

Minutes of the Annual Parish Meeting of **Holme Pierrepont & Gamston Parish Council**

Monday 13<sup>th</sup> June 2016 at 7.15pm in Gamston Village Hall, Gamston

**Members Present:** Cllrs Melvyn Tisbury, Cynthia Stacey, John Mason, Mark Bancroft, Simon Macdonald-Preston, Janet Hackett, Adrian Hill, Geoff Prett & Sally Griffiths.

**In attendance:** Julia Barnes (Clerk), County Cllr Kay Cutts

**4902. APOLOGIES FOR ABSENCE**

Cllr Cuthbert sent his apologies.

Borough Cllr Wheeler sent his apologies due to holiday, however he submitted a written report.

**4903. DECLARATIONS OF INTEREST**

Cllrs Stacey and Hackett confirmed that they lived close to Planning Application iii) 16/01128/FUL, The Firs.

**4904. ORDER OF BUSINESS**

No changes proposed to the Order of Business.

**4905. MINUTES**

**TO APPROVE MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 9<sup>th</sup> MAY 2016**

Cllr Stacey proposed and Cllr Prett seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Cllr Hill abstained as was not present at May '16 meeting. Minutes were adopted.

**Clerk to arrange for May 2016 Minutes to be uploaded to website.**

**4906. COUNTY REPORT**

County Cllr Cutts explained that she had attended the Sherwood Farms meeting. One complaint had been received that had been rectified quickly. There was a future possibility that the site could take more waste, operating two days instead of one, but no decisions had been made to date.

Cllr Cutts had attended the last Full Council meeting. Discussion took place regarding the newly introduced scheme to register vehicles in order to deposit rubbish at the local recycling centres.

**7.30pm Cllr Macdonald-Preston arrived at the meeting.**

Cllr Cutts spoke about a new café club in Radcliffe-on-Trent in Station Terrace on a Wednesday lunchtime. There had been a big uptake in attenders.

Cllr Cutts spoke about East Midlands education standards and the control Local Education Authorities could have over these. The move towards creation of Academies reduced the level of influence of local authorities. Many of the currently maintained primary schools are also moving towards joining Academy groups.

Cllr Cutts also spoke about the provision of public health that was being returned to the responsibility of the County Council, including school nurses and health visitors.

#### **4907. DISTRICT REPORT**

Borough Cllr Wheeler forwarded the following report which was read out by the Clerk:

##### ***Community Safety Event***

*On Thursday the Community Safety Event will be held at the Community Hall, between 3pm and 6 pm, with free Bike Coding and property logging, as well as a limited supply of new bike locks and shed alarms and general safety advice. Feedback has been positive so far on holding an event like this, hopefully the first of many. My thanks to John who organised the inclusion of the event in the Pierrepont Gamston Primary School newsletter sent today.*

##### ***Annual Council***

*The Annual Council meeting took place last month, and the new Mayor is George Davidson, an independent Councillor from Bingham. Barrie Cooper is Deputy Mayor. The Cabinet posts remain the same, except for Nigel Lawrence being replaced by Roger Upton in his Environment portfolio, overseeing Streetwise among other duties.*

*I am on the Partnership Delivery Group and Member Development Group for this year, as well as a member of the committee overseeing the Arena development and another committee reviewing the Edwalton Golf Course and its' future.*

##### ***Martin Suthers OBE***

*We unfortunately lost Councillor Martin Suthers a couple of weeks ago, who passed away peacefully at home. Martin was the Borough Councillor for Cranmer Ward and the County Councillor for Bingham, and many years ago I am told was on the Parish Council when he lived in Home Pierrepont. He was also a former Chairman of the Nottinghamshire Wildlife Trust. I attended his funeral on Friday which was a great service and send off for Martin.*

Cllr Mason noted how helpful Borough Cllr Wheeler has been in resolving issues with grass cutting.

#### **4908. PLANNING**

- i) 16/01153/TPO Mrs Kirsty Woodcock Fell Holly Tree Manor Farm  
Cottage, Main Street, Gamston, Nottinghamshire, NG2 6NN.

The following response was approved by the majority of Parish Councillors.

Parish Council Response : The Parish Council would normally object to the removal of trees but in this instance, if recommended by the TPO officer, we would accept its removal if replaced with a suitable alternative tree (not shrub). The holly tree has already been heavily pruned and dominates the garden. A more upright tree creating less shadow maybe appropriate.

- ii) *16/01203/FUL Mr Philip Coxill Extension of existing Family Zone at the National Water Sports Centre, Holme Pierrepont to include a climbing tower. Tower to be installed on a new 5x5m concrete foundation and enclosed in extended security fencing. Facilities to be controlled utilising the existing family zone staffing and parking facilities for the country park café and operated in line with existing Sky Trail and mini golf course. National Water Sports Centre, Adbolton Lane, Holme Pierrepont, Nottinghamshire, NG12 2LU.*

Parish Council Response : The development is within the existing Family Zone and there is already hard standing on the plot. Do not object.

- iii) *16/01128/FUL Mr Martin Johnson Addition of 1 storey to existing house (forming 3 storey dwelling); removal of chimney. The Firs, Holme Lane, Holme Pierrepont, Nottinghamshire.*

Discussion took place regarding the application. Historically this was two cottages that have been combined, and have been extended several times during the dwellings lifetime. The plot is well set back from the road and hidden by trees. Many of these trees are however deciduous and therefore provide less cover in the winter time. If the property had been situated closer to the road, recommendation would have been to object the development, however the fact that it is set back so far reduces the impact.

Borough planners have looked at the property in terms of impact on its proximity to Holme Pierrepont Hall, and did not find reason to object to the development.

Cllr Hackett noted that the windows in the extension did not mirror the pattern of windows on the first floor. It was recommended that we should ask for the plans to be altered to make both storeys identical.

Cllr Tisbury proposed that the Parish Council do not object to the plans, with qualification on the window layout. Vote was taken. All Councillors in favour with the exception of Cllr Stacey.

Parish Council Response : The Parish Council do not object to the application but wish for the pattern of windows in the extension to reflect the pattern of windows in the existing first floor.

- iv) *16/01182/FUL Mr & Mrs Houghton Two storey side and rear extension; conversion of garage to living accommodation 9 Windermere Close, Gamston, Nottinghamshire, NG2 6PQ.*

Parish Council Response : Do Not Object

- v) *16/00884/FUL Mr & Mrs Zipser Demolition of garage and erection of a new dwelling Land North East of 6 Derwent Close, Gamston, Nottinghamshire.*

Discussion took place to establish exact access route to the proposed dwelling.

Parish Council Response : The plot is well hidden and proposed dwelling is single storey. Do not object.

- vi) *16/01353/FUL Mr & Mrs J Doherty The use of land for the stationing of caravans for residential purposes for a single family gypsy pitch, together with the formation of hardstanding and utility/dayroom ancillary to that use Land North of Stragglethorpe Road, Stragglethorpe, Nottinghamshire, NG12 2JZ.*

This planning application was received after the agenda had been published. Cllr Stacey to assess, and email suggested response to all Councillors and Borough Cllr Wheeler.

#### **4909. CHAIRMAN'S REPORT**

Cllr Tisbury explained that much of this month had been spent working on the Village Hall Rebuild Project that would be covered later in the meeting.

#### **4910. COUNCILLOR UPDATES**

Cllr Stacey updated the meeting on progress with 2016 events. She explained that County Cllrs Cutts, Calvert and Plant and Borough Cllr Wheeler had each kindly agreed to donate £100 towards the Summer Play Day. Cllr Stacey asked if this could be used to purchase new gazebos.

Discussion took place and it was agreed that two Coleman shelters with side walls including windows be purchased.

**Cllr Stacey to assess space available at Play Park and confirm maximum gazebo dimensions.**

**Cllr Macdonald-Preston to purchase required gazebos for delivery to Cllr Tisbury.**

**8.20pm County Cllr Cutts left the meeting.**

Cllr Stacey explained the current plans for the Grand Opening of the New Village Hall in combination with celebration of the Queen's 90<sup>th</sup> birthday year. This had been due to take place on Saturday 17<sup>th</sup> September 2016. Discussion took place regarding the feasibility for the new hall being ready for this date. Rt Hon Kenneth Clarke QC has been booked to open the hall. Cllr Prett explained he was unable to make that date. The Clerk asked if Cllr Stacey could re-contact Kenneth Clarke to ask if he was available the next day, as all members of the Village Hall Working Party (VHWP) have put in so much hard work to the project it would be a great shame if any of them were to miss the official opening. Cllr Stacey kindly agreed to ask if the date could be moved to **Sunday 18<sup>th</sup> September 2016.**

Event to include a cake decorating and flower arranging competition, with Kenneth Clarke to judge.

It is anticipated that we will need more chairs for the event and it was suggested that we might borrow some from the Gamston Community Centre.

Cllr Prett confirmed that the Summer Newsletter was due to be issued sometime after July 23<sup>rd</sup> 2016. Support was required from other Councillors to produce articles for the newsletter.

Discussion took place regarding the promotion of upcoming events. These are included in the diary page.

Cllr Griffiths agreed to write an article regarding noise pollution across the river from Colwick Hall and also the Detonate festival. Cllr Griffiths also spoke about anti-social behaviour of local

youths at Ten Acre Field, within our Parish in Lady Bay, and may produce a related article in the future.

Cllr Hackett mentioned the inclusion of an article regarding Bell Ringing at the church in Holme Pierrepont.

Cllr Macdonald-Preston asked if pictures of the local community could be included in the newsletter.

**Cllrs to forward articles for inclusion in the Summer Newsletter to Cllr Prett by end June 2016.**

Cllr Prett noted that he had attended a meeting of the Nottingham Open Spaces Forum. There are plans for events around Nottingham in July including demonstrations of old fashioned children's toys and games. Cllr Prett noted that over the last 9 years Nottinghamshire had benefited from circa £27million of grants. There are opportunities for us to apply for additional funding, but the process is time consuming.

Cllr Prett had also attended the first Rushcliffe Good Neighbours meeting where 15 people had attended.

Cllr Mason confirmed that the Play Park was looking good. The grass cutting was excellent. Cllr Mason explained he had attended the Town and Parish Forum on 10<sup>th</sup> June 2016. It had been an interesting meeting with discussion taking place regarding linking up of Gordon Road business area with the rest of West Bridgford.

Cllr Prett raised the possibility of including adult gym equipment at the Play Park.

**4911. SUMMER NEWSLETTER**

This Agenda item had already been discussed.

**4912. HP&G WEBSITE**

Cllr Macdonald-Preston explained that the Web Working Party (Cllr's Macdonald-Preston, Cuthbert and Griffiths) had met and agreed on some elements of the web that needed altering.

**Clerk to liaise with Bookings Clerk to update online Village Hall Bookings calendar.**

Cllr Macdonald-Preston noted that photographs and brief biographical write ups were still required for Cllr's Bancroft and Mason. Cllr Cuthbert's submission was also outstanding but he was not at the meeting. Cllr Prett sent a photograph to Cllr Macdonald-Preston in February 2016 for uploading. Cllr Macdonald-Preston suggested that it would be simple to take photo's of the Cllr's at the meeting and upload them. Cllr Mason refused and was inexplicably uncooperative. Cllr Mason showed the meeting that he had drafted some text for the website, but was unwilling to hand that over to Cllr Macdonald-Preston at this time saying he would do it in his own time. Cllr Bancroft also refused to cooperate.

**4913. VILLAGE HALL REBUILD**

*Update*

Cllr Tisbury asked the meeting what they thought about the new Village Hall. Views were largely positive with some concern over the amount of water still gathering around the site. Also there

was some discussion over the overall low level of the building within the plot and the fact that it appeared buried at one end.

Cllr Tisbury explained that plans were in place for the inclusion of a land drain that should eliminate the water issue.

Cllr Tisbury also explained that once landscaped, the sunken nature of the building at one end would be less apparent.

### ***Landscaping***

Cllr Tisbury explained that there had been some debate with the builder concerning the quantity and cost of soil to be removed.

Cllr Griffiths' neighbour has not yet contacted the builder with regard to utilising some of the soil.

Streetwise assessed the soil, but the topsoil had become contaminated with lesser quality substrate and they were therefore unable to use it. Cllr Tisbury explained that on such a small site it was difficult for the builders to prevent mixing of the soil. However, once mixed, this soil has no value.

**Cllr Macdonald-Preston offered to advertise the soil for collection on FreeCycle and Gumtree.**

### ***Interior***

Cllr Tisbury showed the meeting a sample of the cushion flooring that has been selected for the hall. It provides a clean, cushioned surface, with excellent acoustics.

Cllr Tisbury explained that there had been some discussions regarding the final specification for the windows. The preferred sash style windows with a restrictor arm and a serving hatch style in the kitchen to enable things to be passed outside, may result in a small, approximately £500, increase in budgeted cost.

Discussion took place regarding the storage within the main hall. It was essential that these cupboards were well ventilated to ensure that they did not become musty.

Cllr Macdonald-Preston raised the issue of wi-fi provision. Cllr Tisbury explained that this would be something to be discussed and included at the end of the project.

**Cllr Griffiths agreed to speak with her friend who has wifi connection in a local gallery without a telephone, for advice as this would be the set-up we would require.**

Cllr Tisbury showed the meeting a sample of the chosen cream kitchen cupboard door. The Bookings Clerk had performed a cleaning test on the door, and it was found to be easy to clean.

### ***Village Hall Hire Charges***

Discussion took place initially regarding the period of time the old hall would need to be closed before the new hall was operational.

Clerk explained that we would need access to a hall up to 10<sup>th</sup> August 2016 for the Summer Play Day. Cllr Tisbury explained that if we were to cause an extension to the builders' contract by delaying progress, we would be liable for extra charges, potentially around £500 a week.

Cllr Tisbury explained that we are still waiting for a schedule from the builder that should make the timeline of events more clear.

After discussion, meeting agreed that no VH bookings are to be taken between Monday 1<sup>st</sup> August 2016 and Sunday 18<sup>th</sup> September 2016.

**Clerk to inform Bookings Clerk of the period of time for no bookings (1<sup>st</sup> August 2016 until 18<sup>th</sup> September 2016).**

Cllr Tisbury explained that up until Spring 2017 the Village Hall site may still have areas taped off in order for grass seed to grow. It will take a number of months for the grounds to become established. After discussion it was agreed that hall hire charges remain the same, for all events/hire taking place up to 31<sup>st</sup> December 2016. Clerk explained she had gathered some comparable hall hire prices, as had Cllr Prett. The issue of hall hire charges will be re-visited towards the end of the year.

**Clerk to advise Bookings Clerk to make future hall hirers aware of site conditions into 2017.**

**9.25pm Cllr Bancroft left the meeting.**

#### *Polling Station Display*

Cllr Tisbury to create a display of progress for the Village Hall in time for the EU Referendum. TK Builders to be asked if they would like to add any advertising to the display.

#### **4914. FINANCE**

Clerk explained that the draft Annual Accounts that had been previously issued to Councillors, had been internally audited by Brian Hardy, Accountant. No changes had been made and Brian Hardy had signed the accounts off.

Clerk asked for the Councillors to all sign off the Annual Accounts. Vote was taken, unanimously in favour.

**Clerk to send off Annual Account for external audit by Grant Thornton.**

Clerk issued all Cllr's with copies of the month's financial transactions and details of cheques for signing.

**Clerk to issue copies of finance documents to Cllr's Bancroft & Cuthbert.**

#### **4915. CLERK'S REPORT**

Clerk reminded the meeting that a free, temporary running track would be marked out at the Play Park. This is being provided as part of the celebrations for the Olympic and Paralympic Games in Rio this summer.

**Clerk to keep Cllr Mason informed of details regarding the running track.**

Clerk explained that she had received a number of emails regarding a fallen tree and excessive vegetation blocking a path along the canal side behind Rossett Close towards Ambleside.

**Cllr Prett to raise issue and speak with Cllr Wheeler regarding the problem.**

Clerk informed the meeting that the County Council Civic Service is taking place at Southwell Minster on 26<sup>th</sup> June 2016. Any Cllr's wishing to attend to inform the Clerk.

Clerk explained that she had received notification that there would be some temporary road closures on Sunday 24<sup>th</sup> July 2016 for the Outlaw Triathlon.

Clerk explained that in response to correspondence with Andy Keen, Resort Manager at Holme Pierrepont Country Park regarding the Annual May Meeting, an invitation to use one of the meeting rooms at Holme Pierrepont had been offered. Meeting agreed unanimously that we should kindly accept their offer to hold a Parish Council meeting there.

**Clerk to contact HP Country Park to arrange use of meeting room.**

Clerk explained that she had received notification that HP&G PC hosting fee for the website address and email addresses, was now due from our old provider.

**Clerk advised to forward to our new provider (Vision ICT) to ensure continuity of service and ensure fee only paid once.**

Clerk reminded the meeting that the July PC Meeting takes place in St Edmund's Church, Holme Pierrepont.

#### **4916. DATE OF NEXT MEETING**

The next meeting of the Parish Council confirmed as **Monday 11<sup>th</sup> July 2016** in **St Edmund's Church, Holme Pierrepont**

**The meeting ended at approximately 10pm**