

Minutes of the Meeting of **Holme Pierrepont & Gamston Parish Council**
Monday 8th February 2016 at 7.15pm in Gamston Village Hall, Gamston

Members Present: Cllrs Melvyn Tisbury (Chair), Cynthia Stacey (Vice Chair), John Mason, Mark Bancroft, Simon Macdonald-Preston, Janet Hackett, David Cuthbert, Adrian Hill, Geoff Prett & Sally Griffiths.

In attendance: Julia Barnes (Clerk), County Cllr Kay Cutts, Borough Cllr Jonathan Wheeler, Bruce Bradley

4843. APOLOGIES FOR ABSENCE

County Cllr's Calvert and Plant sent their apologies as PC meeting clashed with another meeting.

Borough Cllr Wheeler sent his apologies for a late arrival due to overlap with another meeting.

Cllr Hill sent his apologies for a late arrival due to work commitments.

Cllr Hackett sent her apologies for a late arrival due to family commitments.

4844. DECLARATIONS OF INTEREST

None.

4845. ORDER OF BUSINESS

Cllr Tisbury asked that the meeting could be flexible with the Order of Business to accommodate the late arrival of Borough Cllr Wheeler, Cllr Hill and Village Hall Rebuild Project Manager Bruce Bradley. Meeting agreed.

4846. MINUTES

TO APPROVE MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 8th JANUARY 2016

Cllr Prett proposed and Cllr Griffiths seconded the motion that the Minutes be approved. Vote was taken, unanimously in favour. Minutes were adopted.

Clerk to arrange for January 2016 Minutes to be uploaded to website.

4847. COUNTY REPORT

County Cllr Cutts updated the meeting on the meetings and appointments she had attended during the month.

Cllr Cutts explained that at the last Full Council meeting the Minerals Local Plan was approved, with a clause pertaining to the relevance of the traffic figures used, as they related to a period of time prior to 2011.

Cllr Cutts had appeared on the Notts TV Channel 8 Debate.

Cllr Cutts also spoke about the investigations regarding historic child sexual exploitation in Nottinghamshire.

7.30pm Cllr Hackett arrived.

Clerk read out the following report from County Cllr's Calvert and Plant.

1. Full Council approved the Minerals Local Plan for consultation prior to the submission of a Preferred Draft for Public Examination. There were concerns raised over the projected future demand for sand and gravel with local County Councillors in those areas where new sites were proposed arguing that the figures were over-estimating the amount required and thus the scale of proposed development was too high. Concerns were also raised about the traffic implications of the proposed development sites including the impact on Gunthorpe Bridge, Kelham Bridge and the road network around Newark.

There was also concern raised over the Policy in the Plan for unconventional hydrocarbon development (Fracking) and it was agreed that the Council would continue to update its website on the latest information about this emerging technology, its role in the Government's Energy Policy and the implications for Nottinghamshire.

2. There was a Motion proposed by the Conservative Group for a change to the structure of local Government in Nottinghamshire by creating a Unitary Authority for Nottinghamshire (excluding the City) and thus abolishing the seven Borough and District Councils. The Motion was defeated.

Meanwhile, the tortuous negotiations between the Government and the 19 Councils in Nottinghamshire and Derbyshire to create a North Midlands Combined Authority (CA) are still ongoing. An agreement must be reached by the end of the month if there is to be any prospect of Mayoral elections in May 2017. Note that the CA would initially focus on economic development, strategic planning and transport and skills/training.

3. A report to Policy Committee on Wednesday 10th February on the work of the East Midlands Councils highlights the progress being made on the Eastern leg of the HS2 High Speed Rail line. A formal route will not be announced until later this year but the Government has confirmed its support for a Hub station serving the East Midlands to be located at Toton in Nottinghamshire. The Government has been very impressed with the work of the Councils and Business Leaders throughout the Region and has made available £1.25 million to support development of an HS2 Growth Strategy for the East Midlands. Much of this work will focus on how we can improve access to the Hub Station by all modes of transport. No similar funding has been made available for Sheffield or Leeds.

Cllr Tisbury extended his thanks to County Cllr Calvert for providing a written report to the meeting.

Borough Cllr Wheeler not arrived as yet so agreed to move District Report until later in the meeting.

4848. 2016/2017 BUDGET SIGN OFF

The previously discussed and circulated precept request was approved by the meeting.

Cllr Stacey proposed and Cllr Macdonald-Preston seconded the motion that the precept request totalling £41,300 for the 2016/2017 year be approved. Vote taken, unanimously in favour. Motion carried.

Clerk to submit necessary paperwork to Rushcliffe Borough Council relating to precept request.

Cllr Stacey to request quotation from Mark Winter to confirm 2016 grass cutting charges.

Borough Cllr Wheeler not arrived as yet, so agreed to also move Planning until later in the meeting.

4849. CHAIRMAN'S REPORT

Cllr Tisbury explained that much of his work during the month had centred on the Village Hall rebuild and planning matters.

Cllr Tisbury also noted that he had attended the Mayor's Civic Reception. It has proved to be a networking opportunity but felt the actual content had been minimal. The Leader of the Council opened with a speech on housing generally. It seemed the benefits exceeded the costs of the evening.

Cllr Tisbury would be looking at the Local Plan Part 2, processing the large volume of information provided. **Cllr Tisbury to report back to the meeting on the content at a later date.**

4850. COUNCILLOR UPDATES

Cllr Stacey explained that the Summer Play Day this year was to take place on Wednesday 10th August 2016, 2pm until 4pm. Theme is 'Come To The Circus!' Initial planning had taken place and some bookings had been made. Any commitment to help on the day would be much appreciated.

Cllr Stacey noted that she had been invited to attend a Village Ventures Open Evening in March in Rolleston in her capacity as local promoter of their theatre productions.

Cllr Stacey is attending the Local Plan Part 2 consultation in Radcliffe-on-Trent.

Cllr Griffiths explained that she is also attending a Local Plan Part 2 consultation, in Ruddington.

Discussion took place regarding the mix of housing for future developments in the area. Cllr Hackett reiterated her previous comments regarding the fact that there is a distinct lack of development of two bedroom properties for first time buyers or older people.

It was suggested that low density housing would be appropriate in the development of the land East of Gamston bordering the canal. It is a possible future option for the Parish Council to petition local people to influence the development plans for the area, once revealed.

Cllr Prett told the meeting he had displayed a flyer advertising the Grantham Canal Oral History Reminiscence Day. There may be opportunities in the future to host events at the new Village Hall relating to future Grantham Canal initiatives.

Cllr Prett explained that he had registered Gamston Play Park with loveparks.org. The park now appears on their website.

Cllr Prett also spoke about registering with the 'Clean for the Queen' weekend.

Cllr Prett explained that the wood had arrived at Skylarks for the creation of the Grubenhauser. It is anticipated that they will be constructed by volunteers.

Cllr Prett is also attending a Nottingham Open & Green Space meeting and will report back to the PC with any relevant information.

Cllr Mason explained that during the last month the Village Hall heating had broken down twice, once at a weekend during a children's party. He had been called out to arrange a repair. The boiler fan is sticking which will cost approximately £300 to replace. The engineer kindly waived the call out charge on this occasion. It is hoped that the boiler will last until the new hall is built.

Cllr Mason noted that the weather had been particularly bad this month. Colin Dines has completed Phase 1 of the maintenance to the football pitch. This has been very successful. Phase 2 will take place in spring '16 when the weather is better.

Cllr's Prett and Mason to review the Play Park bird box situation. It was suggested that Skylarks may be able to help provide some new boxes if required.

4851. SPRING NEWSLETTER

Discussion took place regarding the timings for the Spring Newsletter. Plan is to distribute early April 2016.

Cllr Prett to liaise with Susan Toon regarding the content and timings for the Spring Newsletter.

Clerk to create advert for Summer Play Day for inclusion in the newsletter.

8.10pm Cllr Hill arrived.

Planning for the Clean for the Queen event took place.

Councillors committed to attending event : Cllr Prett
Cllr Stacey
Cllr Hackett
Cllr Tisbury
Cllr Cuthbert
Cllr Griffiths

Date : Saturday 5th March 2016

Time : 10.30am until 12 noon

Locations : Gamston (start and finish at Gamston Village Hall)
Holme Pierrepont (start and finish at St Edmund's Church)

Clerk to check Village Hall is available and book.

Clerk to recontact Cub Group that had offered their help with the event.

Clerk to contact StreetWise to arrange collection of litter picking equipment.

Clerk to provide refreshments for helpers after litter picking.

Clerk to create a flyer asking for local residents to help with Clean (noticeboards and web).

8.25pm County Cllr Cutts left the meeting.

4852. HP&G WEBSITE

Clerk explained that she had been working on updating the content of the website that she was responsible for. All Minutes are now up to date.

Clerk to update online Accounts figures.

Clerk to arrange meeting with Bookings Clerk before the next PC Meeting to work on updating the online Village Hall bookings calendar.

4853. VILLAGE HALL REBUILD

Capital Grant

Clerk confirmed that the £15,000 Rushcliffe Borough Council Capital Grant application had been approved. The request for payment by three instalments throughout the project had also been sanctioned.

VAT

Independent VAT consultants had been approached for advice regarding the VAT position for the project. They offered chargeable advice relating to VAT reclaim for the project. HMRC had also been consulted and a response had been received from the Parish Council Compliance Officer. Cllr Hill had reviewed all this information and informally discussed with colleagues.

Detailed discussion took place at the meeting regarding the Village Hall Rebuild VAT position. It was noted that on a £200k project the maximum VAT liability would be £40k. If that were the case, the PC would have insufficient funds. However, from the information we have gathered, it is indicated that building works on our project can be charged at 0% VAT, should the builder sign the recommended certificate to charge us with no VAT added.

Question was asked regarding the use of the zero rate builders certificate and whether either of the two shortlisted contractors had previous experience of this. It was confirmed that one had, and had used without issue. However, the one that hadn't was currently the Village Hall Working Party's (VHWP) preferred contractor.

8.30pm VH Rebuild Project Manager Bruce Bradley arrived.

VAT discussion continued. It was suggested that if we did have an unexpected VAT liability then we could negotiate a schedule of repayment over a period of time, although this is not anticipated. After debate a motion was suggested.

Cllr Bancroft proposed the motion that having investigated the VAT liability on the Village Hall rebuild and fit out, we as a Parish Council are happy to proceed with the project, issuing a zero rate certificate to the chosen builder and also indemnifying them for any future VAT liability directly relating to the issue of said zero rate certificate for this project. Cllr's Bancroft and Hill are willing to sign the builder's zero rate certificate on behalf of the Parish Council. Cllr Hill seconded this motion. Vote was taken. In Favour : 9 Cllr's; Against : 1 (Cllr Tisbury) Motion carried with a majority in favour.

Cllr Tisbury explained his vote stating that in his experience VAT was an incredibly complex area of taxation and it would be his recommendation to acquire paid advice from a specialist consultancy before proceeding.

Contractors

Cllr Tisbury introduced Bruce Bradley to the meeting and summarised the situation regarding the remaining two contractors.

The VHWP had visited examples of their work and spoken to references.

8.50pm Borough Cllr Wheeler arrived.

Detailed discussion took place regarding the various merits of the two remaining contractors, Carlin Construction and TK Builders.

Cllr Tisbury proposed and Cllr Bancroft seconded the motion that, subject to favourable financial references, the Parish Council nominates TK Builders as the preferred contractor to rebuild Gamston Village Hall. Vote was taken. Unanimously in favour. Motion carried.

Clerk to acquire bank reference for TK Builders.

Bruce Bradley to inform TK Builders that they are preferred contractor, subject to financial references.

Cllr Tisbury noted that previously a local electrician had offered his services to the Village Hall Rebuild project.

TK Builders to be asked if they would, in principle, be happy to work with this local tradesman. If so, then VHWP to recontact local electrician to ask whether offer still valid.

Further discussion took place regarding possible areas for cost saving from original quotation. Some storage could be retro-fitted. Suggested decking could be deferred.

Cllr Bancroft proposed and Cllr Cuthbert seconded the motion that the Parish Council proceed to let the building contract for the Gamston Village Hall Rebuild up to a maximum price of £210,000. Vote was taken. Unanimously in favour. Motion carried.

In terms of future work on the project the following motion was proposed:

Cllr Cuthbert proposed and Cllr Stacey seconded the motion that the existing Village Hall Working Party (Cllr's Tisbury, Prett, Hackett and Bruce Bradley) progress the project to

completion, with project progress being reported each month at Parish Council meetings. Vote was taken. Unanimously in favour. Motion carried.

Discussion took place regarding invoicing and payment of invoices. Suggestion was made that there could be penalty clauses in the contract for not finishing on time.

Bruce Bradley to check contract for penalty clauses.

Fundraising

Discussion took place regarding possible fundraising ventures for the VH Rebuild. Cllr Hackett suggested advertising in the newsletter to 'buy a brick' or 'buy some timber cladding'. Cllr Cuthbert suggested approaching local businesses for donations. Cllr Prett noted that there was no budget for landscaping of the grounds so would need additional funds for that. Cllr Hill noted that cash acquired from outside the Parish Council reserves would most likely affect the VAT position, so meeting decided not to pursue.

9.25pm Bruce Bradley left the meeting.

4854. DISTRICT REPORT

Borough Cllr Wheeler updated the meeting on the proposed Bridgford Hall development. Only 2 of the 5 contractors approached to tender actually returned quotes. There were a number of extra costs identified to complete the project.

Cllr Wheeler also noted the Local Plan Part 2 consultations in the area.

Cllr Wheeler confirmed that the plans for the Combined Authority were proceeding as normal.

Cllr Wheeler explained that the Edwalton Golf Course was protected as Green Belt until 2028. After that time it could potentially be developed. Glendale Golf are committed at the site until 2025.

Cllr Wheeler is a member of the Arena Development Working Party. They are looking at the external features of the site, endeavouring to make the outside space just as useful as inside. It is still on target for opening in 2017.

4855. PLANNING

i) *16/00023/FUL Mr Daniel Cotterill Two storey rear extension; Front door canopy and garage alterations The Cottage, 21 Old Tollerton Road, Gamston, Nottinghamshire, NG2 6NX*

Parish Council Response : Do not object.

ii) *16/00038/FUL Mr T O'Donnell Construction of detached garage and workshop Holme Leaze, 1 Radcliffe Road, Holme Pierrepont, Nottinghamshire, NG12 2LF*

Parish Council Response : Do not object.

- iii) *16/00177/FUL Mr Paul Alison Formation of a new vehicular access from Bassingfield Lane, removal of existing vehicular access, and change use of two units from storage to receipt, storage, sale and occasional cutting of timber Lea Farm, Bassingfield Lane, Bassingfield, Nottinghamshire*

Discussion took place regarding the application. The site is existing green belt agricultural use with plans to change to trade use. It was suggested that this was transferring the existing timber yard to this new site at Lea Farm. The application does not make this clear and implies that there will be two trade counters in Bassingfield. There is some information missing from the application.

Parish Council Response : As a standalone application object to the change of use.

However, PC would support if legal agreement was in place to transfer trade counter to new site, and terminate trading at old site and return to residential use.

4856. FINANCE

Clerk issued all Cllr's with copies of the month's financial transactions and details of cheques for signing.

4857. CLERK'S REPORT

Clerk explained that the Bookings Clerk had booked a family holiday between the dates of 5th April and 12th April inclusive and requested help with the bookings during that time.

Cllr's Mason, Prett and Tisbury kindly offered their assistance in helping out.

Clerk to acquire list of bookings for holiday period.

Bookings Clerk wanted to inform meeting of a children's pony party taking place on Saturday 23rd April '16 with 2 ponies.

Clerk to speak with Bookings Clerk regarding Village Hall bookings over the summer. Explaining to regular and one off hirers that during the rebuild period outside space will be restricted and there will be nowhere to park off road.

Cllr Tisbury to draw up a plan for Bookings Clerk that shows the future building site area.

Clerk raised the previously circulated email from a local resident regarding the use of Ambleside by Morrison's delivery lorries. Discussion took place.

Clerk to write letters to Morrisons and Pedigree Pet Supplies to remind them to instruct drivers to access their sites via A52.

Clerk explained that a local resident had asked the question as to whether there were any plans to get a defibrillator in the Gamston Village community setting. Parish Council have no plans and consider a better location to be nearer the Community Hall, closer to a larger population.

Clerk to respond to local resident.

Clerk explained that Jean, a representative from St Luke's Church, would be attending the March '16 Meeting.

Clerk to add St Luke's Church to March '16 Agenda.

Clerk explained to the meeting that John Ingram's advert would appear in the next year's newsletters in lieu of payment for his work at Christmastime with the tree lights. John Ingram expressed that he would be happy to quote for any work required by the Parish Council.

Clerk informed the meeting of a RBC Waste Strategy 2016 – 2020 Consultation the Parish Council are invited to comment on.

4858. DATE OF NEXT MEETING

The next meeting of the Parish Council confirmed as **Monday 14th March 2016** at the **Village Hall, Gamston Village**

The meeting ended at approximately 10.10pm.