

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 14th March 2016 at 7.15pm in Gamston Village Hall, Gamston

Members Present: Cllrs Melvyn Tisbury (Chair), Cynthia Stacey (Vice Chair), John Mason, Mark Bancroft, Janet Hackett, Adrian Hill, Geoff Prett & Sally Griffiths.

In attendance: Julia Barnes (Clerk), County Cllr Kay Cutts, Jean Guest (St Luke's Church)

4859. APOLOGIES FOR ABSENCE

County Cllr's Calvert and Plant sent their apologies as PC meeting clashed with another meeting.

Borough Cllr Wheeler sent his apologies.

Cllr Macdonald-Preston sent his apologies due to work commitments.

Cllr Cuthbert sent his apologies due to preparation for an early departure the next day.

4860. DECLARATIONS OF INTEREST

None.

4861. ORDER OF BUSINESS

No changes to order of business proposed.

4862. MINUTES

TO APPROVE MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 8th FEBRUARY 2016

Cllr Prett noted that the last sentence of point 4849. should be printed in **bold** as it related to an action point.

Cllr Prett also noted that plural for grubenhaus is grubenhauser.

Subject to these amendments, Cllr Prett proposed and Cllr Stacey seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Minutes were adopted.

Clerk to arrange for amended February 2016 Minutes to be uploaded to website.

4863. ST LUKE'S CHURCH

Jean Guest, St Luke's Parochial Church Council Secretary attended the meeting to share ideas and ways of working together with the Parish Council to benefit the local residents.

Jean explained that she was part of the Leadership Group at St Luke's Church and that Gamston is part of St Luke's Parish. She stressed that the Church was there as a resource for the community. Jean also explained that their Church Parish was in fact 'Gamston & West Bridgford', with Gamston listed first.

Jean said that a small group of residents attended St Luke's from Gamston. St Luke's are also involved with Pierrepont Gamston School as it is a faith school.

Jean also explained that St Luke's were members of the Institution of Citizens UK that works on the principle of common ground for the common good. Their aim is to evoke change through relationships with, for example, other faiths, U3A, Universities and other organisations. They are specifically focussed on looking at Social Care, Isolation, the Elderly and Mental Health.

St Luke's have decided to work, as a Church, on helping Families - listening to them about the pressures they feel long working hours, young families etc, Engaging Young People - St Luke's have introduced a Monday afternoon drop in after school for older children. There is quiet space to do homework and numbers have increased from 6 to around 60 young people attending.

Jean explained that there was to be an assembly at the Church in June, to which representatives from the Parish Council would be invited, to discuss ways of people working together.

Two other areas of concern had been highlighted, Hidden Debt and also Domestic Violence. Conversations with Rushcliffe Borough Council revealed that there is increasing concern about the latter in West Bridgford.

Cllr Tisbury spoke about the building of the new Village Hall and the future plans to build enhanced community spirit using the hall. Suggestions of a dementia café and a monthly breakfast aimed at people who were socially isolated had been raised by the PC.

Cllr Prett mentioned the Rushcliffe Community Voluntary Service (CVS) had introduced a Good Neighbour scheme. Jean confirmed that St Luke's were aware of this scheme.

Jean also noted that St Luke's had trained 20 people as dementia friends.

Cllr Mason commented on the past links with the Church and the fact that attempts to set up a Church in Gamston had failed due to lack of support. He considered the Gamston area was in need of a regular Church service and also commented that the St Luke's newsletter isn't always delivered to everyone in the Parish.

Jean noted these comments and agreed to take them back to Church. Cllr Tisbury explained that lots of people in Gamston did go to Church, but outside of the area.

Clerk to inform St Luke's Church Office of deadline dates for the HP&G PC Newsletter for possible inclusions.

Jean to inform Clerk of date in June for Community Assembly, when known.

7.45pm Jean Guest left the meeting.

4864. COUNTY REPORT

County Cllr Cutts updated the meeting on the meetings and appointments she had attended during the month.

Cllr Cutts explained that she had attended a meeting regarding the settlement in the East Midlands of refugees from camps. The County Council has made accommodation available.

Cllr Cutts noted that Radcliffe-on-Trent Village Plan was almost complete. The plan agreed to accept up to 400 new houses and also to enhance the vibrancy of the Village Centre. There were also plans to provide a sports centre (not including a pool).

Cllr Cutts had attended a presentation of Duke of Edinburgh awards. This scheme is strong in Nottingham with lots of parental involvement.

Cllr Cutts had attended a meeting of the Pensions Sub-Committee in London including training in bonds.

Cllr Cutts has been asked to attend an extraordinary meeting of Sherwood Farms, the purpose not clear. Meeting confirmed there had been no recent complaints about odour and hoped there weren't plans to expand as increased traffic would not be desirable.

Cllr Cutts has raised the issue of flooding on the road outside Askham Court with Highways. The drains backing after rain were causing a driving hazard.

Cllr Cutts explained that the Bassingfield proposal that had been put to the Transport & Highways Committee had been put on the reserve list. Most of the Rushcliffe proposals were on this list.

Cllr Cutts spoke about Bassetlaw District Council looking to join Sheffield City of Regions, not joining with Nottingham in the Combined Authority.

Cllr Tisbury asked if Cllr Cutts had heard any news regarding the Land East of Gamston. Cllr Cutts explained it had not been on the Agenda of any meetings. Although in the approved Local Plan, it could take years to implement any development. The road network in the area would need to change significantly.

Cllr Bancroft asked about the ongoing development of the hospital at Tollerton in relation to road infrastructure. Cllr Tisbury suggested RBC must have presumed the development will not generate any extra traffic that the existing infrastructure cannot cope with.

Clerk read out the following report from County Cllr's Calvert and Plant.

County Council Report March 2016: Holme Pierrepont and Gamston PC

1. Budget 2016/17

The County Council approved its budget for 2016/17 on 25th February by 39 votes for and 26 against. All Labour and Lib Dem Members voted "for" along with two Independents. Savings of around £30m has left a budget of around £480m. There were a large number of relatively small service cuts but the majority of savings have been achieved by developing alternative ways of delivering the same services. The Council tax will be increased by 1.99% and an additional social care precept of 2% was also approved. The Conservatives tabled an alternative budget which did not include the social care precept. This was defeated by 39 votes to 21 with 5 abstentions.

2. North Midlands Combined Authority

The proposal for a Combined Authority for the 19 local authorities in Nottinghamshire and Derbyshire is now in danger of collapsing. On 4th March, Leaders met to decide on whether to support all the Government conditions, including an elected Mayor. Five District/Borough Councils in Derbyshire and one in Nottinghamshire (Bassetlaw) decided not to go ahead. This leaves a fairly dysfunctional geographical area but no decision has been made on the next steps. Meanwhile Bassetlaw and Chesterfield BC are considering joining Sheffield City Region's Combined Authority.

3. Nottinghamshire Minerals Local Plan

The Nottinghamshire Minerals Local Plan was approved by the County Council for consultation in January. Concerns were raised at the meeting about the methodology for forecasting future demand for sand and gravel, the impact of HGV traffic on the road network and the policy on the exploration and extraction of shale gas. In response to the latter concern,

the County Council has a link on its website to a fact sheet which will be regularly updated on the latest information regarding onshore oil and gas.

<http://www.Nottinghamshire.gov.uk/media/111896/bp-aggregates.pdf>

The results of the latest consultation which ends on 29th March will be considered and amendments made to the Plan prior to returning to Full Council for approval to submit to Government. This will trigger a Public Examination of the Plan under a Planning Inspector later this year or early in 2017.

4. Bus Lane enforcement on Bridgford Road

Consultation has commenced on changes to bus lanes around West Bridgford. The most significant proposal is to shorten the length of the bus lane on Bridgford Road opposite the cricket ground and introduce a camera to enforce contraventions.

County Cllr Cutts replied that the 2% social care precept had not been ring fenced and that all had gone into the general rate fund.

Discussion took place regarding the very high cost of social care and the complex calculations for free care and costs to be met by families. Cllr Cutts spoke about ‘deprivation of liberty’ and a test case that could have big financial implications for the County Council.

4865. DISTRICT REPORT

Clerk read out the following report from Borough Cllr Wheeler.

District Report for Holme Pierrepont and Gamston Parish Council

Stavely Way

I have been contacted by a resident, regarding a dispute with the Council about the communal Recycling bins from a block of flats in Stavely Way next to Bromley Court. It seems some residents have been contaminating the recycling bins, with nappies, food and so forth, and an officer from the Council had suggested the recycling bins could be removed.

I met some of the residents and officers from the council on Stavely Way, where I quickly discovered the residents at Bromley Court also use the same bins, as none were put in for them when it was built a couple of years after the flats. Therefore, the bins are full, and people are using the recycling bins as an overflow.

After discussions with the council it has been...agreed that extra bins will put in place to cope with the extra demand, and separate bins are set to go in for Bromley Court. Residents of both blocks are to have a letter asking them to ensure they use the correct bins, and we will evaluate the situation from there.

Council Tax

It was agreed at the Full Council meeting on the third of March, that the Council Tax will be raised by 4.2%. This works out at less than 10 pence per week for Band D Properties. Although I would like anything but raised tax levels, the in depth briefings we had about the future financial position of the council meant this rise was needed, especially with the decrease and eventual withdrawal of central funding. There are also increased car parking charges for West Bridgford car parks, and an increase by £5 on the Green Bin charges. The Rushcliffe Borough Council Tax remains the lowest in Nottinghamshire and within the lowest 25% in the country.

Bridgford Hall redevelopment

On Thursday I attended a ‘Hard Hat’ tour of Bridgford Hall. The contractors took the site over on Monday, and they certainly have a job ahead of them! Looking at the plans and touring the building, it is nice to know that the redevelopment will be in keeping with the history of the hall, and bringing it back to an important part of West Bridgford.

Devolution Deal

Despite how this has been reported in the local media, Rushcliffe has not agreed to sign up be part of a Combined Authority. The leader of the Council was authorised, following the Full Council meeting, to continue discussions to find out exactly how this would benefit local residents. We haven't seen details of the Devotion agreement, and until I do I have a lot of questions to ask, especially if the Government will still be interested in the deal with so many local authorities already dropping out, and more importantly, how this will benefit the residents of Gamston North.

And Finally...

My well done goes to all those who helped with the Clean for the Queen, it was worth going out in the cold to see Cynthia's withering stares to those cars driving too fast going past us!

4866. PLANNING

- i) 16/00164/FUL Mr Jason Timms Proposed dwelling and garage Land West of Manor Farm, Main Street, Gamston, Nottinghamshire.

Parish Council Response : Parish Council sent a detailed objection to the plans based on the fact that the proposal will adversely affect public amenity and is contrary to the RBC Residential Design Guide in terms of density, proximity to the public highway, garden size and depth, overshadowed gardens needing to be larger and the general street scene of Main Street.

Parish Council are not opposed to the principle of a smaller house and consider the design to be in keeping with the area.

It was noted that Mr Timms had been in touch with the Parish Council stating he was willing to move the proposed dwelling in 2 metres from the boundary. Discussion ensued regarding the boundary of the plot. It was agreed that any movement away from the footpath would be welcomed.

Cllr Bancroft to obtain boundary map of park.

- ii) 16/00002/FUL Dr Stephen Willott Alterations and extensions to existing apartment and new double garage Whitelambs Farm, Main Street, Gamston, Nottinghamshire, NG2 6NN

Parish Council Response : Do not object.

- iii) 15/02948/FUL Mr Michael Kinsella First floor side extension 16 Lindale Close, Gamston, Nottinghamshire, NG2 6PU

Parish Council Response : Do not object

8.30pm County Cllr Cutts left the meeting.

iv) *16/00561/TPO Mr Charles Polson Fell scots pine 1 Goldrill Close,
Gamston, Nottinghamshire, NG2 6AQ*

Parish Council Response : To object to the removal of any tree subject to a TPO within the Parish, unless it poses a Health & Safety issue as assessed by professional opinion.

4867. CHAIRMAN'S REPORT

Cllr Tisbury explained that he had spent a large amount of time during the month working on issues relating to the Village Hall Rebuild Project.

Cllr Tisbury had also assessed the literature regarding the Local Plan Part 2 and it was evident that issues pertaining to our Parish were all included in the Local Plan Part 1.

Cllr's Stacey and Griffiths had attended consultations on the Part 2 plan and also concluded issues did not relate to our Parish. A small parcel of land was noted for housing development near to the Gamston Medical Centre, just outside our Parish.

Meeting agreed there was no comment to submit to the consultation on behalf of the Parish Council.

4868. COUNCILLOR UPDATES

Cllr Stacey reiterated that the Summer Play Day this year was to take place on Wednesday 10th August 2016, 2pm until 4pm. Theme is 'Come To The Circus!' Further bookings had been made and an advert placed in the upcoming Spring '16 newsletter.

Cllr Stacey explained that a quote had been received from Mark Winter for Grounds Maintenance for the coming year. Prices remained the same as 2014 and 2015, with the addition of a £15 plus VAT charge for strimming around Frank's bench at Bassingfield.

Cllr Stacey proposed and Cllr Mason seconded the motion that Mark Winter be appointed to provide Grounds Maintenance for the Parish in 2016. Vote was taken, unanimously in favour. Motion carried.

Cllr Stacey to let Mark Winter know he has the Grounds Maintenance contract for 2016.

Cllr Stacey explained that she had attended the recent RBC Parish Forum.

Cllr Hackett also attended RBC Parish Forum and had found the planning section most useful. Cllr Hackett passed Clerk handout of planning considerations from the meeting.

Clerk to scan and distribute planning handouts to all Parish Councillors and return original to Cllr Hackett.

Cllr Prett spoke about attending a meeting of Rushcliffe CVS Good Neighbours. Plans were made for Good Neighbour meetings at the Church on Wellin Lane, the big issue being transportation to and from the venue.

Cllr Prett had attended a Nottingham Open & Green Space forum. The objective of the group was to set up as a charity in order to be able to try and obtain funding from businesses.

Cllr Prett explained that the Clean for the Queen event had been successful. He also noted that there was an intention, nationwide, to turn this into an annual event.

Cllr Prett had also been working on the Spring Newsletter.

Cllr Mason noted that Colin Dines had completed Phase 2 of the maintenance to the football pitch and done an excellent job.

Cllr Mason explained that the Village Hall heating had broken again. Cllr Mason reviewed the situation with the Clerk and he purchased two fan heaters to use for emergency heating.

Cllr Mason then arranged for repairs to the boiler.

Cllr Mason also reported that one of the toilet cisterns had suffered a hairline crack and was leaking. The toilet had been labelled as 'Out of Order'. Meeting discussed course of action in light of the fact that work on the new Village Hall was imminently about to start. It was agreed that due to the fact that the old hall would continue to be booked out for a number of months, we should attempt to repair the second toilet.

Cllr Mason to contact David Litchfield to obtain a quote for replacing the cistern.

4869. SPRING NEWSLETTER

Cllr Prett explained that he had received the first draft of the Spring '16 Newsletter through today.

Cllr Stacey congratulated Cllr Prett on all his efforts in producing an excellent publication.

4870. HP&G WEBSITE

Clerk explained that she continued to work on keeping the elements of the web that she is responsible for, up to date.

Clerk had sent Bookings Clerk details of how to update online Village Hall bookings calendar.

It was agreed that in order for the website to provide an up to date resource for the Parish, the Parish Council web team (Cllr's Macdonald-Preston, Cuthbert & Griffiths) needed to meet to discuss updating of information.

Cllr Hill asked if there was any information on number of hits to the site. Meeting not aware of the availability of this information.

Clerk to update online Accounts figures.

Bookings Clerk to update online VH Bookings calendar.

PC Web Team to meet/discuss updating information.

4871. VILLAGE HALL REBUILD

Update

Cllr Tisbury updated the meeting on progress. A portacabin was now on site and TK Builder's signage in place.

A Letter of Intent had been issued sanctioning spend by TK Builders of up to £20, 000 prior to the contract being issued. The contract is due to be prepared and signed later this month. If there were any unforeseen delays with the contract a second Letter of Intent could be issued to sanction further spend.

Cllr Tisbury explained that some savings on the original quote had been negotiated, totalling approximately £2,000 so far.

Cllr Tisbury noted that there were very minimal funds in the budget for outside landscaping. Any monies saved on the original quote could be spent on the externals.

Cllr Griffiths noted that whether the grounds are seeded or turfed, there will be a necessity for regular watering.

Cllr Tisbury explained that the issue of internal storage still needed to be clarified in greater detail. **It would be necessary for the VHWP to meet with the Bookings Clerk to establish the storage requirements of the regular hall users.**

Cllr Tisbury also explained that there was an amount ring-fenced for the kitchen fit out. This too needed clarifying in greater detail, with input from the Bookings Clerk.

Cllrs Hackett & Prett and Bookings Clerk to meet before April '16 meeting to discuss kitchen requirements.

Cllr Tisbury noted that some local residents had spoken about the building contractor parking on Main Street. Contractors had since been told not to park on Main Street, but to park near to Cllr Tisbury's home.

Zero Rate VAT Certificate

Cllr Hill provided the Clerk with a hard copy of the HMRC Buildings and Construction guidance on VAT, section 13 giving guidance on zero rate elements for invoicing.

Clerk had prepared the zero rate builder's certificate for signature by Cllr's Bancroft and Hill.

Clerk to send zero rate builder's certificate, covering letter and copy of HMRC VAT guidance to TK Builders.

Clerk to give copies of signed zero rate builder's certificate to Cllr's Hill & Bancroft.

Clerk to ask TK Builders to invoice separately for payment elements with and without VAT added.

Clerk to email RBC department dealing with Capital Grant payment to inform them the Village Hall Rebuild contract has been let, and inform them of the chosen contractor.

Clerk confirmed that Bookings Clerk has informed all hall users of the commencement of the rebuild.

Discussion took place regarding the EU referendum on 23rd June '16, for which the current Village Hall is a polling station. It was suggested this opportunity be taken to provide a display regarding the VH rebuild for local residents to see.

Polling Station display to be discussed at April '16 PC meeting.

Fundraising

Meeting agreed to discuss Fundraising at a future time.

Meeting also discussed the new Village Hall formal opening ceremony event. It was anticipated that this would take place early September '16 as the Summer Play Day was taking place on 10th August '16 and there needed to be some time in between events to organise.

4872. FINANCE

Clerk issued all Cllr's with copies of the month's financial transactions and details of cheques for signing.

Clerk explained that she had prepared a letter for signature to move £40, 000 of funds from the PC savings account to the cheque account in preparation for payment of invoices from TK Builders. Due to the extremely low level of interest earned on the savings account and the slight time delay in moving funds, it was agreed for the **Clerk to prepare a second letter to move further £110, 000 into the cheque account before April '16 meeting.**

Clerk noted that the PC financial year end was 31st March '16 and the Annual Return and associated documentation would need to be completed and internally audited over the coming weeks.

Clerk to issue Cllr's Macdonald-Preston and Cuthbert with March '16 financial handouts.

4873. CLERK'S REPORT

Clerk reiterated that the Bookings Clerk had booked a family holiday between the dates of 5th April and 12th April inclusive and Cllr's Mason, Prett & Tisbury had kindly offered to help out with bookings.

Clerk to confirm bookings during that period of time, at present only two (key holder) Yoga sessions.

Clerk explained that the local resident complaining about the use of Ambleside by Morrison's delivery lorries had re-contacted her regarding petrol tankers. Clerk explained she had replied asking for more details regarding times and frequency, in order to add detail to letters to Morrisons and Pedigree Pet Supplies.

Clerk explained that the Carlton Brass Band were looking for temporary premises for their band meets and storage of their instruments. Unfortunately it was decided that we simply don't have enough space to help them out.

Clerk to reply to Carlton Brass Training Band.

4874. DATE OF NEXT MEETING

The next meeting of the Parish Council confirmed as **Monday 11th April 2016** at the **Village Hall, Gamston Village**

The meeting ended at approximately 9.40pm.