. The rate of increase was very low and resulted in a total annual cost of around £4.5k. Cllr Stacey received unanimous support to re-offer the grounds maintenance contract to Mark Winter for 2017.

Cllr Stacey to contact Mark Winter regarding grounds maintenance.

Cllr Stacey explained that she had acquired the necessary bin and equipment ready to site at Old Tollerton Lane/Bassingfield Lane junction. David Litchfield required a services check on the land before digging, which was in hand. Clerk to add this bin to StreetWise rounds for weekly emptying, once installed.

Cllr Cuthbert explained that the volunteer Breakfast at the Village Hall had had a trial run. A lot of work had gone into creating menus, aprons, tablecloths and gathering all the equipment required.

There was a fear of being overrun with demand, as the capacity for the Village Hall is for 40 breakfasts only. For the trial run, flyers had been distributed to houses around the Village Green to attend the first session. The ethos of the initiative is to get the community together and particularly would like to reach out to locals that may be isolated or lonely.

Cllr Bancroft expressed the opinion that he opposed restricting breakfasts to people around the Village Green and thought it was wrong.

Cllr Cuthbert explained that it was a group of local volunteers and not a Parish Council initiative. However, the resources were available to any other groups to provide breakfasts on other Sundays.

Cllr Bancroft objected to the hall being hired free of charge. Cllr Tisbury explained that it was a privately run community initiative which the Parish Council supported by offering free hire of the Village Hall. This offer has been extended to other charity groups, including the Adult ADHD Support Group the previous weekend.

A heated debate took place. Cllr Cuthbert explained the need to initially restrict numbers as an open invitation could potentially swamp the scheme before it got off the ground. Other people were at liberty to repeat the initiative on other weekends. Cllr Cuthbert asked how Cllr Bancroft would approach this problem. Cllr Bancroft was unable to offer any alternative solution.

It was explained that the breakfasts were not intended to be sold at a profit and any surplus funds that were raised could be donated to the Parish Council or a charity.

Cllr Tisbury commended Wendy Cuthbert for setting up the community breakfast initiative.

Cllr Cuthbert noted that he had also been looking at the possibility of setting up a cinema club. He was looking into applying for a Big Lottery Fund grant to assist in purchasing any necessary equipment. Cllr Cuthbert to raise again at a future meeting. Suggestion was made that Nottingham HiFi visit the Village Hall with recommendations for equipment required. Cllr Prett noted that they could also advise on the noise issues within the hall.

Cllr Prett explained that there was a requirement for a salt bin at the Village Hall.

Clerk to purchase salt bin for Village Hall.

9.10pm Borough Cllr Wheeler arrived at the meeting.

Cllr Mason noted a busy month assisting with the paving at the Village Hall, shelving in the cupboards and light fitting repairs.

Cllr Tisbury explained that the Bovis land had still not transferred. For that reason plans cannot be made, as yet, for the creation of a community garden.

5024. DISTRICT REPORT

Borough Cllr Wheeler explained that the Civic Centre had been sold and would be regenerated into luxury apartments and retail units. The £7 million raised will be returned to the public purse.

Cllr Wheeler explained that the cycle path application would be raised at the Development Control Committee (DCC) on Thursday. It was explained that Cllr's Tisbury and Prett had put a

lot of work into the Parish Council response. Meeting agreed that Cllr Tisbury would draft a further letter to the Development Control Committee members ahead of the meeting, outlining the Parish Council position, copying in the RBC solicitor and Cllr's Wheeler & Prett.

Cllr Tisbury to draft letter for RBC DCC regarding cycle path proposals.

Cllr Wheeler spoke about the Gamston Lock hotel development. Objections have been received regarding proximity to houses. It has gone back to the developers for a revised application, but based on the fact that two previous applications have been approved it is likely to be passed.

Cllr Wheeler spoke about an RCAN initiative to provide IT sessions to the over 50's. Suggestion made that sessions could take place at the Village Hall, however there is currently no broadband facility.

Discussion took place regarding possibility of wifi at the Village Hall and associated security. It was noted that restrictions could be placed on accessible sites. Could also change the password frequently and turn off the wifi when the hall is not in use.

Cllr Wheeler thanked the Parish Council for hosting Sue Smith's Adult ADHD fundraiser last weekend. £155 had been raised towards the cause and another event was being planned for the summer.

Cllr Prett raised the issue of speeding vehicles along Ambleside.

5025. PLANNING

- i) *17/00023/FUL Mr Adrian Clark Provision of new car park to accommodate up to 80 cars, lay concrete base for 3 x stands and erect 3 x covered stands. New path to football pitch and new gate to site entrance Gedling and Sherwood Cricket Club, The Regatta Way Sports Pavilion, Regatta Way, Gamston, Nottinghamshire.*

Discussion took place. It was considered a solution to the on-road parking problem around the ground. It was suggested that the car park was to be water permeable, rather than concrete, therefore not exacerbating any waterlogging issues. The suggested covered stands are small.

Parish Council Response : DO NOT OBJECT

- ii) *17/00026/TPO Mr Chris Francis Trim branches of Scots Pine 1 Goldrill Close, Gamston, Nottinghamshire, NG2 6AQ.*

Permission was granted for this tree to be trimmed in August 2009 as well as the refusal to fell it last year. If the tree is diseased the applicant would need an expert to assess it. Scots Pines shed a lot of needles and cones and these can be a nuisance in a tidy garden, as in that shown. However, trimming would probably not solve the problem and may injure the tree.

Parish Council Response : OBJECT

5026. FINANCE

Clerk issued revised 2017/2018 budget document. Cllr Tisbury explained that there may be other, as yet unidentified, Village Hall costs incurred during the coming year. It is hoped that running costs will reduce, but they are as yet unquantified.

Cllr Tisbury explained that the Village Hall was in the process of being reassessed for Business Rates. There had historically been no charge, but going forward this may not be the case.

Cllr Prett questioned the amount allocated to Web. It was agreed that this may be an over-estimate but it would be prudent to leave in and the amount could be allocated to provision of wifi in the Village Hall.

Cllr Tisbury proposed and Cllr Stacey seconded the motion that a precept request of £39,250 be made in respect of the 2017/2018 financial year. This represents a 5.3% reduction in charge to a Band D property in our Parish. Vote was taken, unanimously in favour. Motion carried.

Clerk to submit precept request forms by the deadline date.

Clerk issued all Cllr's with copies of the month's financial transactions and details of cheques for signing.

Clerk to issue Cllr Hackett with February financial statements.

5027. CLERK'S REPORT

Clerk reminded the meeting that the next Town and Parish Forum was due to take place on Wednesday 15th February 2017 at the new Rushcliffe Arena with a focus on Planning issues.

Clerk explained that she had received correspondence from Rob May, Secretary for the Tollerton Allotment Association, asking if we would like to open up their allotment waiting list to residents in our Parish.

Clerk to forward details to Cllr Prett in order to advertise in the Newsletter.

Clerk noted that she had received a request for a place in Gamston for teenagers to meet. The meeting supported this in principle.

Clerk to contact enquirer to ascertain further details of suggestion.

Cllr Cuthbert wanted to apologise to the meeting for his heated responses earlier in relation to the Village Breakfasts. Meeting accepted his apology.

5028. DATE OF NEXT MEETING

The next meeting of the Parish Council confirmed as **Monday 13th March 2017 in Gamston Village Hall, Old Tollerton Road.**

The meeting ended at approximately 9.50pm